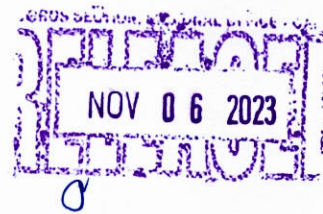




Republic of the Philippines
Department of Education
CARAGA REGION



November 6, 2023

REGIONAL MEMORANDUM

No. 1065, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Agusan del Norte
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the conduct of series of activities on the Gawad Teodora Alonzo (GTA) 2023 (5th National Storybook Writing) under OSEC-13-23-3896 dated August 4, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

JOEL B. ROSALES
Chief Administrative Division

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

FIN/nap
11/06/2023



Address: J.P. Rosales Avenue, Butuan City
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2023-11-16741

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
CARAGA REGION

October 26, 2023

MARIA INES C. ASUNCION

Officer In-Charge
Office of the Regional Director
Department of Education
J. Rosales Ave., Butuan City

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region to cover funding requirements for the conduct of series of activities on the Gawad Teodora Alonso (GTA) 2023 (5th National Storybook Writing) through SARO Number OSEC-13-23-3896. Below is the budget allocation per division:

Division	Activity	Allocation
Agusan del Norte	Storybook Forum	19,520.00
	Judging at the National Level	14,240.00
	LR Conference cum Storybook Recognition Rites and Reading Exhibit	8,000.00
	Total	41,760.00

Thank you!

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manger

Noted:

ISIDRO M. BIOL, JR., PhD.
Chief, CLMD

Funds Available:

FE L. ALEGADO
Chief, Finance
68c 17-23-3894
Bal. 124,403

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLM/mfm
10/26/2023