



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
SEPT. 11, 2025

BY: NMB

TIME: 9:20 am

SEPT. 11, 2025

REGIONAL MEMORANDUM

No. 0956, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the **Printing and Production of Learning Resources (LRs) for Academic Recovery and Accessible Learning (ARAL) Program**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
09/09/2025



2025-09-15903

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Republic of the Philippines
Department of Education
 CARAGA REGION

August 29, 2025

MARIA INES C. ASUNCION

Regional Director
 Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds to the SDOs from FY 2025 Textbooks and other Instructional Materials (TBIMs), as funding requirement for the *Printing and production LR for Academic Recovery and Accessible Learning (ARAL) program*. Below is the budget allocation per division:

Division/ Row Labels	CRLA			PHIL-IRI		Total Enrollment /SDO	Allocation /student	TOTAL ALLOCATION /SDO
	G1 Lower Emergent	G2 Fil Lower Emergent	G3 Eng Lower Emergent	Total 3LD English Frustration (G4-G6)	Total English Frustration 3LD			
1 Agusan del Norte	2,628	1,857	922	2,322	2,759	10,488	169.45	1,777,191.00
2 Agusan del Sur	7,192	3,852	2,649	7,616	11,391	32,700	169.45	5,540,946.00
3 Bayugan City	992	480	264	1,250	2,887	5,873	169.45	995,179.00
4 Bislig City	943	576	361	776	1,143	3,799	169.45	643,740.00
5 Butuan City	2,896	1,436	693	2,054	3,479	10,558	169.45	1,789,053.00
6 Cabadbaran City	693	442	151	635	1,653	3,574	169.45	605,614.00
7 Dinagat Island	857	450	204	1,216	2,314	5,041	169.45	854,197.00
8 Siargao	1,322	607	240	1,376	1,815	5,360	169.45	908,252.00
9 Surigao City	1,156	683	381	941	1,245	4,406	169.45	746,596.00
10 Surigao del Norte	1,954	1,064	968	2,069	2,720	8,775	169.45	1,486,923.00
11 Surigao del Sur	5,055	2,901	1,495	4,556	7,513	21,520	169.45	3,646,564.00
12 Tandag City	642	365	212	572	391	2,182	169.45	369,745.00
Grand Total	26,330	14,713	8,540	25,383	39,310	114,276		19,364,000.00

Please refer to the attached detailed list of fund allocation for each identified school in Caraga for guidance.

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
 EPS-LR Manager

Noted:

BERNABE L. LINO
 Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
 SAO, Finance

Approved:

MARIA INES C. ASUNCION
 Regional Director

CLMD/mfm
 08/29/2025