



Republic of the Philippines
Department of Education
CARAGA REGION



October 20, 2023

REGIONAL MEMORANDUM

No. 1090, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
Except Dinagat Islands
This Region

ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM 983, S. 2023
(CONDUCT OF REGIONAL CAPACITY BUILDING OF PROGRAM IMPLEMENTERS
ON THE IMPLEMENTATION OF THE MADRASAH EDUCATION PROGRAM)

1. In reference to Regional Memorandum No. 983, s. 2023 re: Conduct of Regional Capacity Building of Program Implementers on the Implementation of the Madrasah Education Program, this memorandum provided supplementary information and clarificatory provisions regarding the conduct of the activity.
2. The venue of the activity is Mt. Bagarabon Beach Resort & Hotel, Mabua, Surigao City.
3. The List of Participants and the Revised Matrix of Activities are found in Enclosures A and B, respectively.
4. Paragraph 9 is modified as follows:
"Food and accommodations shall be charged against the 2023 MEP Funds to be downloaded to the host division, supplies and other training expenses shall be charged against the 2023 MEP Regional Program Support Funds, while travel expenses and other allowable expenses shall be charged against the MEP Continuing Funds which shall be downloaded to the Schools Division Offices. In case the downloaded funds are insufficient, SDOs may utilize other sources of funds, such as but not limited to MEP Continuing Funds, 2023 Program Support Funds, and/or Local Funds, subject to the usual accounting and auditing rules and regulations.
5. All other provisions of RM 983, s. 2023 are still enforced.
6. For inquiries or concerns, please contact the Curriculum and Learning Management Division (CLMD) through Ms. Rhea J. Yparraguirre, the Regional Madrasah Education Program Coordinator (RMEPC) at rhea.yparraguirre@deped.gov.ph.



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7. Immediate dissemination of this Memorandum is enjoined.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR., CESO V
Assistant Regional Director 

Encls.: List of Participants; Revised Matrix of Activities
Reference: Regional Memorandum No. 983, s. 2023
To be indicated in the Perpetual Index
under the following subjects:

MADRASAH EDUCATION

TRAINING PROGRAMS

CLMD/rjy
10/20/2023



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**Regional Capacity Building of Program Implementers on the
Implementation of the Madrasah Education Program**

November 13-17, 2023

Mt. Bagarabon Beach Resort & Hotel, Mabua, Surigao City

List of Participants

Division	Name of Participants	Position/Designation
Agusan del Norte	1. Rayfrocina T. Abao, Ph.D.	CID Chief
	2. Mario R. Morano	PSDS
	3. Arnold C. Solen	PSDS
	4. Marilou S. Real	PSDS
	5. Ma. Venus L. Rallos	School Head
	6. Teresa D. Sumalpong	School Head
	7. Maricel G. Mondia	School Head
	8. Freddie C. Gozalo	School Head
Agusan del Sur	9. Lorna P. Gayol	CID Chief
	10. Amelia Ronquillo	PSDS
	11. Nora Julve	PSDS
	12. Gina Seroy	PSDS
	13. Philip Trillana	PSDS
	14. Jimuel Quejada	School Head
	15. Gilbert Layao	School Head
	16. Joelito Cadavos	School Head
	17. Annabelle Canin	School Head
	18. Lemuel Dela Vega	School Head
Bayugan City	19. Imee R. Vicariato	CID Chief
	20. Gerard M. Lopez, PhD	School Head
Bislig City	21. Marvilyn C. Francia, PhD	CID Chief
	22. Evelyn B. Lesiguez, PhD	PSDS
	23. Imelda N. Siano, EdD	PSDS
	24. Louella Luisa A. Millan	Principal IV
	25. Swen D. Cubero	Principal II
	26. Samuel C. Aleño	Principal II
Butuan City	27. Maria Dinah D. Abalos	CID Chief
	28. To be identified by the SDO	PSDS
	29. To be identified by the SDO	PSDS
	30. Marivic M. Pantonial	School Head
	31. Juliet M. Ceres	School Head
Cabadbaran City	32. Feldrid P. Suan	CID Chief
	33. Junnel E. Magaway	PSDS
	34. Mary Allen P. Cornites	School Principal
Siargao	35. Dr. Gemna G. Pobe	CID Chief
	36. Joseph D. Solana	PSDS
	37. Kem E. Abuton, Jr.	School Principal
Surigao City	38. Carlo P. Tantoy, PhD	CID Chief
	39. Vonn B. Fabello, EdD, PhD	PSDS
	40. Atty. Salvador V. Acedilla	PSDS



