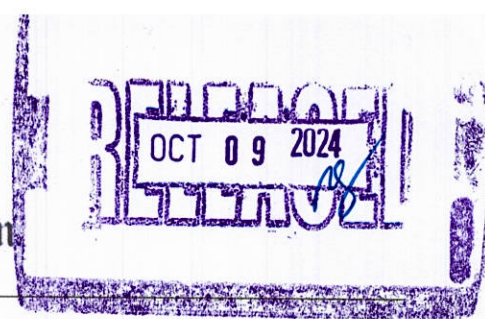




Republic of the Philippines
Department of Education
CARAGA REGION



OCT 09 2024

REGIONAL MEMORANDUM

No. **1068**, s. 2024

To: Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

**VIRTUAL ORIENTATION ON THE IMPLEMENTATION OF TEST
OF FUNDAMENTAL ACADEMIC SKILLS (TOFAS)**

1. The Department of Education - Caraga, through the Curriculum and Learning Management Division (CLMD), in partnership with Sprix Education and Technology (SPRIX), will conduct a Virtual Orientation on the Implementation of Test of Fundamental Academic Skills (TOFAS) for SDO Implementers on October 15, 2024. This orientation aims to provide key stakeholders with comprehensive information about TOFAS and its implementation in the region.
2. The objectives of this virtual orientation are to:
 - a. familiarize participants with the TOFAS assessment tool, its structure, and objectives,
 - b. discuss the roles and responsibilities of different stakeholders in the implementation process,
 - c. present the timeline and logistics for TOFAS implementation for both teachers and learners,
 - d. address potential challenges and provide solutions for smooth implementation, and
 - e. introduce the data management and analysis procedures for TOFAS results.
3. The virtual orientation will be conducted via MS Teams according to the following schedule:

Date and Time	Target Participants
October 15, 2024 Batch 1: 9:00 am - 10:30 am	Schools Division Superintendents (SDSs), Assistant Schools Division Superintendents (ASDSs), Curriculum Implementation Division (CID) Chiefs, Schools Governance and Operations (SGOD) Chiefs, Division Math Education Program Supervisors (EPSs), Public Schools District Supervisors (PSDSs), Division IT Officers (DITOs), and Division Testing Coordinators (DTCs)
October 15, 2024 Batch 2:	School Heads, School ICT Coordinators

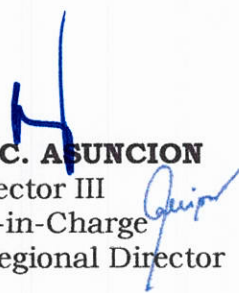


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Date and Time	Target Participants
1:30 pm - 3:00 pm	

4. All mentioned officials and personnel are required to attend this virtual orientation to ensure a unified understanding and approach to TOFAS implementation across the region.
5. Participants are requested to ensure a stable internet connection for the duration of the orientation, use a device with a working camera and microphone, and join the virtual meeting room 15 minutes before the scheduled start time.
6. Identified participants shall register online through the link <https://bit.ly/TOFAS-OrientationCaraga> no later than October 11, 2024. The link for the virtual orientation and additional materials will be sent to the registered email addresses of the participants at least 48 hours before the event.
7. For inquiries and clarifications, please send an e-mail to Rhea J. Yparraguirre, Education Program Supervisor - Mathematics, Curriculum and Learning Management Division at rhea.yparraguirre@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
 Director III
 Officer-in-Charge
 Office of the Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT ORIENTATION PROGRAMS TESTS

CLMD/rjy
10/08/2024