



Republic of the Philippines
Department of Education
CARAGA REGION



October 11, 2023

REGIONAL MEMORANDUM

No. 0983, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, CURRICULUM IMPLEMENTATION DIVISION
DIVISION MEP COORDINATORS
This Region

CONDUCT OF REGIONAL CAPACITY BUILDING OF PROGRAM IMPLEMENTERS
ON THE IMPLEMENTATION OF THE MADRASAH EDUCATION PROGRAM

1. The Department of Education- Caraga Region through the Curriculum and Learning Management Division (CLMD) will conduct the **Regional Capacity Building of Program Implementers on the Implementation of the Madrasah Education Program** on November 13-17, 2023 at Surigao City. The specific venue of the activity shall be announced through a separate memorandum.
2. The activity aims to empower field implementers and education leaders to enhance their capacity in supporting ALIVE teachers, sharing best practices, addressing MEP implementation challenges, and improving their leadership skills for the effective implementation of Madrasah Education Program (MEP).
3. Target participants are the Chiefs of the CLMD and the Curriculum Implementation Division (CID), Regional and Division MEP Coordinators (RMEPC and DMEPCs), Public Schools District Supervisors/District-in-Charge (PSDSs/DICs), and school heads implementing MEP. Please see Enclosure 1 for the allocation of participants by SDOs.
4. All participants to this activity are requested to register online on or before October 20, 2023 through this link: <https://bit.ly/MEPCapB13>.
5. Participants are advised to bring the following:
 - a. Approved Travel Authority
 - b. Laptop, Extension Cord, and Pocket Wi-Fi
 - c. MEP Reports:
 - 3-Year Comparative Enrolment Data (Actual Enrollment vs. LIS)
 - School Mapping and Analysis Reports
 - Updated Profile of Asatidz
 - Quarterly Physical and Financial Accomplishment Reports
 - Other reports stated in Regional Memorandum No. 341, s. 2023



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6. To ensure the smooth conduct of the activity, an initial **Virtual Pre-Work Conference** shall be conducted on **October 16, 2023; 1:00 P.M. via MS Teams** through this link: <https://bit.ly/PreMEPCapB13>. This shall be participated in by all Division MEP Focal Persons of the 11 implementing SDOs.

7. A **Final Pre-work Conference** shall be held on **Day 0 (November 12, 2023)** at the workshop venue to finalize Program Arrangements, slide decks, and Program Implementation Review Preparations. This shall be attended by all the members of the Program Management Team (PMT), Resource Speakers, and Division MEP Focal Persons. Since this will be conducted on a weekend, personnel involved shall be granted 1.5 days Compensatory Time-Off (CTO) in accordance with the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on "Non-monetary Remuneration for Overtime Services Rendered".

8. Participants are expected to be at the venue on Day 1 (November 13, 2023). Check-in is 12:00 noon on November 13 and check-out is 12:00 noon on November 17. The first meal to be served is morning snacks on Day 1 and the last meal is afternoon snacks on Day 5. Please refer to Enclosure 2 for the Matrix of Activities.

9. Food, accommodations, and travel expenses shall be charged against the 2023 MEP Funds, which shall be downloaded to the Schools Division Offices. In case the downloaded funds are insufficient, SDOs may utilize other sources of funds, such as but not limited to MEP 2022 Continuing Funds, 2023 Program Support Funds, and Local Funds, subject to the usual accounting and auditing rules and regulations.

10. For inquiries and concerns, please contact the Curriculum and Learning Management Division through Ms. Rhea J. Yparraguirre, the Regional MEP Coordinator (RMEPC) at rhea.yparraguirre@deped.gov.ph.

11. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:

JOEL B. ROSALES
Chief, ASD

Encl/s.: Allocation of Participants and Matrix of Activities

Reference/s: DM-CT-2023-046

To be indicated in the Perpetual Index
under the following subjects:

DATA

MADRASAH EDUCATION

TRAINING PROGRAMS

CLMD/rjy
10/11/2023



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Enclosure 1 to Regional Memorandum No. 0983, s. 2023

**Regional Capacity Building of Program Implementers on the Implementation
of the Madrasah Education Program
November 13-17, 2023**

ALLOCATION OF PARTICIPANTS

Division	CID Chief	DMEPC	PSDS/DIC	School Head	TOTAL
Agusan del Norte	1	1	3	4	9
Agusan del Sur	1	1	3	5	10
Bayugan City	1	1	1	1	4
Bislig City	1	1	2	3	7
Butuan City	1	1	2	2	6
Cabadbaran City	1	1	1	1	4
Siargao	1	1	1	1	4
Surigao City	1	1	5	6	13
Surigao del Norte	1	1	2	2	6
Surigao del Sur	1	1	3	6	11
Tandag City	1	1	2	6	10
TOTAL	11	11	25	37	84

Program Management Team/ Technical Working Group

CLMD Chief	1
Regional MEP Coordinator	1
Resource Speakers (CO)	2
Resource Speaker (RO)	2
Secretariat/Documenter	1
QATAME Associate	1
Process Observation Analyst	1
Medical Personnel	1
Driver	1
TOTAL	11



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Enclosure No. 2 to Regional Memorandum No. 09182, s. 2023

Regional Capacity Building of Program Implementers on the Implementation of the Madrasah Education Program
November 13-17, 2023
Surigao City

