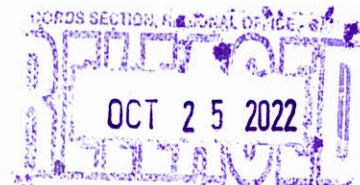




Republic of the Philippines
Department of Education
CARAGA REGION



October 20, 2022

REGIONAL MEMORANDUM

No. 0940, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
ADMINISTRATIVE OFFICERS
This Region

MANDATORY IMPLEMENTATION OF ENERGY EFFICIENCY AND CONSERVATION PROGRAMS, AND THE STRICT OBSERVANCE OF THE GEMP GUIDELINES

1. The Inter-Agency Energy Efficiency and Conservation Committee (IAEECC) issued the Mandatory Implementation of Energy Efficiency and Conservation Programs, and the Strict Observance of the GEMP Guidelines to ensure compliance to the Government Energy Management Program (GEMP). This will be validated through the conduct of random spot checks and issuance of energy ratings by the DOE Energy Audit Team.
2. Anent to this, all Schools Division Offices are hereby enjoined to comply with the GEMP and Regional Memorandum No. 117, s. 2022 dated February 23, 2022. Templates of the reports are enclosed to this memorandum.
3. For your information and guidance.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl/s.: As stated

Reference/s: As stated

To be indicated in the Perpetual Index
under the following subjects:

ENERGY CONSERVATION REPORTS

ASD/crj
10/22/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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**INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION
COMMITTEE (IAEECC)**

TO : ALL CONCERNED GOVERNMENT AGENCIES

FROM : THE ENERGY SECRETARY AND IAEECC CHAIRPERSON

SUBJECT : MANDATORY IMPLEMENTATION OF ENERGY EFFICIENCY AND CONSERVATION PROGRAMS, AND THE STRICT OBSERVANCE OF THE GEMP GUIDELINES

In the 7 March 2022 Talk to the People, the Economic Development Cluster (EDC) outlined the need for a collective strategy which includes energy conservation to ensure sufficient supply of petroleum products amid the uncertainty brought about by the Russia-Ukraine conflict.

To mitigate the impacts of the Russia-Ukraine crisis, and to ensure ample electricity during the 2022 hot dry season particularly during the National and Local Elections in May, the mandatory implementation of energy efficiency and conservation measures to realize at least 10% savings, and the strict implementation of GEMP Guidelines are enjoined.

The following are steps to be immediately undertaken to be reported to the IAEECC thru the Department of Energy, on or before by 31 March 2022:

- Designation of the Energy Efficiency and Conservation Officer (EEC Officer) and/or EEC Focal Person
- Monthly submission of Electricity and Fuel Consumption Reports through the GEMP Online System
- Report on the observance of the energy conservation practices must be approved by the head of the government entity:
 - Turning off the lights and computers during lunch breaks (except in offices where "No Noon Break" policy is implemented) and after office hours, and whenever not in use
 - Adjusting their air-conditioning unit thermostat to not lower than 24 degrees Celsius
 - Recommending the implementation of 8 hours straight office operation (no flexi-time arrangement), whenever practical and applicable
 - Activate sleep settings on office equipment
 - Keep doors of airconditioned spaces closed to maintain ambient temperature.

To validate compliance, the DOE Energy Audit Team will be conducting random spot checks and will issue energy ratings.


ALFONSO G. CUSI
Secretary, Department of Energy
Chairperson, IAEECC

