



Republic of the Philippines
Department of Education
CARAGA REGION



October 13, 2023

REGIONAL MEMORANDUM

No. 0994, s.2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This REGION

REGIONAL TRAINING FOR KINDERGARTEN TEACHERS, GRADES 4, 5
AND 10 GENERAL EDUCATION TEACHERS ON SPED
CONTENT AND PEDAGOGY

1. The Department of Education Caraga Region, through the Curriculum and Learning Management Division (CLMD), shall conduct a Regional Training for Kindergarten Teachers, Grades 4, 5 and 10 General Education Teachers on SPED Content and Pedagogy on January 24-28, 2024 at Balanghai Hotel and Convention Center, Purok I Doongan, Butuan City.
2. The general objective of this training is to equip the participant's knowledge and skills in teaching and handling Learners with Disabilities (non-graded) while the Specific Objectives are to:
 - a. identify learners with disabilities through their difficulties being manifested and their unique characteristics;
 - b. provide information about effective teaching and assessment strategies for learners with disabilities;
 - c. plan, manage and implement developmentally sequenced teaching and learning process for varied learning need and contexts;
 - d. apply knowledge and skills on how learners with disabilities will be provided with appropriate and reasonable accommodations in the classroom to address their unique needs; and
 - e. use differentiated, developmentally appropriate learning experiences to address learner's gender, need, strengths, interests and experiences.
3. The participants are the selected Kindergarten, Grades 4, 5 and 10 General Education Teachers and are requested to register on line through this link: <https://forms.gle/78oLJEAahioCZ9i98>. They are also requested to bring their own laptop, approved travel authority by the Schools Division Superintendent. Please see Annex A for the slots per division and Training Matrix for your reference.
4. There shall be a Pre work Conference of the speakers to prepare the training materials needed during the training on January 23, 2024 from 8:00 AM to 5:00 PM at the venue.
5. This office also requested the Schools Division SPED Focal Person of Bayugan City -Dr. Genevieve S. Verceles, Tandag City -Dr. Nieves B. Sacay and Cabadbaran City -Prelyn Sandimas to serve as Process Observers and from Agusan



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2023-10-15579

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 7

del Norte-Antonina A. Prisco, Bislig-Narcie F. Solloso, Siargao – Glorean C. Berol and Surigao City- Lea Sarvida as Facilitators during the said training.

6. There is no registration fee on this activity. Accommodation will be on January 24, 2024 at 2 pm. The first meal will be breakfast on January 24, 2024 and the last meal will be afternoon snacks on January 28, 2024.

7. The participants shall be entitled to five days service credit in accordance with Deped Order No. 53, s. 2003 entitled, “ Updated on the grant of Vacation Service Credits to teachers. On the other hand, the Quality Assurance Team, ICT, Non-Teaching Personnel including the management staff shall be provided with 1.5 days per day compensatory Time Cut Off (CTO) as per Service Commission (SCS) and the Department of Budget (DBM) Joint Circular No. 2 s. 2004 on Non- Monetary Remuneration for Overtime Service Rendered since the schedule dates fall on semestral break , Saturday and Sunday for teachers.

8. Travel allowance and other expenses of the participants related to the training such as accommodation before and after the training shall be charged to SPED/ local funds from each division subject to the usual accounting and auditing rules and regulations.

9. Wide dissemination of this Memorandum to all concerned is highly appreciated.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

JOEL B. ROSALES
Chief, ASD

Encl/s.: Slots per division and Training Matrix
Reference/s: NONE
To be indicated in the Perpetual Index
Under the following subject headings

CONTENT AND PEDAGOGY
REGIONAL TRAINING WORKSHOP
SPECIAL EDUCATION (SPED)

CLMD/enc
10/13/2023



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Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	2 of 7

Enclosures No. 1 to Regional Memorandum No. 0994 s. 2023

REGIONAL TRAINING FOR KINDERGARTEN TEACHERS, GRADES 4, 5 AND 10
RECEIVING TEACHERS ON SPED CONTENT AND PEDAGOGY

Slots per division

Division	Kinderga rten	Grade 4	Grade 5	Grade 10	EPS	Total
Agusan del Norte	3	3	3	2	1	12
Agusan del Sur	3	3	3	2		11
Bayugan City	3	3	3	2	1	12
Bislig City	3	3	3	1	1	11
Butuan City	3	3	3	2		11
Cabadbaran City	3	3	3	2	1	12
Dinagat Island	3	3	3	2		11
Siargao	3	3	3	1	1	11
Surigao City	3	3	3	1	1	11
Surigao del Norte	3	3	3	2		11
Surigao del Sur	3	3	3	2		11
Tandag City	3	3	3	2	1	12
TOTAL	36	36	36	24	7	136



