



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1066**, s. 2024

To: Schools Division Superintendents
All Others Concerned

ADDENDUM TO REGIONAL MEMORANDUM NO. 1026, S. 2024 RE:
ENHANCEMENT WORKSHOP ON THE IMPLEMENTATION OF THE
PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)

1. In reference to Regional Memorandum No. 1026, s. 2024, regarding the *Enhancement Workshop on the Implementation of the Program Management Information System (PMIS)* scheduled on October 15-16, 2024, through the Policy, Planning, and Research Division (PPRD), Schools Division Superintendents are advised to ensure the full participation of the identified participants holding positions involved in the PMIS process, as proxies will not be allowed.
2. Please find attached Enclosure No. 01 - Activity Matrix for the PMIS training, which outlines the detailed schedule of activities.
3. All other provision stipulated in the Memorandum remain in effect.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.

MARIA INES C. A. UNCION
Director III *[Signature]*
Officer-in-Charge
Office of the Regional Director

Encl.: As stated

Reference: Regional Memorandum No. 1026, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

PERSONNEL

PROGRAM

TRAINING

PPRD/djfm
10/08/2024



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Enclosure No. 01, RM 1066 s. 2024

**ENHANCEMENT WORKSHOP IN THE IMPLEMENTATION OF THE PROGRAM
MANAGEMENT INFORMATION SYSTEM (PMIS)**

October 15-16 | DepEd Caraga Regional Office- NEAP Hall

ACTIVITY MATRIX

Time and Date DAY 1	Activity	Facilitator/ In- Charge
8:00- 9:00 a.m.	Preliminaries - Nationalistic Song - Prayer - DepEd Quality Policy Statement	
	Welcome Address	PEDRO T. ESCOBARTE, JR., PhD. Asst. Regional Director
	Statement of Purpose	VIOLETA C. NUNEZ, PhD. Chief, PPRD
	Recognition of the Participants	EMPHA GRACE M. PEREZ Statistician I
	Message	MARIA INES C. ASUNCION Regional Director
Plenary Session		
9:00- 10:00 a.m.	Allocation of SARO	JOHN REY M. EBASCO Project Development Officer I
10:00- 11:00 a.m.	Workshop Proper: SARO Allocation	JOHN REY M. EBASCO Project Development Officer I
11:00- 12:00 p.m.	Presentation of Outputs	By Division
12:00- 1:00 p.m.	LUNCH	
1:00- 2:00 p.m.	Review of Work and Financial Plan (WFP): Workshop	JOHN REY M. EBASCO Project Development Officer I
2:00- 4:00 p.m.	Presentation of Output	JOHN REY M. EBASCO Project Development Officer I
4:00- 5:00 p.m.	ATC: Workshop	JOHN REY M. EBASCO Project Development Officer I
5:00- 6:00 p.m.	Dinner	



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ENHANCEMENT WORKSHOP IN THE IMPLEMENTATION OF THE PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)

October 15-16 | DepEd Caraga Regional Office- NEAP Hall

ACTIVITY MATRIX

Time and Date DAY 2	Activity	Facilitator/ In- Charge
8:00- 9:00 a.m.	Preliminaries - Nationalistic Song - Prayer - Recapitulation	
	Plenary Session	
9:00- 10:00 a.m.	Physical and Financial Accomplishment	JOVIXSON DALURA Planning Officer III
10:00- 11:00 a.m.	Workshop Proper: Physical and Financial Tagging	JOVIXSON DALURA Planning Officer III
11:00- 12:00 p.m.	Presentation of Outputs	By Division
12:00- 1:00 p.m.	LUNCH	
1:00- 3:00 p.m.	Discussion on the generation of - Physical Plan - Obligation Plan - Disbursement Program	JOVIXSON DALURA Planning Officer III
3:00- 5:00 p.m.	Ways forward	VIOLETA C. NUNEZ, PhD Chief, PPRD
	Giving of Certificates	JOHN REY M. EBASCO Project Development Officer I
	HOME SWEET HOME	