



Republic of the Philippines
Department of Education
CARAGA REGION

OCTOBER 21, 2025

REGIONAL MEMORANDUM

No. 1124, s. 2025

To: Schools Division Superintendents
All Others Concerned

MONITORING AND EVALUATION ON THE CONDUCT OF 2025 DIVISION
SCHOOLS PRESS CONFERENCE (DSPC) AND DIVISION CLINIQUING
FOR 2026 REGIONAL SCHOOLS PRESS CONFERENCE
(RSPC) QUALIFIERS

1. The field is hereby informed of the Monitoring and Evaluation activities for the conduct of the **2025 Division Schools Press Conference (DSPC)**, scheduled from **October to December 2025**, and the **Division Cliniquing for the 2026 Regional Schools Press Conference (RSPC) qualifiers**, to be held from **November 2025 to January 2026**.
2. The conduct of these activities are anchored on Republic Act No. 7079, otherwise known as the Campus Journalism Act of 1991, which upholds and protects press freedom at the campus level. By enhancing the capabilities of journalism mentors, the program ensures that student journalists are equipped to practice responsible and ethical journalism while exercising their right to free expression.
3. The objectives are to:
 - a. ensure alignment of contest implementation with national guidelines and standards;
 - b. assess the quality of journalistic outputs across categories;
 - c. evaluate the effectiveness of mentor facilitation and coaching strategies
 - d. identify logistical and procedural gaps for improvement;
 - e. Determine the level of support provided to RSPC qualifiers across tracks;
 - f. document best practices and challenges to inform future press conferences; and
 - g. strengthen readiness for regional and national levels activities through data-driven insights.
4. The team from the Curriculum and Learning Management Division (CLMD) shall monitor the implementation of the 2025 Division Schools Press Conference (DSPC) and the Division Cliniquing for the 2026 Regional Schools Press Conference (RSPC) qualifiers. The monitoring team will conduct regular walkthroughs and observational visits to assess the conduct and management of these activities across divisions.
5. A comprehensive report summarizing the conduct of the Division Schools Press Conference and the Division Cliniquing for the 2026 RSPC qualifiers shall



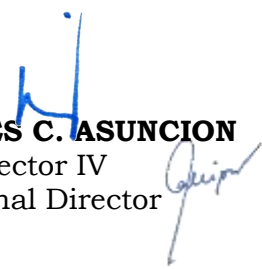
be submitted by the Division Journalism Coordinator, two weeks after the completion of the activity.

6. Attached herewith are the Monitoring Tool and Activity Documentation Report template for reference.

7. Travel and other expenses relevant to the monitoring activities shall be charged against local funds subject to usual government accounting rules and regulations.

8. For further inquiries, you may contact Gladys S. Asis, Education Program Supervisor, CLMD, at gladys.asis@deped.gov.ph or via telephone at (085) 342-5969, local 140.

9. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encls.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

DATA LEARNERS MONITORING AND EVALUATION

CLMD/gsa
10/13/2025

Enclosure no. 1 to Regional Memorandum No. 1124 s., 2025

Conduct of 2025 Division Schools Press Conferences (DSPC)

I. Division Information:

Division:	
Activity Monitored:	
Venue of the Activity:	
Address:	
Inclusive Dates:	
Division Supervisor In-charge	
English:	
Filipino:	
Schools Division Superintendent:	
Regional Monitor/s:	

II. Number of Participants (Individual and Group Contests)

Categories	Elementary		Secondary	
	SPA	CJ	SPA	CJ
News Writing				
Editorial Writing				
Feature Writing				
Sports Writing				
Science and Technology Writing				
Copy reading and Headline Writing				
Editorial Cartooning				
Column Writing				
Photojournalism				
Collaborative Desktop Publishing				
Online Publishing				
Radio Script Writing and Broadcasting				
Television Script Writing and Broadcasting				

III. Number of Schools (participated for the School Paper contest)

Total Number of Elementary School: _____	Public:	Private:
Number of Elementary Schools Participated in the School Paper Contest: _____	English Category	
	Public:	Private:

