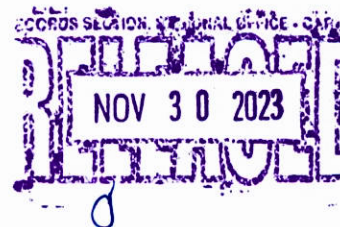




Republic of the Philippines
Department of Education
CARAGA REGION



November 30, 2023

REGIONAL MEMORANDUM

No. 1196, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
FUNCTIONAL DIVISION CHIEFS
This Region

PROGRAM IMPLEMENTATION REVIEW (PIR) AND HUMAN RESOURCE
DEVELOPMENT (HRD) PLANNING FOR RO AND SDO

1. The Human Resource Development Division (HRDD) and NEAP-Caraga shall be conducting a Program Implementation Review (PIR) and Human Resource Development (HRD) Planning for RO and SDO on **December 5-7, 2023**, at the NEAP-Caraga Silver Hall.
2. This activity aims to:
 - a. review HRD program implementation,
 - b. determine issues, concerns, and gaps in HR-related policies,
 - c. review and alignment of KRAs of RO HRDD and SDO SGOD,
 - d. analyze HRD-related data information – Personnel Profile, Learning and Competency – based needs to plan and design intervention programs and professional development programs for teaching, teaching-related, non-teaching, school heads and supervisors.
 - e. develop HRD Plan for RO and SDO for CY 2024-2028
3. Participants to this activity are the HRDD Chief, SGOD Chiefs, HRDD EPS, HRDD EPS II, NEAP SEPS, NEAP EPS II, SDO HRDS SEPS, SDO HRDS EPS II, and the Program Management Team members.
4. Participants are directed to bring the following:
 - a. personal computer (laptop) and extension cord,
 - b. consolidated IDPs,
 - c. LDNA results and analysis,
 - d. HRD Plan SY 2019-2023, and
 - e. Other HRD-relevant data information
5. Meals, venue, and dormitory accommodation of the participants shall be provided and shall be charged against HRTD Funds. While travel expenses and per diem shall be charged against respective SDOs local funds.
6. For queries and clarifications, contact Ms. Marlyne M. Villareal, EPS-HRDD via email at marlyne.villareal@deped.gov.ph.

7. For information and compliance.

MARIA INES C. ASUNCION
Director III
Office in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR., PhD, CESO V
Assistant Regional Director 

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

IMPLEMENTATION

PERSONNEL

PROGRAM

HRDD/mmv
11/30/2023