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2023-10-15579

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	3 of 7

**TRAINING MATRIX: REGIONAL TRAINING FOR KINDERGARTEN TEACHERS,
GRADES 4, 5 AND 10 RECEIVING TEACHERS ON SPED CONTENT
AND PEDAGOGY**

Jan. 24-28, 2024-Wednesday to Sunday

Date	Date	Topic and Classes		
		Class A- PO- Genevieve S. Verceles	Class B- PO- Prelyn Sandimas	Class C- PO- Nieves B. Sacay
Day 1, Jan. 24, 2024	8:00AM- 5:00PM	Pre work Conference		
	6:00 AM- 8:00 AM	Arrival of the Participants, Registration		
	8:00AM- 8:30AM	Opening Program		
	8:31AM- 9:30AM	Plenary 1: Universal Design for Learning: Engaging Active Participation of all Learners in the Classroom		
	9:31AM- 10:30AM	Nancy O. Pascual PRC ID No. 0399838 Expiry Date: Aug. 4, 2023		
	10:31AM- 10:45AM	Health break		
	10:46AM- 11:45AM	Plenary 2: DO 044,s. 2021-Policy Guidelines on the Provision of Educational Program and Services for Learners with Disabilities in the K to 12 Transition Curriculum Basic Education Program Elena N. Capangpangan PRC NO.0210392 Expiry Date: Sept.5, 2025		
	11:45-AM- 12:15NN			
		Break out Session		
		Class A- PO- Genevieve S. Verceles	Class B- PO- Prelyn Sandimas	Class C- Elena N. Capangpangan
	1:00 -2:00	Session 1: Difficulty in Basic Learning and Applying Knowledge Nancy O. Pascual PRC ID No. 0399838 Expiry Date: Aug. 4, 2023	Session 1: Teaching Learners With Difficulty in Communication Jennifer B. Paynandos PRC ID No. 0610018 Expiry Date: Jan. 2026	Session 1: Teaching Learners with Difficulty in Remembering or Concentrating Lorelei D. Godinez PRC ID No. 0270654 Expiry Date: Jan. 15, 2023
	2:01-3:00			
	3:01-4:00			
	4:01- 5:00			
Day 2- Jan. 25, 2024	8:00 -9:00 AM	Session 2 part 1: Learners with Difficulty in Displaying Interpersonal Behaviors- Common Indicators Reyna M. Companiados	Session 2: Learners with Difficulty in Performing Adaptive Skills Marebon M. Seranay	Session 2: Difficulty in Basic Learning and Applying Knowledge Mary Ann Luna PRC ID No. 1181486
	9:01- 10:00AM			



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2023-10-15579

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	4 of 7

		PRC ID No. 0939108 Expiry Date: Dec. 15, 2024 Session 2 part 2: Learners with Difficulty in Displaying Interpersonal Behaviors- Adequate Instructional Environment and Supportive Social-Emotional Climate Darylie dela Cuesta PRC NO.0767310 Expiry Date: June 20, 2025	PRC ID No. 1081389 Expiry Date: Jan. 29, 2026	Expiry Date: April 24, 2025
	10:01-10:15AM	Health break		
	10:16-11:15AM	Continuation of the session 2	Continuation of the session 2	Continuation of the session 2
	11:16-12:15NN			
	12:16-1:00 PM	Lunch		
	1:01-2:00 PM	Session 3: Difficulty in Hearing Sharon Rose P. Puyo PRC ID No. 0500758 Expiry Date: June 14, 2026	Session 3 part 1: Learners with Difficulty in Displaying Interpersonal Behaviors- Common Indicators Mary Ann Luna PRC ID No. 1181486 Expiry Date: April 24, 2025	Session 5: Handling Learners with Difficulty in seeing or Learners with Visual Impairment Maria Jeanne A. Mercado PRC NO. 0962831 Expiry Date: March 29, 2024
	2:01-3:00PM		Session 3 part 2: Learners with Difficulty in Displaying Interpersonal Behaviors- Adequate Instructional Environment and Supportive Social-Emotional Climate	
	3:01-4:00PM			
	4:01-5:00 PM		Darylie dela Cuesta PRC NO.0767310 Expiry Date: June 20, 2025	
	8:00 -9:00 AM			