Time	Day 1 (November 13, 2023)	Day 2 (November 14, 2023)	Day 3 (November 15, 2023)	Day 4 (November 16, 2023)	Day 5 (November 17, 2023)
6:00 A.M. – 7:45 A.M.	Travel Time Registration of Participants	Breakfast			
7:45 A.M.- 8:00 A.M.					
8:00 A.M.					
Management of Learning					
	Session 3: Inclusive Leadership Nicanor M. San Gabriel, Jr. SVEPS, BLD-SID	Session 7: Redefining the Landscape of Instructional Supervision Rhea J. Yparraguirre EPS, RMEPC RO-CLMD	Program Implementation Review PIR Session 1: Articulating MEP's Importance as an Inclusion Program ISIDRO M. BIOL, JR. Chief ES, CLMD	PIR Session 8: Discussion on the on the Issues, Challenges and Resolutions in the Implementation of ALIVE Curriculum Facilitators: ISIDRO M. BIOL, JR. RHEA J. YPARAGUIRRE MARIA CONSUELO C. JAMERA	

Time	Day 1 (November 13, 2023)	Day 2 (November 14, 2023)	Day 3 (November 15, 2023)	Day 4 (November 16, 2023)	Day 5 (November 17, 2023)
9:00 A.M.-9:50 A.M.		Session 4: Employing Inclusive and Strategic Feedback-Giving Practices Denn Marc P. Alayon SVEPS, BLD-SID		PIR Session 2: ALIVE Data Management GLORIAN C. BEROL EPS, DMEPC SDO- Siargao	Action Planning on the Implementation of MEP for CY 2024
9:50 A.M. -10:10 A.M.					
10:10 A.M.-11:00 A.M.					
		Continuation of Session 4	Session 8: Philippine Professional Standards for School Heads in the Context of Madrasah Education Program MARIA CONSUELO C. JAMERA EPS, RO-CLMD	PIR Session 3: Presentation of 3-year Comparative Data by SDO (School Mapping and Analysis Report, Enrolment Data, Data and Profile of Asatidz, Tagging of Learners in the LIS, and Reporting of COS ALIVE Teachers in the EBEIS) PIR Session 4: Discussion on the Issues, Challenges and Resolutions in Data Management Facilitators: ISIDRO M. BIOL, JR. RHEA J. YPARRAGUIRRE MARIA CONSUELO C. JAMERA	Presentation of Action Plans by SDOs
11-00 A.M. - 12:00 P.M.					Closing Program
12:00 P.M.- 1:00 P.M.					

Lunch Break

Time	Day 1 (November 13, 2023)	Day 2 (November 14, 2023)	Day 3 (November 15, 2023)	Day 4 (November 16, 2023)	Day 5 (November 17, 2023)
1:00 P.M. – 2:00 P.M.	Opening Program	Session 5: Pedagogical Approaches in the Delivery of ALIVE Instructions Jefferson M. Cordon SVEPS, BLD-SID	Session 9: The Basic Education Monitoring and Evaluation Framework (BEMEF) SEPS, SMME	PIR Session 5: Policy and Funding Updates RHEA J. YPARRAGUIRRE EPS, RMEPC RO-CLMD	Clearing House/ Home Sweet Home
2:00 P.M.-2:50 P.M.	Session 1: Overview of Madrasah Education Program and the ALIVE Curriculum Jefferson M. Cordon SVEPS, BLD-SID			PIR Session 6: Presentation of FY 2023 Physical and Financial Accomplishment Report and Catch-Up Plan by SDO	
2:50 P.M. -3: 10 P.M.	Health Break				
3:10 P.M. – 4:00 P.M.	Continuation of Session 1	Session 6: Ensuring Sustainable and Sustainable Curriculum Implementation: Principles and Strategies DR. LILIFREDA P. ALMAZAN EPS, DMEPC Bislig City Division	Workshop: Preparation of MEP M & E Plan	Continuation of PIR Session 6	
4:00 P.M. – 5:00 P.M.	Session 2: Background of MEP Implementation in Caraga Region Rhea J. Yparraquirre EPS, RMEPC RO-CLMD			PIR Session 7: Discussion on the on the Issues, Challenges and Resolutions in the Utilization of MEP Funds Facilitators: ISIDRO M. BIOL, JR. RHEA J. YPARRAGUIRRE MARIA CONSUELO C. JAMERA	

Time	Day 1 (November 13, 2023)	Day 2 (November 14, 2023)	Day 3 (November 15, 2023)	Day 4 (November 16, 2023)	Day 5 (November 17, 2023)
5:00 P.M.-5:15 P.M.	Open Forum / Clearing House				
5:30 P.M. – 6:00 P.M.	Debriefing of Program Management Team				
6:00 P.M. – 8:00 P.M.	Dinner				
Officer of the Day	Rhea J. Yparraquirre	Maria Consuelo C. Janera	Rhea J. Yparraquirre	Maria Consuelo C. Janera	Rhea J. Yparraquirre
DMEPCs of the Day	Marino L. Panogas Mary Grace Tadulan	Egy I. Jumadla Romeo L. Lepardo, Jr.	Lilifreda P. Almazan Tomas M. Ferrol, III	Rosell P. Abellana Maria Elena G. Saga	Marie Fe C. Dultra Glorian C. Berol Resituto C. Navarro