



Republic of the Philippines
Department of Education
 CARAGA REGION



REGIONAL MEMORANDUM
 No. **1025**, s. 2024

OCT 02 2024

To: Schools Division Superintendent
 Assistant Superintendents
 Principals / School Heads / HTs / TICs
 Division HRMO
 All Others Concerned
 This Region

**ADDENDUM TO RM 0990 S. 2024 ENTITLED: REGIONAL OFFICE APPROVED
 TEACHER UPGRADING OF POSITIONS, RECLASSIFICATION OF SCHOOL HEADS
 AND CONVERSION TO MASTER TEACHER POSITIONS THROUGH
 EQUIVALENT RECORD FORMS (ERFs) FOR CY 2024**

1. With reference to Regional Memorandum No. 0990, s. 2024, this office hereby informs all concerned of the additional Regional Office Approved Teacher Upgrading of Positions, Reclassification of School Heads, and Conversion to Master Teacher Positions, through Equivalent Records Form (ERF) for CY 2024 implementation, per division offices, as follows:

Teacher Upgrading of Positions		Division Office	Previous Positions	Newly Approved Position
1.	Requina, Ian Jay D.	Surigao City	T-I	T-III
2.	Gerodias, Irean B.	Bayugan City	T-I	T-III
3.	Zamora, Shellah Y.	Cabadbaran City	T-II	T-III
4.	Bajao, Femie L.	Butuan City	T-I	T-III
5.	Plazo, Juvie R.	Butuan City	T-II	T-III
6.	Rollorata, Lina G.	Butuan City	T-I	T-III

Conversion to Master Teacher Position		Division Office	Previous Positions	Newly Approved Position
1.	Makiling, Teresa T.	Butuan City	T-III	MT-I
2.	Celestial, Federico L.	Butuan City – San Vicente NHS	T-III	MT-I
3.	Delima, Mark Joseph R.	Butuan City – Libertad NHS	MT-I	MT-II
4.	Congreso, Esalco S.	Butuan City	T-III	MT-I
5.	Lito, Alfie S.	Surigao City	T-III	MT-I
6.	Galdiano, Jerelyn M.	Agusan del Sur	T-III	MT-I
7.	Taypin, Israel S.	Agusan del Sur	T-III	MT-I

Reclassification School Heads		Division Office	Previous Positions	Newly Approved Position
1.	Havana, Jine L.	Agusan del Sur	P-I	P-II
2.	Tuyor, John Michael A.	Tandag City	P-I	P-II
3.	Teposo, Minda I.	Bayugan City	P-II	P-III

2. Schools Division Offices are requested to submit the originally signed PAL in three copies to the Regional Office effective **October 01, 2024**.

3. Wide and immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
 Director III
 Officer-In-Charge
 Office of the Regional Director 

Encl.: As Stated,

Reference: RM No. 0990, s 2024, NBC No. 594, s 2024, DECS Order No.52, s1999, DO 97, s 2011

To be indicated in the Perpetual Index

under the following subjects:

ERF RECLASSIFICATIONS TEACHERS

ASD/fmb
09/30/2024