



Republic of the Philippines
Department of Education
CARAGA REGION



October 16, 2023

REGIONAL MEMORANDUM
No. 1003, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

UPDATES ON THE NEAP – UNIVERSITY OF THE PHILIPPINES
COLLEGE OF EDUCATION (UP CED) GRADUATE STUDIES
SCHOLARSHIP PROGRAM

1. The National Educators Academy of the Philippines in partnership with the University of the Philippines College of Education provided scholarship programs to better support teachers and school leaders in their pursuit of professional growth.
2. Along with this, the NEAP released a memorandum titled *Official List of UP College of Education NEAP Graduate Scholarship Program* dated July 26, 2022 to inform concerned DepEd Officials and personnel on providing appropriate workload considerations and prepare PD program status monitoring of teacher – scholars.
3. The assistance and considerations to teacher – scholars may vary depending on the discretion of respective school heads/supervisors and could include but not limited to discharging of partial teaching workloads, provision of Compensatory Time-Off (CTO)/Official Business, and elimination of ancillary tasks. Department Memorandum 082, s. 2020 shall serve as reference for the other provisions and requirements related to the scholarship or professional development programs unless amended by another guideline.
4. Section G of the NEAP-recognized Professional Development Program Contract stipulated that “Teacher-scholars shall refund in full to DepEd as sums of money as may have been defrayed by the Philippine Government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through the teacher-scholars fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within the teacher-scholars control. For reasons beyond the control of the teacher-scholar, the conditions do not apply, provided that all documentary requirements including the doctor’s certification are met and are acceptable to DepEd.”
5. Kindly refer to the attachments for more important details.



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6. For inquiries and clarifications please contact NEAP-EPDDD via email at **neap.pdd@deped.gov.ph** with the subject line "NEAP UP Scholarship Graduate Studies Program" for ease in tracking.
7. Immediate dissemination and appropriate action on this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR, PhD, CESO V
Assistant Regional Director 

Encl/s.: As stated
Reference/s: DM-OUHROD-2023-1440
To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT TRAINING SCHOLARSHIPS

HRD/ea/c
10/16/2023



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-1440

TO : Regional Directors
HRDD Chiefs/NEAP in the Region (NEAP-R) Focal Persons
School Division Superintendents
Concerned School Heads and Teachers

FROM : *Gloria*
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational
Development

SUBJECT : UPDATES ON THE NEAP - UNIVERSITY OF THE PHILIPPINES
COLLEGE OF EDUCATION (UP CED) GRADUATE STUDIES
SCHOLARSHIP PROGRAM

DATE : October 02, 2023

1. Pursuant to RA 11713 *Excellence in Teacher Education Act of 2021*, the National Educators Academy of the Philippines (NEAP) is mandated to provide scholarships and fellowships for in-service teachers, school leaders, and other teaching-related personnel in public basic education institutions to pursue advanced studies in specialized fields subject to corresponding service obligations. As such, NEAP, in partnership with the University of the Philippines College of Education (UP CED), provided scholarship programs to better support teachers and school leaders in their pursuit of professional growth through initiatives and innovative programs, including but not limited to collaborative research projects that aim to enhance teacher education curriculum, teacher training designs, teacher education, and continuing professional education of teachers and academic leaders.
2. In this light, NEAP released a memorandum titled *Official List of UP College of Education NEAP Graduate Scholarship Program* last July 26, 2022, to inform concerned DepEd Officials and personnel on providing appropriate workload considerations and prepare PD program status monitoring of the teacher-scholars.
3. The assistance and considerations to teacher-scholars may vary depending on the discretion of respective school heads/supervisors and could include but are not

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limited to discharging of partial teaching workloads, provision of Compensatory Time-Off/Official Business, and elimination of ancillary tasks.

