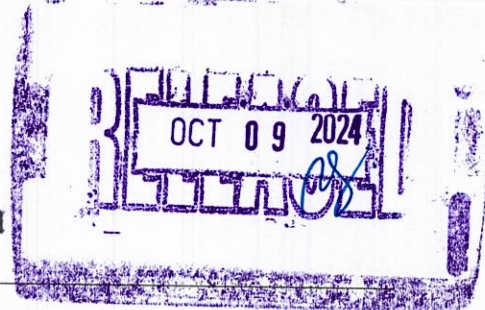




Republic of the Philippines
Department of Education
CARAGA REGION



OCT 09 2024

REGIONAL MEMORANDUM
No. **1067**, s. 2024

To: Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

**ADMINISTRATION OF THE TEST OF FUNDAMENTAL ACADEMIC SKILLS (TOFAS)
FOR ALL GRADES 4 TO 10 MATHEMATICS TEACHERS**

1. The Department of Education - Caraga Region, through the Curriculum and Learning Management Division (CLMD), in partnership with Sprix Education and Technology (SPRIX), will conduct the Test of Fundamental Academic Skills (TOFAS) Test for all Grades 4 to 10 Mathematics Teachers from October 17 to October 25, 2024. This initiative aims to enhance the ability of mathematics teachers in understanding and utilizing the TOFAS diagnostic tool to identify and address learning gaps in Mathematics.
2. This activity is designed to support key Grades 4 to 10 Mathematics teachers in effectively using the TOFAS assessment tool to drive instructional improvements. Specifically, the TOFAS aims to:
 - a. provide teachers with a comprehensive understanding of the TOFAS assessment tool, its structure, and its role in diagnosing learners' learning gaps, and
 - b. allow teachers to participate in a TOFAS simulation, experiencing the test from the learners' perspective.
3. All Grades 4 to 10 public school Mathematics teachers in the region are required to take the TOFAS. This will ensure that all teachers responsible for mathematics instruction in these grade levels are well-acquainted with the assessment tool that will be administered to their learners. The grade level corresponding to TOFAS are as follows:

Grade Level	TOFAS Level	Calculation Skills Assessed
Grade 4	Level 1	Addition, Subtraction, Multiplication
Grade 5	Level 2	Multiplication, Division, Order of Operations, Operations with Decimals, Adding and Subtracting Fractions
Grade 6	Level 3	Multiplication, Division, Order of Operations, Operations with Decimals & Fractions
Grade 7	Level 4	Operations with Decimals & Fractions, Positive & Negative Numbers, Algebraic Equations, Equations

Grade Level	TOFAS Level	Calculation Skills Assessed
Grade 8	Level 5	<i>Positive & Negative Numbers, Algebraic Equations, Equations, Equation's Calculation, Systems of Equations</i>
Grade 9	Level 6	<i>Square Roots, Polynomial Equations, Quadratic Equations</i>
Grade 10		

4. Teachers handling two or more grade levels are required to take all the corresponding TOFAS Levels matched against all the grade levels they are handling.
5. Education Program Supervisors in Mathematics in the Schools Division Offices (SDOs) in coordination with the Division Information Technology Officer (DITO) are requested to make the necessary arrangements to conduct the TOFAS for teachers in a manner that avoids any disruption of classes.
6. The TOFAS for teachers will be administered only during regular class days and must be completed within school premises. To maintain the integrity of the assessment and accurately gauge mastery of fundamental skills, the use of calculators is strictly prohibited during the test. This policy ensures that the assessment results reflect the teachers' core mathematical competencies and align with the conditions under which learners will take the TOFAS.
7. For inquiries and clarifications, please send an e-mail to Rhea J. Yparraguirre, Education Program Supervisor - Mathematics, Curriculum and Learning Management Division at rhea.yparraguirre@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
 Director III
 Officer-in-Charge
 Office of the Regional Director

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 under the following subjects:

ASSESSMENT LEARNING AREA, MATHEMATICS TEACHERS TESTS

CLMD/rjy
 10/08/2024