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Division	Name of Participants	Position/Designation
	41. Marcelino D. Borja	PSDS
	42. Thelma D. Tolentino, PhD	PSDS
	43. Angeline R. Villasor	PSDS
	44. Nelson F. Hadji	School Principal
	45. Amie E. Sanglitan	School Principal
	46. Maricar T. Lisondra	School Principal
	47. Eda E. Ensomo, EdD	School Principal
	48. Richard B. Antallan, PhD	School Principal
	49. Donald T. Arquiza	School Principal
Surigao del Norte	50. Dominic P. Larong	CID Chief
	51. Alicia N. Mainit	PSDS
	52. Lucille L. Inot	PSDS
	53. Mercedita C. Albiño	School Principal
	54. Nora T. Donoso	School Principal
Surigao del Sur	55. Fluellen L. Cos, PhD	CID Chief
	56. Jeanette L. Quinto, PhD	PSDS
	57. Myrna E. Mozo, PhD	PSDS
	58. Brenda U. Adlawan	Principal -III/DIC
	59. Rolly B. Ravelo	Principal -III
	60. Madrilyn U. Cabahug, PhD	Principal-III
	61. Cipriano G. Ayuban	Principal-I
	62. Rachel Methusellah R. Cumahig, PhD	Principal-IV
	63. Analiza M. Guevarra	Principal-II
	64. Lemuel P. Miralles	Principal-I
Tandag City	65. Jeanette R. Isidro	Chief CID
	66. Sol L. Rivas	Principal -II/DIC
	67. Jenefer B. Impok	Principal -III/DIC
	68. Martha N. Damiao	Principal I
	69. Padlo P. Casio	Head Teacher-III
	70. Totecia M. Burlat	Head Teacher-III
	71. Freddie Q. Maglasang	Master Teacher-II
	72. Marilou S. Saranza	Principal -II
	73. Evelyn C. Bandy	Principal-IV

Division MEP Coordinators (DMEPCs)

Name	Position/Designation	Office/Station
1. Rosell P. Abellana	EPS/ DMEPC	Agusan del Norte
2. Tomas M. Ferrol, III	MT-II/DMEPC	Agusan del Sur
3. Maria Elena G. Saga	DMEPC/DIC	Bayugan City
4. Lilifreda P. Almazan	EPS/DMEPC	Bislig City
5. Restituto C. Navarro	DMEPC	Butuan City
6. Marie Fe C. Dultra	EPS/DMEPC	Cabadbaran City
7. Glorian B. Ederosas	EPS/DMEPC	Siargao
8. Marino L. Pamogas	EPS/DMEPC	Surigao City
9. Mary Grace M. Tadulan	EPS/DMEPC	Surigao del Norte
10. Romeo Jr L. Lepardo	EPS II/DMEPC	Surigao del Sur
11. Egy I. Jumadla	Principal-III/DMEPC	Tandag City



