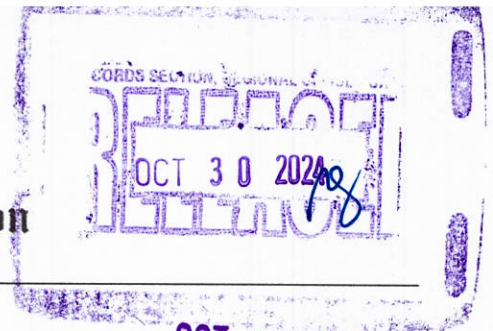




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **1175**, s. 2024

To: Schools Division Superintendents
Division Engineers
All Others Concerned

**VIRTUAL ORIENTATION ON THE MASTER PLAN FOR BASIC EDUCATION
FACILITIES FUND (BEFF) - SY 2024-2025**

1. This memorandum serves as a notification for a virtual orientation on the Master Plan for Basic Education Facilities Fund (BEFF) for School Year 2024-2025. This orientation aims to provide a comprehensive understanding of the BEFF Master Plan and its implementation, address any concerns or issues, and ensure a smooth and efficient process for all stakeholders.
2. Key Objectives:
 - a. Clarify the purpose and scope of the BEFF Master Plan.
 - b. Discuss the guidelines and procedures for developing the Comprehensive School Facilities Development Plan (CSFDP).
 - c. Provide a detailed walkthrough of the BEFF Master Plan template and its components.
 - d. Address any queries and concerns regarding the BEFF Master Plan and its implementation.
 - e. Foster collaboration and knowledge sharing among all participants.
3. The virtual orientation will be held on Wednesday, October 30, 2024, from 8:30 AM to 9:30 AM on Microsoft Teams.
4. Please review the attached BEFF Master Plan template, prepare any questions or concerns you may have regarding the BEFF Master Plan and its implementation, and ensure your attendance at the virtual orientation to receive comprehensive guidance and address any queries.
5. Your active participation is crucial to the successful implementation of the BEFF Master Plan and ensuring that our schools receive the necessary facilities for quality education.

6. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge 
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR


PEDRO TENEBRO ESCOBARTE, JR.
Director III
Assistant Regional Director

Encl.: As stated
Reference: Regional Memorandum No. 1160, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

EVALUATION MONITORING PLAN

ESSD/mss
10/29/2024