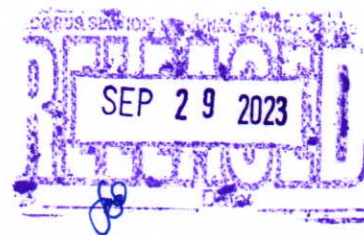




Republic of the Philippines
Department of Education
CARAGA REGION



September 29, 2023

REGIONAL MEMORANDUM

No. 0937, s. 2023

To: ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR NOMINATION TO JICA-KCCP-CF: IMPROVEMENT OF EDUCATION
IN REMOTE AREAS-FOR THE ACHIEVEMENT OF SUSTAINABLE
DEVELOPMENT GOALS (SDGS)

1. In reference to DM-OUHROD-2023-1384 the field is hereby informed of the announcement of Japan International Cooperation Agency (JICA)-Knowledge Co-Creation Program Country Focus (KCCP-CF) of its regular scholarship offering titled, "Improvement of Education in Remote Areas-for the Achievement of Sustainable Development Goals (SDGs)" with the following course details:

No.	Course Title	Course Schedule	Modality	Target Participants	No. of Slots
1	KCCP CF 202209474J002 Improvement of Education in Remote Areas-for the Achievement of SGDs	November 21- December 13, 2023	Face to Face	Personnel responsible for planning and managing basic education in central and local governments, which addresses reducing domestic disparities for rural areas and the socially vulnerable	One (1) slot for Philippines

2. The Regional Office as well as the Schools Division Offices in this region is encouraged to nominate one (1) qualified applicant for the above-mentioned program who meets the eligibility and documentary requirements as listed in **Enclosure 1** of the aforementioned Memorandum hereto attached.



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-09-14645

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3. JICA Application Forms may be downloaded through <https://bit.ly/3Zbjghp>.
4. Complete documentary requirements in portable data file (PDF) format shall be submitted to the Regional Office through caraga@deped.gov.ph copy furnished to hrdd_caraga@deped.gov.ph **on or before October 3, 2023 (Tuesday)** for screening purposes prior to the release of the approved Learning and Development Nomination Form by the Personnel Development Committee and endorsement to the Central Office by the Regional Director.
5. The uploading of required documents and the Participant Nomination Form of the final nominees via Google form at <https://bit.ly/3Lu1QZX> using the official DepEd email account shall be done **not later than October 6, 2023 (Friday)**.
6. Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application being sent directly through the secretariat's email, discrepancy in documents, etc.
7. For more information, please contact Maria Ruth R. Edradan at hrdd_caraga@deped.gov.ph.
9. Immediate dissemination of and appropriate action on this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


JOEL B. ROSALES
Chief, ASD

Encl/s.: As stated
Reference/s: As stated
To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT SCHOLARSHIP TRAINING PROGRAMS

HRDD/mrre
09/29/2023



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023 1384

**FOR : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned**

FROM : GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

**SUBJECT : CALL FOR NOMINATION TO JICA KCCP CF: IMPROVEMENT OF
EDUCATION IN REMOTE AREAS - FOR THE ACHIEVEMENT OF
SUSTAINABLE DEVELOPMENT GOALS (SDGS)**

DATE : September 21, 2023

1. The Japan International Cooperation Agency (JICA) - Knowledge Co-Creation Program Country Focus (KCCP CF) announces its regular scholarship offering titled "Improvement of Education in Remote Areas - for the Achievement of Sustainable Development Goals (SDGs)".
2. The course details are as follows:

Course Title	KCCP CF 202209474J002 Improvement of Education in Remote Areas - for the Achievement of SDGs
Course Schedule	November 21 - December 13, 2023
Modality	Face to Face
Target Participants	This program is offered for those responsible for planning and managing basic education in central and local governments, which addresses reducing domestic disparities for rural areas and the socially vulnerable.
No. of slots	One (1) slot for Philippines
3. For selection purposes, NEAP encourages each Region and Bureau/Office from the Central Office to nominate one (1) qualified applicant for the above-mentioned course.
4. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

5. JICA Application forms may be downloaded through this link:
<https://bit.ly/3Zbjghp>.
6. **The Participant Nomination Form and required documents must be filled out and uploaded** in PDF using the official DepEd email account on or before **October 6, 2023 (Friday)** through this Google Form <https://bit.ly/3LulQZX>.
7. Relative to this, applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application being sent directly to through the secretariat's email, discrepancy in documents, etc.
8. For questions and clarifications, please email the DepEd Scholarship Secretariat at scholarships@deped.gov.ph.
9. Immediate dissemination and appropriate action on this memorandum is desired.

Enclosure 1

ELIGIBILITY AND DOCUMENTARY REQUIREMENTS

Name:

Scholarship Program:

Sponsoring

Agency/Organization:

Region/SDO:

Work Station:

Remarks (✓/✗ others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen. b. Must be thirty (30) – forty-five (45) years old (<i>JICA's requirement</i>);	Updated Personal Data Sheet
	c. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. d. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	e. Must be holding a permanent item.	Updated Service Record
	f. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	g. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). h. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet

	i. Must be willing to sign a Scholarship Contract and commit to its provisions. j. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	(shall be complied with after being officially nominated)
	k. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	l. Has already finished his/her existing service obligation for a scholarship, if any. <i>**In any case that the HRDD has no existing format, please use Enclosure 2 of this memo</i> m. Has no pending application for retirement.	Clearance from HRDD/NEAP
	n. Must be able to render his/her service obligation vis-a-vis the duration of the scholarship. o. Must have a college degree related to the field of study or have sufficient demonstrated ability and experience in the field of study;	

Essential Qualification set by JICA

1. **Current Duties:** be in charge of education improvement in remote and isolated areas. Please note that "RIA education" does not necessarily mean remote education through information and communication technology.
2. **Educational Background:** has a Bachelor's degree or higher (including an equivalent academic experience)
3. **Language Proficiency:** has a competent command of spoken and written English proficiency
4. **Health:** must be in good health, both physically and mentally, to participate in the program
5. **IT Literacy:** required to use Microsoft PowerPoint, Word, Excel, etc. on presentations and program-related activities; expected to learn with extra online materials

Recommended Qualifications set by JICA

1. **Age:** between thirty (30) and forty-five (50) years old

2. **Gender Equality and Women's Empowerment:** Women are encouraged to apply for the program. JICA commits to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation or gender identity.

Required Document for Application set by JICA

1. **Application Form: The Application Form is available at the JICA office (or the Embassy of Japan)**

* If you have any difficulties/disabilities that require assistance, please specify the necessary assistance in the Medical History (1-(d)) of the application form. It may allow us (people concerned with this course) to prepare better logistics or alternatives.

2. **Photocopy of Passport:** to be submitted with the Application Form. Although we can accept an expired passport when you apply for it, you will be required to renew your passport and submit a photocopy of it **about 1 month before your departure**.

* Photocopy should include the following:

Name, date of birth, nationality, sex, passport number and expiry date

3. **Nominee's English Score Sheet:** to be submitted with the application form if you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS). If you do not have one of them, you have to take an English review at the JICA overseas office.

4. **Inception Report (PRINTED paper):** to be submitted with the Application Form **(using MS PowerPoint)**.

* The Inception Report will be presented by each accepted participant using MS PowerPoint on the first week of the program. The report includes four (4) parts:

- i. Overview of education and NFE system
- ii. Alternative learning systems
- iii. Lifelong learning and community development
- iv. Vocational/employment support and life skills
- v. Expectations of this program by participants and institutions