Number of Elementary Schools Participated in the School Paper Contest: _____	Filipino Category	
	Public: _____	Private: _____
Total Number of Elementary School: _____	Public: _____	Private: _____
Number of Secondary Schools Participated in the School Paper Contest: _____	English Category	
	Public: _____	Private: _____
Number of Secondary Schools Participated in the School Paper Contest: _____	Filipino Category	
	Public: _____	Private: _____

IV. Press Conference Proper

Component	P	F	S	VS	O	Comments/ Remarks
	1	2	3	4	5	
A. PARTICIPANT						
1.Punctuality						
2.Attentiveness						
3.Honesty and Sincerity						
4.Quality and submission of Outputs						
5.Quality and Relevance of Questions Raised						
B. JUDGES/EVALUATORS						
6. Knowledgeable						
7. Time Management Skill						
8.Clarity of instructions						
9.Clarity of Responses to participants' queries						
C. CONDUCT OF THE CONTEST						
10. Transparency						
11. System and Organization						
12. Adherence to Set Guidelines						
D. TECHNICAL WORKING GROUP, EXAMINERS AND FACILITATORS						
13. Time Management						
14. Adherence to Program Matrix						
15. Clarity of Instructions and Directions						
16. Orientation of Participants and Hosts						
17. Dealings with Participants						
18. Decision making						



19. Adaptability to changes						
20. Collaboration and Teamwork						
E. CONTEST VENUES AND EXAMINATION ROOMS						
21. Room arrangement and set-up						
22. Lighting						
23. Ventilation						
24. Space Allocation						
25. Sound system and acoustics						
26. Mess Halls						
27. Rest Rooms						
28. Medical services						
29. Safety and Security						
F. LODGING/ACCOMMODATION						
30. Lighting and Ventilation						
31. Space allocation						
32. Meals served						
33. Food Servers and Dining Room Attendants						
34. Sleeping Areas/Quarter						
35. Accommodating Hosts						

Legend:

- 1: Poor - Significant deficiencies; immediate action needed.
- 2: Fair - Below expectations; requires improvement.
- 3: Satisfactory - Meets expectations; room for enhancement.
- 4: Very Satisfactory- Above expectations; proficient and effective.
- 5: Outstanding - Exceeds expectations; exceptional performance.

General Comments:

Accomplished:

Signature over Printed Name
Regional Monitor

Enclosure no. 2 to Regional Memorandum No. 1124 s., 2025

Division: _____

Division Journalism Coordinators

English: _____ Contact #/Email Add: _____

Filipino: _____ Contact #/Email Add: _____

Activity Documentation Report

Contents

Part 1 Background Information

- A. Rationale of the Activity
- B. Objectives of the Activity
- C. Expected Outcome and Results
- D. Summary Profile of Participants
- E. Summary Profile of Resource Speakers/ Evaluators/ Judges
- F. Consolidated list of School Paper Advisers (English and Filipino, Elementary and Secondary, in word and excel files)
- G. Consolidated List of Schools and Name of Publications- In print or Online (English and Filipino, Elementary and Secondary, in word and excel files)

Part II Highlights of the Activity

- A. Preliminary Activities
- B. Issues, Actions Taken and Recommendations
- C. Synthesis
- D. Closing Activities

Part III Annexes

- A. Activity Evaluation Result
- B. Photo Documentation
- C. Others (e.g. newsletter, etc.)

