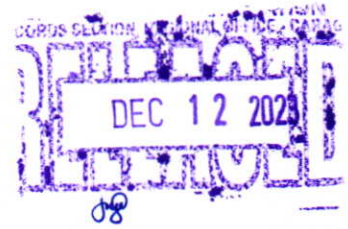




Republic of the Philippines
Department of Education
CARAGA REGION



December 12, 2023

REGIONAL MEMORANDUM

No. 1238, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**CANCELLATION OF THE CAPACITY BUILDING OF TRAINERS ON UPSKILLING
ENGLISH TEACHERS IN LANGUAGE INSTRUCTION (VIS-MIN CLUSTER)**

1. The field is hereby informed that the Capacity Building of Trainers on Upskilling English Teachers in Language Instruction (Vis-Min Cluster) on November 28 – December 1, 2023 in Iloilo City was cancelled, and recommended for rescheduling due to the pending approval of Lease and Notice of Award for the venue.
2. It is advised that all actual travel expenses of the participants such as plane fare, bus tickets (used, cancelled and/or rebooked with charges), and other incidental expenses incurred relative to the said cancelled activity shall be charged against BEC funds downloaded to the division in connection with the conduct of various activities under Advancing Competence for effective Teaching.
3. Summary of reports of all actual expenses incurred shall be submitted not later than December 14, 2023, through email at gladys.asis@deped.gov.ph.
4. Immediate dissemination of and compliance with this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer In-charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:

JOEL B. ROSALES
Chief, ASD *JBR*

Enclosures: as stated

References: Memorandum DM-CI- 2023-388, RM 1664 s.,2023

To be indicated in the Perpetual Index
under the following subjects:

CAPACITY BUILDING LANGUAGE INSTRUCTION UPSKILLING TEACHERS

CLMD/ gsa
12/11/2023



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Republic of the Philippines
Department of Education
BUREAU OF LEARNING DELIVERY

ADVISORY

November 25, 2023

Please be informed that the **Capacity Building of Trainers on Upskilling English Teachers in Language Instruction – VisMin Cluster (DM-CT-2023-388)**, originally scheduled on November 28 to December 1, 2023, has been postponed indefinitely due to pending documentary requirements.

A memorandum detailing the process for reimbursement of travel expenses, including those already incurred for plane tickets and other modes of transportation, shall be issued.

For information and guidance.


LEILA P. AREOLA
Director IV