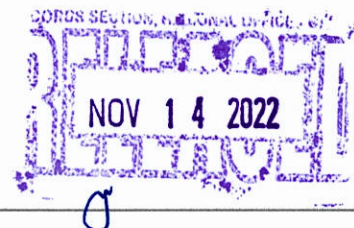




Republic of the Philippines
Department of Education
CARAGA REGION



November 10, 2022

REGIONAL MEMORANDUM

No. 1002, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENT
Tandag City Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses during the conduct of Writeshop on the Policy Review on Handling Print Learning Resources under OSEC-13-22-7614 dated November 2, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated

Reference: FY 2022 GAA

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

BUD/nap
11/10/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020



Republic of the Philippines
Department of Education
CARAGA REGION

November 9, 2022

MA. GEMMA MERCADO LEDESMA

Regional Director
Department of Education
J. Rosales Ave., Butuan City

Dear RD Ledesma:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDOs) of Caraga Region from the fund downloaded by the DepEd-CO in the amount of PhP **14,680.00 with Sub-ARO No. OSEC-13-22-7614**. This fund is to cover **funding requirements for travelling expenses of participants during the conduct of Writeshop on the Policy Review on Handling Print Learning Resources**. Below is the budget allocation per division:

Division	No. of Participants	Name	Amount
Tandag City	1	Gemma B. Espadero	14,680.00
Total			14,680.00

Attached is a copy of **Sub-ARO No. OSEC-13-22-7614**.

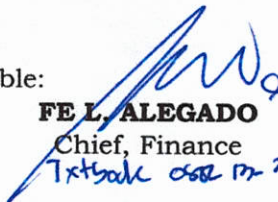
Very truly yours,


MARIPAZ F. MAGNO
EPS-LR Manager

Noted:


ISIDRO M. BIOL, JR., PhD.
Chief, CLMD

Funds Available:


FE L. ALEGADO
Chief, Finance
Transacted case no 13-22-7614

Approved:


MA. GEMMA MERCADO LEDESMA
Regional Director

CLM/mfm
11/09/2022



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