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Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	5 of 7

Day 3- Jan. 26, 2024	9:01- 10:00AM	Session 4: Handling Learners with Difficulty in seeing or Learners with Visual Impairment Maria Jeanne A. Mercado PRC NO. 0962831 Expiry Date: March 29, 2024	Session 4: Teaching Learners with Difficulty in Remembering or Concentrating Lorelei D. Godinez PRC ID No. 0270654 Expiry Date: Jan. 15, 2023	Session 4: Difficulty in Hearing Sharon Rose P. Puyo PRC ID No. 0500758 Expiry Date: June 14, 2026
	10:01- 10:15AM	Health break		
	10:16-11:15AM	Continuation of the session 4	Continuation of the session 4	Continuation of the session 4
	11:16-12:15NN			
	12:15-1:00 PM	Lunch		
	1:01-2:00PM	Session 5: Teaching Learners with Difficulty in Mobility (LDM) Anamarie P. Buot PRC ID No. 0823310 Expiry Date: October 18, 2025	Session 5: Difficulty in Basic Learning and Applying Knowledge Mary Ann Luna PRC ID No. 1181486 Expiry Date: April 24, 2025	Session 3 part 1: Learners with Difficulty in Displaying Interpersonal Behaviors-Common Indicators Reyna M. Companiados PRC ID No. 0939108 Expiry Date: Dec. 15, 2024 Session 3 part 2: Learners with Difficulty in Displaying Interpersonal Behaviors- Adequate Instructional Environment and Supportive Social-Emotional Climate Darylie dela Cuesta PRC NO.0767310 Expiry Date: June 20, 2025
	2:01-3:00PM			
	3:01-4:00PM			
	4:01-5:00PM			
	Day 4- Jan. 27, 2024	8:00 -9:00 AM	Session 6: Teaching Learners With Difficulty in Communication Jennifer B. Paynandos	Session 6: Difficulty in Hearing Sharon Rose P. Puyo
9:01- 10:00AM				



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2023-10-15579

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	6 of 7

		PRC ID No. 0610018 Expiry Date: Jan. 2026	PRC ID No. 0500758 Expiry Date: June 14, 2026	PRC ID No. 0823310 Expiry Date: October 18, 2025
	10:01-10:15AM	Health break		
	10:16-11:15AM	Continuation of the session 5	Continuation of the session 6	Continuation of the session 6
	11:16-12:15NN			
	12:15-1:00 PM	Lunch		
	1:01-2:00PM	Session 7: Learners with Difficulty in Performing Adaptive Skills Marebon M. Seronay PRC ID No. 1081389 Expiry Date: Jan. 29, 2026	Session 7: Handling Learners with Difficulty in seeing or Learners with Visual Impairment Maria Jeanne A. Mercado PRC NO. 0962831 Expiry Date: March 29, 2024	Session 7: Teaching Learners With Difficulty in Communication Jennifer B. Paynandos PRC ID No. 0610018 Expiry Date: Jan. 2026
	2:01-3:00PM			
	3:01-4:00PM			
	4:01-5:00PM			
Day 5- - Jan. 25, 2024	8:00 -9:00 AM	Session 8: Teaching Learners with Difficulty in Remembering or Concentrating Lorelei D. Godinez PRC ID No. 0270654 Expiry Date: Jan. 15, 2023	Session 8: Teaching Learners with Difficulty in Mobility (LDM) Anamarie P. Buot PRC ID No. 0823310 Expiry Date: October 18, 2025	Session 8: Learners with Difficulty in Performing Adaptive Skills Marebon M. Seronay PRC ID No. 1081389 Expiry Date: Jan. 29, 2026
	9:01- 10:00AM			
	10:01-10:15AM	Health break		
		10:16-11:15AM	Continuation of the session 8	Continuation of the session 8
	11:16-12:15NN			
	12:15-1:00 PM	Lunch		
	1:01-2:00PM	Crafting and Submission of Learning Action Cell		
	2:01-3:00PM	Demo Teaching - Kindergarten	Demo Teaching-Grader 4	Demo Teaching-Grader 10
	3:01-4:00PM	Closing Program		
	4:01-5:00PM	Clearing house/ home sweet home		

