



Republic of the Philippines
Department of Education
CARAGA REGION

NOVEMBER 12, 2025

REGIONAL MEMORANDUM
No. **1219**, s. 2025

To: Schools Division Superintendents
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR MULTIGRADE EDUCATION

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the travel expenses of participants attending the National Orientation on the Utilization of Multigrade Teaching and Learning Resources, and Workshop on the Development of Multilevel Materials in English, Science, and Mathematics (1st to 4th quarters), under OSEC-13-25-02627 dated May 3, 2025.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally signed by
Asuncion Maria Ines
Casona

Date: 2025.11.11
11:22:08 AM

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
11/07/2025



Republic of the Philippines
Department of Education
 CARAGA REGION

October 29, 2025

MARIA INES C. ASUNCION

Regional Director
 DepEd Caraga Region
 J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Fund from **SARO OSEC-13-25-02627** with a total amount of **Two Hundred Ninety Three Thousand Six Hundred pesos only (P293,600.00)** for the travel expenses of participants attended the National Orientation on the Utilization of Multigrade Teaching and Learning Resources, to wit:

No	Name	Division	Unit Cost	Total
1	Antonina A. Prisco	Agusan Del Norte	15,300.00	30,600.00
2	Agnes Badana		15,300.00	
3	Lelani R. Abutay	Agusan del Sur	16,100.00	32,200.00
4	Jorgen Hudagan		16,100.00	
5	Marilyn C. Jumamil	Bayugan City	16,100.00	16,100.00
6	Lucille Abunales	Bislig City	17,000.00	17,000.00
7	Remedios C. Hinampas	Butuan City	15,300.00	15,300.00
8	Dores P. Claro	Cabadbaran City	15,400.00	15,400.00
9	Mildred C. Abarico	Dinagat	17,000.00	34,000.00
10	Louwina P. Cuevas		17,000.00	
11	Sarachen Labe Sangco	Siargao	17,000.00	34,000.00
12	Aissa D. Ijapon		17,000.00	
13	Rogely P. Armada	Surigao City	16,000.00	16,000.00
14	Diosfel G. Rabadan	Surigao del Norte	16,000.00	32,000.00
15	Gabriel Gumapac		16,000.00	
16	Megenila C. Guillen	Surigao del Sur	17,000.00	34,000.00
17	Evalyn D. Omos		17,000.00	
18	Ma. Rossana C. Meniano	Tandag City	17,000.00	17,000.00
		Total		293,600.00

Thank you.

Very truly yours,

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ELENA NAQUILA CAPANGPANGAN
 RO, EPS, MG Focal Person

Funds Available:

y. G. 11/3
ELAINE NAVARRO
 SAO- Finance Division

Noted by:

Adrian
BERNABE L. LINOG
 CLMD Chief

Approved:

MARIA INES C. ASUNCION

Director IV
 Regional Director

CLMD/enc
 10/29/2025

Digitally
 signed by
 Asuncion
 Maria Ines
 Casona
 Date:
 2025.11.05
 12:41:45
 +0800



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Republic of the Philippines
Department of Education
CARAGA REGION

October 29, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Fund from **SARO OSEC-13-25-02627** with a total amount of **One Hundred Forty-Six Thousand Eight Hundred pesos only (P146,800.00)** for the travel expenses of participants attended the Workshops on the Development of Multilevel Materials IN English, Science, and Mathematics (1st to 4th quarters), to wit:

No.	Name	Division	Amount	Total Amount
1	Lelani Abutay	Agusan del Sur	36,700.00	73,400.00
2	Girlye Geroche	Agusan del Sur	36,700.00	
			Total	
3	Larry Morandante	Surigao del Norte	36,700.00	73,400.00
4	Jay Ronald Becina	Surigao del Norte	36,700.00	
			Over all Total	146,800.00

Thank you.

Very truly yours,

Elena Naquila Capangpangan
ELENA NAQUILA CAPANGPANGAN
RO, EPS, MG Focal Person

Funds Available:

Elaine Navarro
ELAINE NAVARRO
SAO- Finance Division

Multiquer SARO 13-25-02627
10/29

Noted by:

Bernabe L. Linog
BERNABE L. LINOG
CLMD Chief

Approved:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION

Director IV
Regional Director

CLMD/enc
10/29/2025



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