



Republic of the Philippines
Department of Education
CARAGA REGION



October 18, 2022

REGIONAL MEMORANDUM

No. 0917, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**SCHOLARSHIP OFFERING FROM JICA – KCCP CENTER IN
COLLABORATION WITH TESDA FOR IT PROFESSIONALS**

1. The Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program (KCCP) in cooperation with Technical Education and Skills Development Authority (TESDA) announces its scholarship offering entitled “Capacity Building for ICT Project Planning”.
2. The program is designed for government officials, IT officers or the official IT engineers who oversee the development and implementation of the social services, or the government systems based on computer technologies.
3. The training program is divided into two parts. The preparatory part is an online self-study while the actual training will be conducted face-to-face in JICA Kansai Center in Japan. The face-to-face training will be held on January 15 – February 18, 2023.
4. The title, course description, application forms, nomination form, registration form, target participants, and duration of this short course training program are attached to this memo for your information.
5. The Division is encouraged to nominate one (1) division **ICT Coordinator** who meet the required qualifications stated in the attached national memorandum. All official nominees will be subjected to JICA’s final screening and evaluation.
6. All DepEd and JICA documentary requirements shall be submitted to this office via email at caraga@deped.gov.ph copy furnished the Human Resource Development Division at hrdd_caraga@deped.gov.ph and Mr. Elmer Augustus F. Conde at scholarships_depedcaraga@deped.gov.ph. Incomplete requirements will not be entertained.
7. The Nominee Assessment Form shall be accomplished using the MS Word format. The rest of the documentary requirements shall be submitted as **separate pdf files**.



Address: J.P. Rosales Avenue,
Butuan City
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Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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8. The deadline for the submission of nominees will be on **October 25, 2022**.
9. For further inquiries and clarification, you may contact the DepEd RO Scholarship Secretariat Mr. Elmer Augustus F. Conde, EPS II, RNEAP thru email at elmeraugustus.conde@deped.gov.ph.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated
Reference/s: DM-OUHROD-2022-0185
To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT SCHOLARSHIP JICA

HRD/ea/c
08/04/2022



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,
TEACHER EDUCATION COUNCIL SECRETARIAT, AND
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

MEMORANDUM
DM-OUHROD-2022-0165

TO : Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Human Resources Development Divisions
NEAP in the Regions
Schools Division Superintendents
All Others Concerned

FROM :  **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines,
Teacher Education Council Secretariat, and
DepEd Employees' Associations Coordinating Office

SUBJECT : **JICA Scholarship Offering: Capacity Building for ICT Project Planning**

DATE : October 13, 2022

1. The Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program (KCCP) in cooperation with Technical Education and Skills Development Authority (TESDA) announces its scholarship offering on the training titled "Capacity Building for ICT Project Planning." The course details are as follows:

Course Title	Capacity Building for ICT Project Planning
Course Schedule	January 15 – February 18, 2023
Modality	Preparatory part: Online self-study Actual Training: Face-to-face
Place of Conduct	JICA Kansai Center, Japan
Course Outline	This program is designed for government officers or the official ICT engineers, who oversee the development and implementation of the social services, or of the governmental systems based on computer technologies. The techniques offered through this training course can be applied in the fields such as e-Government, e-Education, e-Health, and e-Agriculture.



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
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MEMORANDUM

DM-OUHROD-2022-0185

TO : **Undersecretaries**
Assistant Secretaries
Bureau Directors
Regional Directors
Human Resources Development Divisions
NEAP in the Regions
Schools Division Superintendents
All Others Concerned

FROM : **GLORIA JUMAMIL-MERCADO**
*Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines, d/c
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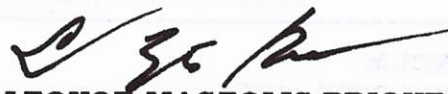
SUBJECT : **JICA Scholarship Offering: Capacity Building for ICT Project Planning**

DATE : October 14, 2022

1. The Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program (KCCP) in cooperation with Technical Education and Skills Development Authority (TESDA) announces its scholarship offering on the training titled "Capacity Building for ICT Project Planning." The course details are as follows:

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Course Schedule	January 15 – February 18, 2023
Modality	Preparatory part: Online self-study Actual Training: Face-to-face
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7. All expenditures for the purpose thereof shall be subject to the usual budgeting, procurement, and accounting rules and regulations.
8. The approved board and lodging rates shall take effect on **March 15, 2017**.
9. All other Department issuances inconsistent with the abovementioned provisions are hereby repealed.
10. Immediate dissemination of and strict compliance with this Order is directed.