4. Correspondingly, the D.M. 082, s. 2020 shall serve as a reference for the other provisions and requirements related to the scholarship or professional development program unless amended by another guideline.
5. As stipulated in Section G of the NEAP-recognized Professional Development Program Contract "Teacher-scholars shall refund in full to DepEd such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through the teacher-scholars fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within the teacher-scholars control. For reasons beyond the control of the teacher-scholar, the conditions do not apply, provided that all documentary requirements including the doctor's certification are met and are acceptable to DepEd."
6. Subsequently, attached is the UP CEd memo on the Academic Policies for the Academic Year 2023-2024 and a reference for the standard learning delivery models.
7. For inquiries and clarifications, please contact NEAP-EPDDD, at telefax no. (02) 8715 9919 or via email at neap.pdd@deped.gov.ph with the subject line "NEAP UP Scholarship Graduate Studies Program".
8. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP EPDDD/Joson, Monsanto & Abeleda]



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

MEMORANDUM

TO : HRDD Chiefs/NEAP in the Region (NEAP-R) Focal Persons
Schools Division Superintendents
SGOD Chiefs/HRDS SEPS
Concerned School Heads and Teachers

FROM : 
JOHN ARNOLD S. SIENA
Director IV

SUBJECT : OFFICIAL LIST OF UP COLLEGE OF EDUCATION NEAP GRADUATE
SCHOLARSHIP PROGRAM (BATCHES 1 and 2)

DATE : 26 JULY 2022

1. Relative to NEAP Memorandum DM-OSEC-2022-072, titled "Updates on the NEAP CED Scholarship Program (Batches 1 and 2)", this office releases the official list of teacher-scholars for appropriate workload consideration and PD program status monitoring of the concerned school heads, SDOs, and ROs.
2. Qualified teacher-scholars, batch 1 and 2, who failed to submit the necessary documentary requirements after the deadline, as indicated in the previous issuance are **disqualified from the scholarship program**.
3. For any questions or concerns, please contact **Mr. Dustin Troy Joson** at pdd.pdi@deped.gov.ph or you may call at (02) 8715-9919.
4. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

Official List of NEAP UP Graduate Scholars

Batch 1
September 2021 - August 2024

Name	School	Division	Region	Program
Joven Salem Brigildo	Iloilo City National High School	Iloilo City	Region VI	Art Education
Mark Joseph Serafica Ariola	Azpetia National High School	Agusan Del Sur	CARAGA	Educational Technology
Vanessa Pascual Lozada	Piedad Central Elementary School	Davao City	Region XI	Health Education
Jessica Nina Espanto Oasnon	San Vicente Norte Elementary School	Iriga City	Region V	Health Education
Sheryl Ann Labial Orcullo	Buhangin Central Elementary School SPED Center	Davao City	Region XI	Language Education
Katrine Joyce Cristobal	Ramon Central School	Isabela	Region II	Literacy Education
Laarni Ngo Enriquez	Lugam Annex Elementary School	City of Malolos	Region III	Reading Education
Ardeth Quiro Donato Nimenzo	Enrile West Central School	Cagayan	Region II	Special Education
Mary Joy Devine Merciales	Sta. Elena Integrated School	Camarines Norte	Region V	Teaching Early Grades. K-2
Jaycee Dela Cruz Pillas	Caniogan Elementary School	City of Malolos	Region III	Teaching Early Grades. K-2
Rodelyn Malilim Sy	Solana North Central School	Cagayan	Region II	Teaching Early Grades. K-2

Batch 2
September 2022 - August 2025

Name	School	Division	Region	Program
Arvin Ambal	Anakan National High School	Gingoog City	Region X	Art Education
Aprille Irish Paalisbo	Tagum City National High School	Tagum City	Region XI	Biology Education
Jobelle Manalang	Maliwalo National High School	Tarlac City	Region III	Chemistry Education
Lourd Ricardo Araneta	Salawad Elementary School	Biliran	Region VIII	Educational Technology
Sheila Mae Mariano	Salapan Elementary School	San Juan City	NCR	Educational Technology
Rossana Dela Rosa	San Jose National High School	Antipolo City	Region IV-A	Physics Education
Cherry Buyayo	San Lorenzo Integrated School	Iligan City	Region II	Reading Education
Maria Theresa Cahil	Polomolok National High School	South Cotabato	Region XII	Reading Education
Leizl Pabololot	Hinigdaan National High School	El Salvador City	Region X	Reading Education
Mely Pelarin	Madaum Elementary School	Tagum City	Region XI	Teaching in the Early Grades, K-2
Marielle Salvador	Solano East Central School	Nueva Vizcaya	Region II	Teaching in the Early Grades, K-2



OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS
UNIVERSITY OF THE PHILIPPINES

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17 August 2023

OVPAAM Memorandum 2023-113

For : Institute Directors, Department Chairpersons, Program Coordinators
The Faculty

