



Republic of the Philippines
Department of Education
CARAGA REGION



SEP 12 2024

REGIONAL MEMORANDUM
No. **0320**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**PROGRAM IMPLEMENTATION REVIEW ON THE SCHOOL-BASED FEEDING
PROGRAM (SBFP), WASH IN SCHOOLS (WinS), AND NUTRITION
SENSITIVE PROGRAMS (NSP)**

1. In reference to the Memorandum from the Office of the Undersecretary and Assistant Secretary for Operations through the Bureau of Learner Support Services-School Health Division, a Program Implementation Review and Planning Workshop on the School-Based Feeding Program (SBFP), WASH in Schools (WinS), and Nutrition Sensitive Programs (NSP) will be held on September 24-27, 2024, in Bacolod City.
2. The primary objective of this activity is to evaluate the implementation of the SBFP, WinS, and NSP during SY 2023-2024.
3. In relation to this, the representatives from the Regional Office (RO) are the following:

Name	Designation
Edmund D. Mendoza	ESSD Chief
Jumer C. Carlon, M.D	Medical Officer IV
Anna Liza A. Lerio	Dentist III
Rena Grace G. Tul-id	Nutritionist-Dietitian II
Lee Anne Mae L. Alicaya	Technical Assistant I

4. Participants from the Schools Division Offices (SDOs), including **three representatives**, specifically, the Focal persons for SBFP, WinS, and Gulayan sa Paaralan (GPP) or Integrated School Nutrition Model (ISNM), are requested to participate in this event. If the designated representatives are unavailable on the aforementioned dates, a substitute may be provided to maximize the allocated number of participants.
5. All participants are advised to bring their own laptops for workshops and must register online through this link: <https://forms.office.com/r/OCrepct6ps>.

6. All SDOs shall submit a list of three confirmed representatives by September 13, 2024, through the Caraga SBFP messenger or via email at renagrace.tulid@deped.gov.ph.
7. SDO Focal Persons are requested to prepare and bring the following reports or data during the activity:
 - a. SBFP Terminal Reports for SY 2023-2024
 - b. Accomplishment Report for WinS and NSP (Food Safety, Gulayan sa Paaralan, and Integrated School Nutrition Model)
 - c. Initial comments on the draft of GPP Policy
 - d. Draft Cycle Menu for FY 2025
 - e. Milk Requirements/Recommendations for FY 2025
 - f. Draft Work and Financial Plan (WFP) for SBFP, WinS, and NSP for FY 2025
8. Travel expenses for the participants shall be charged against School-Based Feeding Program (SBFP) – Program Support Funds (PSF) or local funds subject to the usual accounting and auditing rules and regulations.
9. A Memorandum from the Office of the Undersecretary for Operations is attached for reference.
10. Immediate dissemination of this Memorandum is advised.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated
Reference: OUOPS Memorandum (No. 2024-09-07085)
To be indicated in the Perpetual Index
under the following subjects:
PROGRAMS REVIEW

ESSD/rgt
09/10/2024



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-09-07085

FOR : **REGIONAL DIRECTORS**
Region I – XII, Caraga, NCR, and CAR

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

: **DR. DEXTER A. GALBAN**
Assistant Secretary for Operations

SUBJECT : **CONDUCT OF THE PROGRAM IMPLEMENTATION REVIEW ON
THE SCHOOL-BASED FEEDING PROGRAM (SBFP), WASH IN
SCHOOLS (WinS), AND NUTRITION SENSITIVE PROGRAMS
(NSP)**

DATE : August 29, 2024

The Office of the Undersecretary and Assistant Secretary for Operations through the Bureau of Learner Support Services-School Health Division will conduct the Program Implementation Review and Planning Workshop Batch 1 and 2 on the School-Based Feeding Program (SBFP), WASH in Schools (WinS), and Nutrition Sensitive Programs (NSP) on the following dates and venues:

Batch	Date & Venue	No. of Participants & Staff
2 (Regions 6, 7, 8, 9, 10, 11, 12 & Caraga)	September 24-27, 2024 Bacolod City	379
1 (Regions 1, 2, 3, 4A, 4B, 5, NCR & CAR)	October 7-10, 2024 Tanza, Cavite	388
		767

The primary objective of this activity is to evaluate the implementation of the SBFP, WinS, and NSP during the SY 2023-2024. Specifically, the activity aims to:

1. gather the accomplishment reports for the SBFP, WinS, and NSP for SY 2023-2024;
2. present the program updates and relevant information from partners and integrate it in the plans for SY 2024-2025;
3. plan and prepare for the successful implementation of SBFP, WinS, and NSP for FY 2025; and
4. facilitate discussions and formulate solutions to address issues and concerns encountered by program implementers.

We kindly request all participants to take note of the following important information:

1. Participants in this event includes **four (4)** representatives from the Regional Office (RO): (ESSD Chief, Medical Officer IV (MO IV), Dentist, and Regional SBFP Focal Person); and **three (3)** representatives from the Schools Division Offices (SDOs): Focal Persons for SBFP, WinS, and NSP. Travel expenses are requested to be charged against the SBFP-PSF or local funds. If the above representatives are not available on the aforementioned dates, a substitute may be provided to maximize the allocated number of participants.
2. RO and SDO SBFP Focal Persons are requested to bring the following reports/data during the activity:
 - SBFP Terminal Reports for SY 2023-2024
 - Accomplishment Report for WinS and NSP (Food Safety, Gulayan sa Paaralan (GPP), and Integrated School Nutrition Model (ISNM))
 - Initial comments to the draft GPP Policy
 - Draft Cycle Menu for FY 2025
 - Milk Requirements/Recommendations for FY 2025
 - Draft Work and Financial Plan (WFP) for SBFP, WinS, and NSP for FY 2025
3. The Regional Office is requested to lead the preparatory activities such as review of the draft GPP policy and ensure that all SDOs will have their SBFP Terminal reports, accomplishment reports for WinS and NSP, draft cycle menus, milk requirements/recommendations, and WFP. Materials, templates, and proposed breakdown of allocation of funds for SBFP, WinS, and NSP may be accessed at <https://tinyurl.com/PIRFY2024Templates>.
4. For the Regional Office (RO), kindly submit a list of confirmed representatives from the RO and three (3) from the SDOs, by September 13, 2024, through email at sbfp@deped.gov.ph.
5. Registration at the venue will commence at 1:30 PM on the day of arrival, with lunch being provided. We kindly urge all participants to arrive before the Opening Program begins.
6. Bring their own laptops for workshops.
7. Register online through this link: <https://forms.office.com/r/0Crepct6ps>.

For further details, Ms. Mei-Ling V. Duhig, Health Education and Promotion Officer III, and Mr. Ted C. Pinto, Technical Assistant II, will get in touch with your staff or they may be reached at 0999-3056058 or 0916-5578712 or email at sbfp@deped.gov.ph.