



Republic of the Philippines
Department of Education
CARAGA REGION

OCT 07 2024

OCT 07 2024

REGIONAL MEMORANDUM
No. **1047**, s. 2024

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT
FOR NON-TEACHING PERSONNEL

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the *Implementation of the Learning and Development (L&D) Program for Non-Teaching Personnel of the School Division Offices* under OSEC-13-24-5631 dated August 15, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
10/02/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph



2024-10-15941

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1





Republic of the Philippines
Department of Education
CARAGA REGION

September 23, 2024

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

Madam:

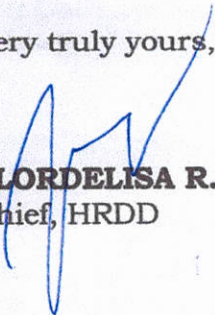
Greetings of Peace and Prosperity!

This is to respectfully request from your good office for the downloading of the Program Support Fund (PSF) from the FY 2024 Organizational and Professional Development for Non-Teaching Personnel (OPD NTP) for Schools Division Offices. The PSF shall be utilized for the L&D interventions of non-teaching personnel based in the Approved Office Learning and Development Plan submitted last April 2023 of the Regional Offices and Schools Division Offices as a result of their respective regional needs, analysis, and/or emerging directives. Below is the breakdown of the budget allocation:

Office	Amount
Regional Office	₱1,046,462.00
Agusan del Norte	244,332.00
Agusan del Sur	378,417.00
Bayugan City	197,391.00
Bislig City	136,176.00
Butuan City	108,270.00
Cabadbaran City	42,555.00
Dinagat Islands	262,136.00
Siargao	208,062.00
Surigao City	151,496.00
Surigao del Norte	235,560.00
Surigao del Sur	108,270.00
Tandag City	79,873.00
Total	₱3,199,000.00

Guidelines on the utilization of the OPD NTP PSF shall be released through a memorandum once the funds are downloaded to SDOs. Monitoring and Evaluation (M&E) shall be conducted, and technical assistance shall be provided.

Very truly yours,


FLORDELISA R. DALIN
Chief, HRDD

Approved:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

HRDD/jbt
09/23/2024