Enclosure no. 3 to Regional Memorandum No. 1124 s., 2025

Implementation of Division Cliniquing for 2026 RSPC Qualifiers
October 2025 – January 2026

I.Division Profile

Details	
Division Name	
Division Supervisor In-Charge	
Inclusive Dates of Cliniquing	
Total Number of RSPC Qualifiers	
Events Covered	e.g. Newswriting, Editorial Cartooning, Radio Broadcasting, etc.
Mode of Delivery	Face-to-face / Online / Hybrid
Number of Mentors Mobilized	

II. Implementation Benchmarks

Component	Indicator	Rating (1–5)	Remarks / Observations
Planning & Rollout	Cliniquing schedule was well-sequenced and inclusive of all tracks		
	Mentors were oriented and provided with rubrics and sample outputs		
	RSPC qualifiers were informed and mobilized effectively		
Systems & Support	Monitoring tools and feedback forms were used during sessions		
	Division provided logistical and technical support to mentors		
	Sessions were documented and outputs tracked		
Mentor Management	Mentors were matched appropriately to tracks and qualifiers		

	Coaching was aligned with contest standards		
	Division provided recognition or support to mentors		
Participant Engagement	Qualifiers attended sessions consistently		
	Output refinement was evident across sessions		
	Division tracked progress and readiness per event		
Leadership & Oversight	Supervisor provided strategic guidance and monitored sessions		
	Adjustments were made based on feedback or field realities		
	Supervisor ensured alignment with regional expectations		

Rating:

Rating Scale Legend

- **1 – Poor:** Major gaps; immediate improvement needed
- **2 – Fair:** Below expectations; needs support
- **3 – Satisfactory:** Meets basic standards
- **4 – Very Satisfactory:** Above expectations; consistent quality
- **5 – Outstanding:** Exemplary performance and impact

Rating	Descriptor	Definition
1 – Poor	Significant Deficiencies	The division showed major gaps in planning, mentor mobilization, or session execution. Cliniquing was inconsistent, lacked structure, or failed to support qualifiers meaningfully. Immediate intervention or reorientation is needed.
2 – Fair	Below Expectations	The division attempted implementation but with limited coverage, weak documentation, or minimal mentor engagement. Sessions lacked alignment with contest standards. Improvement is necessary to meet regional expectations.
3 – Satisfactory	Meets Basic Standards	The division implemented cliniquing across most tracks with acceptable structure and documentation. Mentor

		facilitation and participant engagement were present but could benefit from stronger alignment and refinement.
4 – Very Satisfactory	Above Expectations	The division demonstrated strong planning, mentor deployment, and consistent coaching across tracks. Sessions were well-documented, outputs showed improvement, and systems were in place to monitor progress. Minor enhancements may further optimize impact.
5 – Outstanding	Exemplary Implementation	The division executed cliniquing with excellence—comprehensive coverage, strategic mentor matching, detailed documentation, and visible output refinement. Leadership was proactive, adaptive, and aligned with championship culture.

III. Venue and logistical support

Component	Indicator	Rating (1–5)	Remarks / Observations
Venue Setup	Accessibility, safety, and cleanliness		
	Lighting and ventilation		
	Space allocation for coaching		
Food and Accommodation	Meals served (if applicable)		
	Dining setup and dignity		
	Lodging (if overnight)		
Support Services	Medical assistance available		
	Technical support (printing, sound, etc.)		
	Responsiveness of TWG and staff		

Rating: _____

Rating	Descriptor	Definition
1 – Poor	Inadequate	Venue was unsafe, poorly ventilated, or disorganized. Meals (if applicable) were delayed or insufficient. No support services



		were observed. Immediate improvement needed.
2 – Fair	Below Standard	Venue and logistics were minimally acceptable but lacked comfort, consistency, or dignity. Some services were missing or poorly coordinated.
3 – Satisfactory	Acceptable	Venue was functional and safe. Meals and support services were provided but could be improved in quality or consistency.
4 – Very Satisfactory	Well-Managed	Venue was clean, well-ventilated, and conducive to coaching. Meals were timely and appropriate. Support services were present and responsive.
5 – Outstanding	Exemplary	Venue and logistics were excellently planned and executed. Environment supported focused learning. Meals and services reflected care, dignity, and championship culture.

IV. Summary Assessment

Overall Implementation Rating: _____

General

Comments: _____

Monitored by: _____

Signature over Printed Name
Regional Monitor



