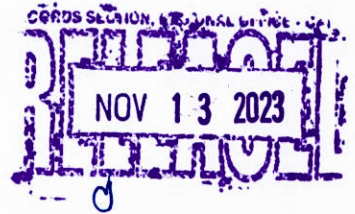




Republic of the Philippines
Department of Education
CARAGA REGION



November 10, 2023

REGIONAL MEMORANDUM
No. 1105, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOK AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses of participants during the conduct of the Revision of the 3rd Edition Storybooks for K-3 LR for National Reading Program Supplementary LR under OSEC-13-23-3398 dated July 17, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR


PEDRO T. ESCOBARTE, JR.
Assistant Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

**TEXTBOOK AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO**

FIN/nap
11/10/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
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Republic of the Philippines
Department of Education
CARAGA REGION

November 7, 2023

MARIA INES C. ASUNCION

Officer In-Charge
Office of the Regional Director
Department of Education
J. Rosales Ave., Butuan City

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDOs) of Caraga Region to cover travelling expenses during the conduct of the Revision of the 3rd Editions of Storybooks for K-3 LRs for National Reading Program Supplementary LRs through SARO Number OSEC-13-23-3398.

Below is the budget allocation per division:

Division	No. of Pax	Amount per pax	Total
Agusan del Norte	2	1500.00	3,000.00
Agusan del Sur	3	1500.00	4,500.00
Butuan City	6	1500.00	9,000.00
Cabadbaran	5	1500.00	7,500.00
Siargao	2	1500.00	3,000.00
Surigao City	1	1500.00	1,500.00
Surigao del Norte	3	1500.00	4,500.00
Surigao del Sur	2	1500.00	3,000.00
			36,000.00

Thank you!

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manger

Noted:

Funds Available:

for: amyson
ISIDRO M. BIOL, JR., PhD.
Chief, CLMD

FE L. ALEGADO
Chief, Finance
TA code OSEC 13-23-3398
bal. 231,657 11/7/23

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLM/mfm
11/07/2023



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