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Program Management Team

Name	Position/Designation	Office/Station
Isidro M. Biol, Jr.	Chief ES	RO-CLMD
Rhea J. Yparraguirre	EPS/RMEPC	RO-CLMD
Gladys S. Asis	EPS- English	RO-CLMD
Maria Consuelo C. Jamera	EPS-Filipino	RO-CLMD
Nicanor M. San Gabriel, Jr., PhD	SVEPS/ Resource Speaker	BLD-SID
Denn Marc P. Alayon, PhD	SVEPS/ Resource Speaker	BLD-SID
Jefferson M. Cordon	SVEPS/ Resource Speaker	BLD-SID
Jennifer R. Jovita	SEPS, SMME/ Resource Speaker	SGOD-SDO Surigao City
Medeline L. Busio	EPS II-SMME/ QATAME Associate	SGOD-SDO Surigao City
Dr. Arlene S. Boquilon	Principal/ Documenter	SDO- Surigao City
Dr. Lea S. Sarvida	EPS/Process Observation Analyst	SGOD-Surigao City
Mark S. Candontol	Nurse	SDO-Surigao City
<i>To be identified by the RO</i>	Driver	RO
<i>To be identified by the SDO</i>	Driver	SDO Surigao City

Note:

1. All DMEPCs form part of the PMT



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**Regional Capacity Building of Program Implementers on the
Implementation of the Madrasah Education Program**

November 13-17, 2023

Mt. Bagarabon Beach Resort & Hotel, Mabua, Surigao City

ACTIVITY MATRIX

Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
Day 1: November 13, 2023 (Monday)			
8:00 A.M.- 12:00 P.M.	- Arrival of Participants - Registration - Billeting of Participants	Program Management Team	- Accomplished Registration Forms - Compiled TA of Participants - Room Assignment of Participants
12:00 P.M. – 1:00 P.M.	Lunch		
1:00 P.M. – 2:00 P.M.	Opening Program (To be facilitated by the Host Division)		
	National Anthem	AVP	
	Interfaith Prayer/Doxology	AVP	
	DepEd Quality Policy Statement	AVP	
	Introduction of Participants	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	
	Statement of Purpose	ISIDRO M. BIOL, JR. Chief ES, CLMD	
	Welcome Remarks	MARILOU B. DEDUMO, CESO V Schools Division Superintendent SDO Surigao City	
	Message of Support	NICANOR M. SAN GABRIEL, JR., PhD SVEPS, BLD-SID	
	Inspirational Message	MARIA INES C. ASUNCION Director III Officer-in-Charge Office of the Regional Director	
2:00 P.M. – 2:20 P.M.	House Rules	MARINO L. PAMOGAS EPS-SDO Surigao City (Host Division)	Established a positive tone, set clear expectations, and foster a respectful and productive learning environment for the training workshop, while also providing
		Mt. Bagarabon Beach	



Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
		Resort & Hotel Representative	participants with an opportunity to address any concerns or questions related to workshop logistics and rules.
2:20 P.M. – 2:40 P.M.	Overview of the Training Program and Matrix of Activities	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Provided participants with a comprehensive overview of the training program.
2:40 P.M. – 2:50 P.M.	Pre-Assessment	PMT	
2:50 P.M. – 3:00 P.M.	Health Break		
3:00 P.M. – 5:00 P.M.	Session 1: Overview of Madrasah Education Program and the ALIVE Curriculum	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Comprehensive understanding of the Madrasah Education Program, the ALIVE Curriculum, its objectives, and expectations, while having fostered a positive and well-informed learning environment.
5:00 P.M. – 6:00 P.M.	Debriefing	PMT	Address issues and concerns related to the registration process, attendance tracking, and accommodations (billeting) arrangements for participants.
6:00 P.M. – 8:00 P.M.	Dinner		
Day 2: November 14, 2023 (Tuesday)			
6:00 A.M. – 7:59 A.M.	Breakfast		
8:00 A.M. – 8:30 A.M.	Management of Learning - Nationalistic Song - Interfaith Prayer - Recap/Insights Sharing - Attendance Check - Energizer	Assigned SDO	
8:31 A.M. – 9:45 A.M.	Session 2: Inclusive Leadership	NICANOR M. SAN GABRIEL, JR., PhD SVEPS, BLD-SID	Comprehensive understanding of the concept, its principles, and associated skills, and to identify and commit to areas of personal or



