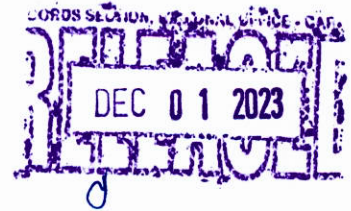




Republic of the Philippines
Department of Education
CARAGA REGION



December 1, 2023

REGIONAL MEMORANDUM
No. 1198, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**RESCHEDULING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
IMPLEMENTATION REVIEW AND PLANNING WORKSHOP – BATCH 4**

1. In compliance with the attached Advisory dated November 26, 2023 of the Bureau of Learner Support Services and Memorandum from the Office of the Director-Administrative Service dated November 29, 2023, the field is hereby informed of the rescheduling of the School-Based Feeding Program (SBFP) Implementation Review and Planning Workshop – Batch 4 on January 9-12, 2024 at Hue Hotel, Puerto Princesa City, Palawan, originally slated for November 28-December 1, 2023. All participants are requested to cancel or rebook their plane tickets.
2. Expenses including but not limited to purchase/cancellation/re-booking of plane/bus/boat tickets, related booking charges, baggage fees, per diems, and other traveling expenses, etc., may be charged against the SBFP Program Support Funds, subject to existing accounting and auditing rules and regulations. In cases where Schools Division Offices (SDOs) face insufficient funds, SDOs are requested to immediately reimburse using available local funds.
3. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

BY AUTHORITY OF THE REGIONAL DIRECTOR:

PEDRO T. ESCOBARTE JR., CESO V

Assistant Regional Director

Encl/s.: As Stated

Reference/s: Memorandum from the Office of the Director-Administrative Service
To be indicated in the Perpetual Index
under the following subjects:

Planning Workshop

Reschedule

SBFP PIR

ESSD/rggt
12/1/2023



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2023-11-18419

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Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

ADVISORY

November 26, 2023

**POSTPONEMENT OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
IMPLEMENTATION REVIEW AND PLANNING WORKSHOP
(BATCH 4 - Regions X, XI, XII and Caraga)**

1. This Office hereby announces that the **School-Based Feeding Program Implementation Review and Planning Workshop Batch 4** supposed to be conducted on **November 28-December 1, 2023** at **Hue Hotel, Puerto Princesa City, Palawan** in Region IV-B is postponed and will be re-scheduled on **January 9-12, 2024** as informed by the Events Assistance Special Unit (EASU) of the Office of the Director-Administrative Service. All participants are requested to cancel or rebook their plane tickets.
2. The Administrative Service will issue another memorandum to serve as basis for the payments of plane tickets, penalties, flight cancellation, hotel booking, and other expenses that might have been incurred that was already made before the issuance of this advisory.
3. For any concerns and assistance regarding this matter, Mr. Ferdinand M. Nunez, Technical Assistant II, and Dranoel Cyrus C. Baguio, Technical Assistant I, may be contacted at 0917-5620849 and 0966-1602887 or through email at sbfp@deped.gov.ph.

We are sincerely sorry for the inconvenience brought by the sudden postponement of the activity.


NENNETH ESPLANA-ALAMA, PhD
Director IV

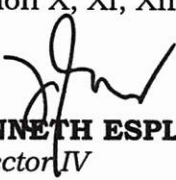


Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

OFFICE OF THE DIRECTOR

MEMORANDUM

FOR : **DEPED REGIONAL DIRECTORS**
Region X, XI, XII and Caraga

FROM : 
NENNETH ESPLANA-ALAMA, PhD
Director IV

SUBJECT : **REIMBURSEMENT OF EXPENSES INCURRED DUE TO
RESCHEDULING OF SBFP IMPLEMENTATION REVIEW
AND PLANNING WORKSHOP – BATCH 4**

DATE : **29 NOVEMBER 2023**

Following the recent Advisory from this Office dated November 26, 2023, and the attached memorandum from the Office of the Director, Administrative Service on November 28, 2023, concerning the rescheduling of the School-Based Feeding Program (SBFP) Implementation Review and Planning Workshop – Batch 4 originally slated for November 28 to December 1, 2023, this memo serves to support the claims for reimbursement of expenses incurred due to the rescheduling.

Expenses including but not limited to purchase/cancellation/re-booking of plane/bus/boat tickets, related booking charges, baggage fees, per diems, and other traveling expenses, etc., may be charged against the SBFP Program Support Funds, subject to existing accounting and auditing rules and regulations. In cases where Schools Division Offices (SDOs) face insufficient funds, SDOs are requested to immediately reimburse using available local funds and submit an official request for additional financial support earmarked for this purpose to BLSS-SHD.

For further inquiries or necessary assistance regarding this matter, kindly contact Mr. Ferdinand M. Nunez, Technical Assistant II, or Dranoel Cyrus C. Baguio, Technical Assistant I, at 0917-5620849 and 0966-1602887, respectively. Alternatively, you may reach out via email at sbfp@deped.gov.ph.