



Republic of the Philippines
Department of Education
CARAGA REGION

OCT 07 2024

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REGIONAL MEMORANDUM

No. **1053**, s. 2024

To: Schools Division Superintendents
Division Property and Supply Officers
All Others Concerned

INVENTORY OF PROPERTIES OF THE DEPARTMENT OF EDUCATION
BOTH SCHOOL SITE AND NON-SCHOOL SITE

1. In reference to Memorandum OULLA-2024-1160 re: *Inventory of Properties of the Department of Education Both School Site and Non-School Site*, the Schools Division Offices are hereby directed to prepare and submit a complete inventory of all their lands or inventories in their possession.
2. All Schools Division Offices shall conduct an inventory of all DepEd lands within their respective areas, regardless of their classification and use, using the template attached as Annex A. Once completed, the same shall be submitted to the Office of Atty. Omar V. Romero, Undersecretary for Legal and Legislative Affairs via email at sto@deped.gov.ph. Enclosed is the template for reference.
3. Immediate dissemination and compliance of this Memorandum is highly desired.

MARIA INES C. ASUNCION

Director III

Officer-In-Charge

Office of the Regional Director

Encl: As Stated

Reference: Memorandum OULLA-2024-1160

To be indicated in the Perpetual Index
under the following subjects:

Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (082) 225-1151

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INVENTORY

PROPERTIES

SCHOOLS

ASD/zfb
10/02/2024



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