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Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
			organizational development that foster greater inclusivity.
9:46 A.M. – 10:00 A.M.	Health Break		
10:01 A.M. – 12:00 P.M.	Session 3: Employing Inclusive and Strategic Feedback-Giving Practices	DENN MARC P. ALAYON, PhD SVEPS, BLD-SID	To understand the value of feedback in MEP implementation, identify common feedback pitfalls, apply inclusive and strategic feedback practices in their technical assistance, utilize feedback techniques effectively with school heads and teachers, and demonstrate commitment to providing technical assistance for successful MEP implementation in field offices and schools.
12:00 P.M. – 1:00 P.M.	Lunch		
1:00 P.M. – 3:00 P.M.	Session 4: Ensuring Efficient and Sustainable Curriculum Implementation: Principles and Strategies	LILIFREDA P. ALMAZAN, PhD EPS, DMEPC Bislig City Division	Enhanced leadership competencies of education leaders for the effective and efficient implementation of the Madrasah Education Program (MEP).
3:01 P.M. – 3:30 P.M.	Health Break		
3:31 P.M. – 5:00 P.M.	Session 5: Pedagogical Approaches in the Delivery of ALIVE Instructions	JEFFERSON M. CORDON SVEPS, BLD-SID	Comprehensive understanding of effective pedagogical strategies and approaches specific to ALIVE instructions, enabling them to lead and support the ALIVE Teachers in the implementation of these approaches



Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
			for improved teaching and learning outcomes.
5:00 P.M.- 6:00 P.M.	Debriefing	PMT	
6:00 P.M.- 8:00 P.M.	Dinner		
Day 3: November 15, 2023 (Wednesday)			
6:00 A.M.- 8:00 A.M.	Breakfast		
8:01 A.M.- 8:30 A.M.	Management of Learning - Nationalistic Song - Interfaith Prayer - Recap/Insights Sharing - Attendance Check - Energizer	Assigned SDO	
8:31 A.M.- 10:15 A.M.	Session 6: Redefining the Landscape of Instructional Supervision	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Enhanced leadership and supervisory practices that positively impact teaching and learning within their respective SDOs and schools.
10:16 A.M.- 10:30 A.M.	Health Break		
10:30 A.M.- 12:00 P.M.	Session 7: Philippine Professional Standards for School Heads in the Context of Madrasah Education Program	MARIA CONSUELO C. JAMERA EPS, RO-CLMD	Thorough understanding of how the PPSSH apply to the unique requirements and objectives of MEP.
12:00 P.M.- 1:00 P.M.	Lunch		
1:00 P.M.- 2:45 P.M.	Session 8: The Basic Education Monitoring and Evaluation Framework (BEMEF) - Workshop on TOC, M & E Plan	JENIFER R. JOVITA SEPS, SMME Surigao City Division	Comprehensive understanding of BEMEF, effectively apply the Theory of Change (TOC), and prepare a robust MEP Monitoring and Evaluation Plan for their SDOs and schools.
2:46 P.M.- 3:00 P.M.	Health Break		
3:01 P.M.- 5:00 P.M.	Continuation of Session 8: The Basic Education Monitoring and Evaluation Framework (BEMEF)	JENIFER R. JOVITA SEPS, SMME Surigao City Division	
5:00 P.M.- 6:00 P.M.	Debriefing	PMT	
6:00 P.M.- 8:00 P.M.	Dinner		
Day 4: November 16, 2023 (Thursday)- Program Implementation Review Day 1			



