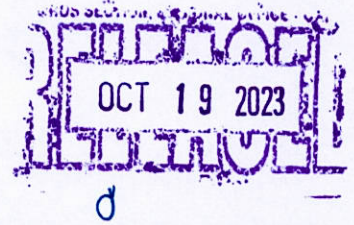




Republic of the Philippines
Department of Education
CARAGA REGION



October 19, 2023

REGIONAL MEMORANDUM
No. 1014, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**SCHEDULE OF QUARTERLY EXAMINATIONS FOR THE MATATAG
CURRICULUM PILOT SCHOOL IMPLEMENTERS**

1. Relative to the ongoing pilot implementation of the MATATAG Curriculum for Kindergarten, Grades 1, 4 and 7 which started last September 25, 2023, the five (5) pilot schools of the three (3) pilot Schools Division Offices in Caraga are hereby informed of the schedules of their quarterly examinations with the same dates stipulated in DepEd Order No. 22, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024).

Quarterly Test Schedules (DO No. 22, s. 2023)	
Quarter 1	Oct. 26-27, 2023
Quarter 2	Jan. 22-23, 2024
Quarter 3	April 3-4, 2024
Quarter 4	May 30-31, 2024

2. The exam coverage for the first quarter shall include only the learning competencies introduced from the beginning of the pilot implementation up to the day immediately preceding the first quarter examination.

3. Education Program Supervisors (EPS) from the Curriculum Implementation Division (CID) are directed to conduct an onsite monitoring and evaluation (M&E) on the dates reflected above using the tool found in Enclosure A. The M&E tool has two parts—Quarterly Test Preparation and Teacher Workload. Pilot schools are encouraged to use the said M&E Tool for self-assessment during their collaborative expertise session.

4. Gathered data shall be encoded to <https://bit.ly/3Qqk2V2> on or before October 31, 2023.

5. All expenses incurred in this activity including the travel expenses of the division monitors will be charged against their respective local funds subject to usual accounting and auditing rules and regulations.

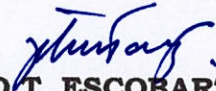
6. For concerns and clarifications, you may email the Regional MATATAG Curriculum Pilot Implementation Focal Person, Mr. Kevin Hope Z. Salvaña at kevinhope.salvana@deped.gov.ph.



7. Immediate dissemination of this Memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, PhD, CESO V
Asst. Regional Director 

Encls.: As stated

Reference: DM-CT-2023-357

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM MONITORING AND EVALUATION TESTS

CLMD/khzs
10/19/2023



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2023-10-15991

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MONITORING AND EVALUATION TOOL ON QUARTERLY TEST PREPARATION AND TEACHER WORKLOAD

A. Quarterly Test Preparation

Directions: Randomly check pairs of test materials (table of specifications and its test questionnaire), and observe the administration of the quarterly test in the assigned pilot school. Check if the indicators below are observed or not. You may also write your observation in the last column.

Indicators		Observation (check one)		
		Observed	Not observed	Remarks
Table of Specifications				
1	The TOS contains minimum elements or parts: competencies, competency code, cognitive levels, hours of learning delivery per competency, no. of items, and percentage of items.			
2	All covered competencies in the quarter are reflected in the TOS.			
3	The items' cognitive levels are coherent to the learning standards.			
4	The nature and characteristics of the test item made are coherent to the cognitive process dimension.			
5	The number and percentage of test items per competency are equitable.			
6	The TOS are checked and approved by the instructional leader prior to test reproduction and administration.			
Test Questionnaires				
7	The TQ uses appropriate language for the target test takers.			
8	The TQ's general and subtest directions are clear.			
9	The TQ's margin, spacing, font size and style are homologous to LR standards.			
10	Stems are meaningful (can stand on its own) and present a clear problem.			
11	Stems do not contain irrelevant material or distractors.			
12	There is no or very minimal use of negative phrasing in stems.			
13	Test questions' stimuli (passages, pictures, tables, etc.) are properly formatted (size, color, font size and style).			
14	All alternatives are plausible.			
15	All alternatives are clear and concise.			
16	All alternatives are homogenous in content.			
17	All alternatives are free from clues.			
18	All alternatives are logically arranged (alphabetically or numerically).			
19	All test items are free from grammatical and content errors.			



Test Administration				
20	There are enough testing rooms to accommodate the examinees.			
21	The testing rooms are well-ventilated and well-lighted, and free from any kind of noise that may distract the examinees while taking the test.			
22	The first and last rows of seats are close to the classroom walls to ensure enough spacing in between rows.			
23	There is a separate, accessible testing room for learners with special needs (those with difficulty in seeing, hearing, remembering/ concentrating, walking/ moving/climbing steps, communicating) situated at the ground floor near clean and accessible restrooms			
24	There is a designated personal assistant to help those with difficulty walking/ moving/climbing steps.			
25	There is a qualified sign language interpreter who shall ensure that all spoken instructions during testing are adequately interpreted to those who have difficulty hearing.			
26	There are alternative test formats (Braille, large print, audio, electronic).			
27	There are alternative response formats such as oral type wherein an examiner reads the test items and ascribe the answers in the Answer Sheet for examinees with seeing difficulty.			
28	The seats are spaced far enough from each other to discourage unnecessary talking among examinees.			
29	To monitor the going in and out of the testing room, only one door is kept open.			
30	All belongings of the examinees are placed in front/back.			
31	Electronic devices such as calculator and mobile phones are not allowed in the testing room.			



B. Teachers' Ancillary Work

Directions: Write the names of all teachers involved in the pilot implementation of the MATATAG Curriculum in the first column. Determine if the teacher is a grade level adviser (counted as one workload) and write the number of teaching loads (one workload per subject), and specific ancillary work (one workload for all ancillary work) in the succeeding columns. Add all the workload for columns A, B, and C, and evaluate if the teacher is underload or overload in the last column.

[illegible]

Note: Add rows if necessary

*DepEd Memorandum No. 291, s. 2008 and DepEd Order No. 16, s. 2009



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-357

TO : **TOLENTINO AQUINO**
Regional Director, Region I

BENJAMIN PARAGAS
Regional Director, Region II

ESTELA L. CARINO
Regional Director, Cordillera Administrative Region

WILFREDO CABRAL
Regional Director, National Capital Region

SALUSTIANO JIMENEZ
Regional Director, Region VII

CHARLIE ROCAFORT
Regional Director, Region XII

MA. INES ASUNCION
Regional Director, CARAGA

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **SCHEDULE OF QUARTERLY EXAMINATIONS FOR THE
MATATAG CURRICULUM PILOT SCHOOL IMPLEMENTERS**

DATE : October 12, 2023

In line with the ongoing pilot implementation of the MATATAG Curriculum for Kindergarten, Grades 1, 4, and 7, which started on September 25, 2023, all implementing schools shall adhere to the schedules of quarterly examinations stipulated in DepEd Order No. 22, s. 2003, *Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024*.

The examination coverage for the first quarter shall include only the learning competencies introduced from the beginning of the pilot implementation up to the day immediately preceding the first quarterly examination.

For queries and clarifications, please reach out to **Director Leila P. Areola** of the Bureau of Learning Delivery through email at bld.od@deped.gov.ph or telephone number 8687-2948.

For information and guidance.



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