



Republic of the Philippines
Department of Education
CARAGA REGION



October 26, 2022

REGIONAL MEMORANDUM
No. 0945, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
Division MEP Focal Persons
This Region

SUBMISSION OF PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT FOR
THE THIRD (3rd) QUARTER ON THE UTILIZATION OF MADRASAH EDUCATION
PROGRAM (MEP) SUPPORT FUND FOR FY 2022 AND UPDATED
PROFILE OF MEP IMPLEMENTERS

1. With reference to Memorandum DM-CI-2022-382, all Madrasah Education Program (MEP) implementing Schools Division Offices through the Division MEP Focal Persons are requested to submit the 3rd Quarter Physical and Financial Accomplishment Report on the utilization of 2022 MEP Support Funds in accordance with DepEd Order No. 25, s. 2021. Templates are found in the Enclosures.
2. All editable templates can be accessed through the following Google Drive URL: <https://bit.ly/MEPQ3Caraga>. The Division MEP Focal Persons are requested to complete these templates by October 27, 2022 to give time for the region to consolidate the reports. The approved FY 2022 Work and Financial Plan for Madrasah Education Program must also be uploaded in the same Google Drive URL. Submission of signed reports shall be on October 28, 2022.
3. For questions or clarifications, please contact Rhea J. Yparraguirre, the Regional Madrasah Education Program Focal Person through e-mail at rhea.yparraguirre@deped.gov.ph.
4. Immediate dissemination and compliance of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: Templates
Reference: DM-CI-2022-382
To be indicated in the Perpetual Index
under the following subjects:

FUNDS	MADRASAH EDUCATION PROGRAM	REPORT
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CLM/rjy
10/26/2022



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THIRD QUARTER PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT
FY 2022

Division: _____

Amount of MEP PSF Received (FY 2022)	Eligible Items of Expenditures (D.O. 25, s. 2021)	Planned (Based on WFP)		Accomplished (Based on WFP)		Utilization Rate	Remarks
		Physical	Financial	Physical	Financial		
(Please indicate the SARO No. and the corresponding amount)	SDOs						
	• Travel Expenses						
	• Meals						
	• Training/Workshop Kits						
	• Payment for rental of venues/meeting rooms						
	• Printing and/or reproduction of advocacy materials such as leaflet, flyer, poster, etc.						
	• Courier services						
	• Supplies and Materials						
	• Other expenses in support to eligible activities classified under MOOE						
	Schools						
	• Monthly compensation of an Ustadz/Ustadzah (January to December)						

Updated Profile of Madrasah Education Program Implementers

Division: _____

Name of Implementing School	Name of School Principal	No. of Organized Classes	Name of Asatidz	No. of learners handled per asatidz

Prepared by: _____

Division MEP Focal Person

Date: _____

Noted: _____

Schools Division Superintendent

Date: _____



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2022- 382

TO : **REGIONAL DIRECTORS**

FROM : **ALMA RUBY C. TORIO**
Assistant Secretary
Officer-In-Charge
Office of the Undersecretary for Curriculum and Instruction

SUBJECT : **SUBMISSION OF PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT FOR THE THIRD (3RD) QUARTER ON THE UTILIZATION OF MADRASAH EDUCATION PROGRAM (MEP) SUPPORT FUND FOR FY 2022 AND UPDATED PROFILE OF MEP IMPLEMENTERS**

DATE : 20 October 2022

For Fiscal Year (FY) 2022, the Department of Education (DepEd), through the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) downloaded funds to the Regional Offices to support the implementation of any initiative for ensuring the effective and efficient delivery of Madrasah Education Program (MEP) at the regional level.

Relative to this, every region is requested to submit the physical and financial report for the third quarter on the utilization of MEP support fund as stated in DepEd Order (DO) No. 25, s. 2021. Likewise, to facilitate the the budget preparation for FY 2023, each region is also requested to submit the updated profile of MEP implementers.

Attached is the report template to be accomplished on or before October 28, 2022 which can be accessed through the following Google Drive link:
<https://tinyurl.com/Q3UtilizationFY2022>.

For queries or clarifications, kindly contact the BLD-SID through Ms. Armi C. Victor or Ms. Marites P. Romen, Supervising Education Program Specialists through telephone no. 86374346 or email at bld.sid@deped.gov.ph.

Immediate dissemination and compliance of this Memorandum is desired.