



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. 0921, s. 2025

To: Schools Division Superintendents
All Others Concerned

ADDENDUM TO REGIONAL MEMORANDUM NO. 0880, S. 2025: 2025 NATIONAL
TEACHERS' DAY/MONTH CELEBRATION

1. In reference to Regional Memorandum No. 0880, s. 2025 titled *2025 National Teachers' Day/Month Celebration*, all teaching, teaching-related and non-teaching personnel who will participate in the activities scheduled on September 6-7, 2025 (Saturday and Sunday) shall be granted Compensatory Time-Off (CTO) or Service Credits, in accordance with the following guidelines:

- a. Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2024: *Non-Monetary Renumeration for Overtime Services Rendered*
- b. DepEd Order No. 53, s. 2023: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers.*

2. To ensure the grant of CTO/service credits, all participants shall submit the following documents to their respective Human Resource Section:

- a. Approved Daily Time Record (DTR)
- b. Certificate of Appearance
- c. Copy of the Regional Memorandum

3. For information and compliance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS

ESSD/jats
09/01/2025



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