Through : The CU Chancellors
The Vice Chancellors for Academic Affairs
The Deans

From : *Alyssa M. Peleo-Alampay*
Alyssa M. Peleo-Alampay
Officer-in-Charge

Subject : **ACADEMIC POLICIES FOR AY 2023-2024**

Considering the lifting of the State of Public Health Emergency through [Proclamation No. 297](#) signed on 21 July 2023, and the carrying-over of policies the University instituted for the previous semesters that worked, the University will implement the following academic policies for AY 2023-2024 as recommended by the System Academic Affairs Committee (chaired by the Vice President for Academic Affairs with the Assistant Vice Presidents for Academic Affairs, Vice Chancellors for Academic Affairs, and Vice Chancellors for Research and Extension/Development as members) and approved by the President's Advisory Council (chaired by the UP President with the Vice Presidents, Chancellors and the Directors of the Philippine General Hospital, and the Bonifacio Global City campus as members).

1. Academic Calendar

For CUs with a semestral schedule, the first and second semesters of AY 2023-2024 remains at 16 weeks with a reading break. On the other hand, the Midyear term remains at 5 weeks with no reading break.

Note that Academic Calendars for AY 2023-2024 have been approved.

2. Class size

University policies on class size will be in force. Units are reminded that the class size is subject to the nature of the course and is determined by the optimal utilization of the unit's faculty and infrastructure resources.

3. Learning Delivery Mode

Guided by [OVPAA Memo No. 2022-88](#), undergraduate courses will follow either Model 2 or 3 of the blended learning delivery models except for clinical rotations, internships, on-the-job training, intensive laboratories, community-based immersion, and similar programs. Graduate courses, on the other hand, may opt to follow Model 1, 2, or 3. For models 2 and 3, the face-to-face component should be 50% to 75% and delivered in a learning-centered context following, for example, the flipped classroom model. The hyflex model may be adopted, provided its infrastructure is in place. Exemptions to the delivery mode may be pursued with the Chancellor based on need and circumstances.

4. Learning Spaces

CUs are encouraged to identify learning spaces in their respective campuses where students can conduct synchronous and/or asynchronous activities related to courses they are registered in.

5. Course Implementation Feedback

The faculty must provide timely feedback on their students' examinations and other course requirements through the learning platform/s, email, or consultation. Consultation protocol and schedule must be communicated in the course guides.

6. Academic Requirements

Course requirements should be made clear to students at the start of classes and indicated in the course guide. Please encourage students to work on course requirements ahead of time to avoid spending their reading and health break on meeting deadlines set after the break. Urge students who seem unable to cope with their workload to seek advice from their adviser/instructor.

7. Reading and Health Break

The reading break is a scheduled period where class schedules and academic requirements are temporarily suspended to support faculty and student wellness. While there are no scheduled submissions or academic activities during this time, students are encouraged to create a balanced study and relaxation plan to maintain momentum for when classes resume. Research indicates that students who engage in schoolwork before and during the break experience less stress and academic workload afterward (Cramer & Pschibul, 2017).

8. Suggested Notices and Statements

Please remind students that the University espouses honor and excellence and that academic integrity must always be upheld. For reference on suggested notices and statements to enforce academic integrity and University policies on copyright, acceptable use, and data privacy, please refer to [OVPAA Memo 2020-105](#).

9. Course Packs

Completed course packs — composed of a course guide/detailed syllabus and learning resources with study guides, assignments, and/or activity guides — should be uploaded to the CU or UP System Learning Management System, or distributed as printed material, as needed, by the start of classes.

10. Basic Education

The basic education units of the UP System shall refer to the interim guidelines on assessment and grading set forth by the Department of Education and contained in [DepEd Order No. 031 s 2020](#).

The following University Policies shall be enforced during the AY 2023-2024.

11. Academic Policies

- Academic delinquency rules
- Degree program retention rules
- Maximum Residency Rule (MRR)
- Prerequisites (including the University policy on waiver of prerequisites)
- Grading system
- Deadline for dropping and Leave of Absence
- Attendance (The faculty may adopt different attendance requirements considering their student's lack of or poor internet access, and other health-related concerns.)

12. Others

- a. Suspension of the cap on the number of units taught by lecturers.
- b. Suspension of the cap on the number of faculty members in an academic unit who can go on study leave.

Thank you.