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Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
6:00 A.M.- 8:00 A.M.	Breakfast		
8:01 A.M.- 8:20 A.M.	Management of Learning - Nationalistic Song - Interfaith Prayer - Recap/Insights Sharing - Attendance Check - Energizer	Assigned SDO	
8:21 A.M.- 8:30 A.M.	Post-assessment		
8:31 A.M.- 8:50 A.M.	PIR Session 1: Madrasah Education Program as an Inclusion Program	ISIDRO M. BIOL, JR. Chief ES, CLMD	Comprehensive understanding of the Madrasah Education Program and how it functions as an inclusion program, promoting inclusive education practices in MEP-implementing schools.
8:51 A.M.- 9:50 A.M.	PIR Session 2: ALIVE Data Management	GLORIAN B. EDEROSAS EPS, DMEPC SDO- Siargao	Acquire the knowledge and skills necessary for effective data management within the context of the ALIVE.
9:51 A.M.- 10:05 A.M.	Health Break		
10:06 A.M.- 11:00 A.M.	Presentation of 3-year Comparative Data by SDO (School Mapping and Analysis Report, Enrolment Data, Data and Profile of Asatidz, Tagging of Learners in the LIS, and Reporting of COS ALIVE Teachers in the EBEIS)	DMEPCs	Clear overview of SDOs three years comparative data on MEP Implementation
11:0 A.M.- 12:00 A.M.	Discussion on the Issues, Challenges and Resolutions in Data Management	Facilitators: Rhea J. Yparraguirre Gladys S. Asis Maria Consuelo C. Jamera Moderator: Romeo Jr. L. Lepardo	Identification of issues and challenges related to data management in the context of the MEP, as well as the resolutions or strategies to address these issues effectively.
12:00 P.M.- 1:00 P.M.	Lunch		



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Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
1:01 P.M. - 2:00 P.M.	PIR Session 2: Policy and Funding Updates	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Be updated on the latest policies and funding-related changes relevant to MEP.
2:01 P.M. - 3:00 P.M.	Presentation of FY 2023 Physical and Financial Accomplishment Report (as of November 2023) and Catch-Up Plan for Unutilized Funds by SDO	DMEPCs	Clear understanding of program progress and financial management.
3:01 P.M. - 3:15 P.M.	Health Break		
3:16 P.M. - 4:00 P.M.	Discussion on the on the Issues, Challenges and Resolutions in the Utilization of MEP Funds	Facilitators: Rhea J. Yparraguirre Gladys S. Asis Maria Consuelo C. Jamera Moderator: Egy I. Jumadla	Identification of specific issues and challenges related to the utilization of MEP funds and the resolutions or strategies to optimize the use of funds effectively.
4:01 P.M. - 5:00 P.M.	2024 Action Planning- Part 1 (Area of Focus: Data Management and Funds Utilization)	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Formulation of concrete plans, strategies, and commitment to address data management and funds utilization challenges.
5:00 P.M.- 6:00 P.M.	Debriefing	PMT	
6:00 P.M. - 8:00 P.M.	Dinner		
Day 5: November 17, 2023 (Thursday)- Program Implementation Review Day 2			
6:00 A.M.- 8:00 A.M.	Breakfast		
8:01 A.M. - 8:20 A.M.	Management of Learning - Nationalistic Song - Interfaith Prayer - Recap/Insights Sharing - Attendance Check - Energizer	Assigned SDO	
8:21 A.M. - 8:50 A.M.	PIR Session 3: ALIVE Curriculum Implementation and Teacher Support	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Gain a deep understanding of the ALIVE curriculum implementation and the support provided to teachers, ensuring alignment with program objectives.
8:51 A.M. - 9:50	Presentation of SDOs Report on ALIVE	DMEPCs	Gain insights into the efforts made by



