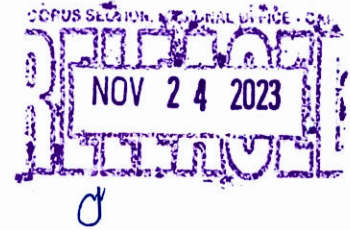




Republic of the Philippines
Department of Education
CARAGA REGION



November 21, 2023

REGIONAL MEMORANDUM
No. 1174, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

IMPLEMENTATION OF THE PROJECT - "DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

1. In support to the Department of Education's Project on DepEd's 236,000 Trees – A Christmas Gift for the Children, all public schools are hereby enjoined to participate in a Synchronized Tree Planting Activity on December 6, 2023.
2. To contribute to the nationwide planting goal of 236,000 trees and to provide hands-on learning and practical application of environmental concepts and develop a strong sense of responsibility towards the environment among students, each school shall plant at least 5 fruit-bearing, native trees, or mangrove species for those in the coastal area.
3. Each participating school shall designate a team consisting of teachers, learners, and staff members responsible for planning, implementing, and reporting on the tree planting efforts. The team should include one teacher-in-charge and student representatives. A maximum of 30 individuals - composed of 10 teachers and not more than 20 learners, are allowed to join the activity.
4. For the sourcing of the planting materials, Schools Division Offices through the division focal person may coordinate with the local Department of Environment and Natural Resources (DENR) Officers nearest you. Initially, the regional office has already communicated with the DENR regional office for the provision of planting materials which shall have been readily available before November 29, 2023. This coordination aligns with the Memorandum of Agreement among the Office of the Vice President, DENR, and DepEd for the program titled *Pagbabago: A Million Trees Campaign*.
5. Each SDO shall determine the number of seedlings to be sourced from the DENR according to the number of schools in their respective divisions including the logistics in the hauling and distribution of the planting materials to the different schools. If DENR cannot provide for the seedlings, the schools with nurseries may use their own seedlings of native tree species. Appropriate planting-tools and materials for tree care shall also be prepared without necessarily buying new items.

6. Preferably school grounds shall serve as the venue for the activity. If space is limited, the School Head shall coordinate with the local officials for an alternative community space such as local government unit park, arboretum or marine protected area near the school. Schools within proximity with each other may share a common venue for tree planting.

7. SDOs and participants are encouraged to do simultaneous media broadcast through Facebook live and share photos and videos in their FB accounts using the official hashtag #depedxmastrees.

8. After the tree planting activity, the school shall prepare a one-page report (attached hereto as Annex A) containing the details of the activity. The said report will indicate the name of the school, the number of trees planted, types of species of trees planted, and action photos of the activity to be submitted to its SDO. The SDO shall compile the reports and submit them to the regional office on or before December 18, 2023. For online submission of reports use this link <https://drive.google.com/drive/folders/0ALsoQIQZ6xISUk9PVA>

9. The principals of each school shall be responsible for ensuring the proper care of the trees planted within their premises. For trees planted outside the school, school heads shall coordinate with the local government officials for the regular monitoring of tree's growth. Regular monitoring and inspection by school officials shall be done to ensure the health, growth, and sustainability of the trees under the school's care.

10. For details contact Maripaz Magno through email maripaz.magno@deped.gov.ph

11. For immediate dissemination and compliance.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encls.: as stated

Reference: DepEd Memorandum 069, s. 2023

To be indicated in the Perpetual Index

under the following subjects:

CONSERVATION ENVIRONMENT TREE PLANTING

CLM/mfm
11/23/2023



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2023-11-18048

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"DEPED'S 236,000 TREES - A CHRISTMAS GIFT FOR THE CHILDREN"

OFFICIAL ACTIVITY REPORT

1) NAME OF SCHOOL, DISTRICT, REGION

2) TYPES / SPECIES OF TREES PLANTED:

3) NUMBER OF TREES PLANTED:

4) PHOTOS OF THE ACTIVITY:



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