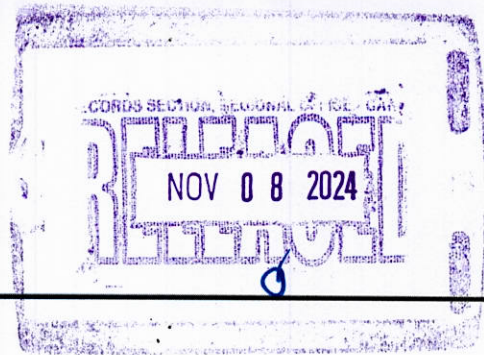




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1201**, s. 2024

NOV 07 2024

To: Schools Division Superintendents
Division Property and Supply Officers
All Others Concerned

**SEMI-ANNUAL CONVERGENCE MEETING OF REGIONAL AND DIVISION
SUPPLY OFFICERS FOR THE SECOND SEMESTER OF 2024**

1. There shall be the conduct of Semi-Annual Convergence Meeting of Regional and Division Supply Officers for the Second Semester of 2024 on December 5, 2024, 8:00AM at the Almont Beach Resort, Surigao Lipata Hills, Surigao City.
2. The objectives of this one-day activity are to:
 - a. Identify updates on rules and policies of supply and property management implemented in the Region;
 - b. Share practices that require improvement for immediate action;
 - c. Draft recommendations for a contextualized policy implementation.
3. Participants in this activity are personnel from the Asset Management Unit of the Regional Office and the Division Supply Officers of the Schools Division Offices.
4. Expenses incurred during this activity are chargeable against the MOOE funds subject to usual accounting and auditing rules and regulations. Travel expenses, accommodation, and per diem of the Regional and Division participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION

Director III

Officer-In-Charge

Office of the Regional Director

Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (082) 225-1151

Telefax No: (085) 342-5969

Email: caraga@depd.gov.ph

Website: caraga.depd.gov.ph



2024-11-18332

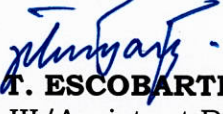
Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2



Certificate No.: PHP QM
24 93 0191



BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR., Ph.D., CESO IV
Director III/Assistant Regional Director

Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSET

CONFERENCES

MEETINGS

POLICY

ASD/zfb
11/07/2024