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Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
A.M.	Curriculum Contextualization Efforts, Instructional Supervision Practices, Learning Resources Provision, and Assessment of Learning Outcomes		the SDOs in the implementation of the ALIVE curriculum.
9:51 A.M. – 10:10 A.M.	Health Break		
10:11 A.M. – 11:00 A.M.	Discussion of the Issues, Challenges, and Resolutions in the Implementation of ALIVE Curriculum and Provision of Teacher Support	Facilitators: Rhea J. Yparraguirre Gladys S. Asis Maria Consuelo C. Jamera Moderator: Lilifreda P. Almazan	Identification of specific issues and challenges related to ALIVE curriculum implementation and teacher support as well as the resolutions or strategies to address these challenges effectively.
11:01 A.M. – 12:00 P.M.	2024 Action Planning Part 2 (Area of Focus: Curriculum Implementation and Provision of Teacher Support)	RHEA J. YPARRAGUIRRE EPS-CLMD, RMEPC	Develop concrete action plans with a focus on curriculum implementation and teacher support, outlining steps, responsibilities, and timelines to enhance the implementation of the ALIVE curriculum.
12:00 P.M. – 1:00 P.M.	Lunch		
1:01 P.M. – 2:00 P.M.	Presentation of Action Plan by SDO		Clear and documented commitment to improve the implementation of MEP.
2:01 P.M. – 3:00 P.M.	Closing Program - Awarding of Certificate of Appreciation to the Resource Speakers/Facilitators - Awarding of Certificate of Participation and Certificate of Attendance to all Participants - Sharing of Insights - Presentation of	PMT	



Day/Time	Activity/Topic	Person/s Responsible	Expected Output/s
	QATAME Results - Ways Forward - Challenge - Acceptance of Challenge - Pledge of Commitment		
3:01 P.M. onwards	Clearing House Homeward Bound		

Terms of Reference of the Session Facilitators and Moderators during the PIR

Role	Terms of Reference
Session Facilitator	- Lead and facilitate small group discussions or breakout sessions to address specific issues, challenges, and resolutions; - Provide insights and guidance during discussions; - Promote an inclusive and participatory environment where all participants have the opportunity to share their thoughts and experiences; - Manage the allocated time for group discussions to ensure that all topics are adequately covered; - Document key insights, recommendations, and resolutions that arise during the discussions; and - Collaborate with the session moderator to ensure a smooth flow of the program and transition between segments.
Moderator	- Start the session by providing an overview of the agenda, objectives, and the importance of discussing issues and resolutions; - Ensure that the program adheres to the schedule and that discussions do not overrun the allocated time; - Moderate the Q&A session following the group discussions, ensuring that questions are addressed and participants have an opportunity to seek clarification; - Keep the discussions focused on the specific topics related to the implementation of Madrasah Education Program and its two component subjects- the Arabic Language and Islamic Values Education (ALIVE); - Summarize the key insights, recommendations, and resolutions that were highlighted during the discussions and ensure they are well-documented for future reference; and - Collaborate closely with the session facilitators to maintain a cohesive and organized flow of the session.

DMEPC Daily In-Charge

Date	DMEPs In-Charge	Terms of Reference
Day 1- November 13,	Marino L. Pamogas, SDO Surigao City	Assist the Program Management team in ensuring that:



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2023		Tomas M. Ferrol, III, SDO Agusan del Sur	- all sessions start and end on time; - any issues or concerns that may arise during the training are addressed; - all participants have signed in the Registration and Attendance Sheets; - all participants are billeted; - workshop materials are provided; - speakers and presenters are properly introduced; - audio-visual equipment and technology are functioning properly; - resource speakers and participants are notified of time limits; - Q&A sessions and discussions are well-facilitated; - safety and well-being of workshop participants are attended to; and - photos and videos of key moments are captured.
Day November 2023	2- 14,	Egy I. Jumadla, SDO Tandag City Romeo L. Lepardo, Jr., SDO Surigao del Sur	
Day November 2023	3- 15,	Lilifreda P. Almazan, SDO Bislig City Mary Grace M. Tadulan, SDO Surigao del Norte	
Day November 2023	4- 16,	Rosell P. Abellana, SDO Agusan del Norte Maria Elena G. Saga, SDO Bayugan City	
Day November 2023	5- 17,	Marie Fe C. Dultra, SDO Cabadbaran City Glorian B. Ederosas, SDO Siargao Restituto C. Navarro, SDO Butuan City	