LEONOR MAGTOLIS BRIONES

Secretary

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

ALLOCATIONS
BUDGET
EXPENSES

FUNDS
OFFICIALS
POLICY

SMMA, DO Guidelines on the Allocation of Funds for Venue, Meals and Snacks
0267-March 10, 2017

	The main aim of the course is to improve the ability to deal with the social issues in each country and eventually solve them with ICT tools.
Program	1.) Preparatory part Think of possible issues/ concerns in your country and try to suggest solutions to address it before attending the actual sessions 2.) Main part Travel to Japan and attend the intensive course
Target Participants	1.) Current Duties: Government officers or relevant governmental engineers in charge of planning and designing ICT-related innovations. 2.) Experience in the Relevant Field: have at least 2 years of experience in the field of ICT related department. 3.) Educational Background: University graduate or equivalent. 4.) Language Proficiency: have a competent command of spoken and written English proficiency equivalent to TOEFL iBT 100 or above (This workshop includes active participation in discussions, which requires high competence in English. Please attach an official certificate for English ability such as TOEFL, TOEIC etc., if possible) 5.) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

For our selection purposes, NEAP encourages **each Regional Office** to nominate at least one (1) regional/division **ICT Coordinator**. The **Bureaus from the Central Office** may also nominate at least **one (1) personnel** that is currently performing the duties stated above. Applicants must have the following qualifications and submit the documentary requirements listed below:

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet
b. Age must be between the ages of twenty-five (25) and fifty (50) years (<i>this requirement was set by JICA</i>)	2. Screening Form (<i>via Google Form</i>)
c. At least five (5) years of service in the government (DepEd) at the time of nomination	3. Rated IPCRF for the past two years
d. Must be computer literate and have access to stable internet	4. Endorsements from the head of office a. Endorsement from the Schools Division Office

2. For activities utilizing DepEd training venues such as the Regional Education Learning Centers (RELCs), ECOTECH Center, National Educators Academy of the Philippines (NEAP), and Baguio Teachers Camp (BTC), the allowable rates for facilities, meals and snacks, and room accommodation per participant per day shall not exceed One Thousand Two Hundred Pesos (P 1,200.00).

The following are the allowable rates for activities which are less than one day or for activities which do not require three meals:

Meal	Rate
Breakfast	P 150.00
Snacks (a.m./p.m.)	P 75.00
Lunch/Dinner	P 350.00

3. For activities utilizing other training venues or other service providers, the allowable rates are as follows:

Residential (live-in)	Not exceeding P 2,000.00/pax/day
Non-Residential (live-out)	Not exceeding P 1,200.00/pax/day

The corresponding allowable expenses chargeable to the rates indicated above shall include: (a) meals and snacks; (b) use of function room/s; (c) provision of audio-visual system/facility; and (d) other equipment and requirements (e.g. free-flowing coffee, free internet connection, LCD projector, among others). The residential rate shall also include room accommodations.

connection to enable them to participate in online interactions e. Must be able and willing to utilize course learning as well as share them with others upon completion of the program f. Must hold a permanent appointment at the organization nominating him/her	through the Office of the Schools Division Superintendent b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs) 5. Diploma/Transcript of Records
g. Must have no pending administrative and/or criminal case	Additional documentary requirements set by JICA: 1. JICA Official Application Form 2. Photocopy of Passport or ID 3. Photocopy of English Score Sheet 4. Job Report - Job Report will be used for JICA's final screening of applicants. Applications without a completed Job Report will not be considered as duly qualified. The JICA Application Form and Job Report can be accessed through this link: https://bit.ly/JICAICTForms Please ensure to use your official DepEd email account in accessing the link.
h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization k. Must have outstanding accomplishments related/leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Must be physically and mentally fit	

The **Participant Nomination Form and required documents must be filled out and uploaded** on or before **October 26, 2022**, through this Google Form <https://bit.ly/JICAKCCP2023>. Please use the official DepEd email accounts and submit the documents in PDF.

Please note that official nominees will still be subjected to JICA's final screening and evaluation.

For questions and clarifications, you may email the DepEd Scholarship Secretariat at scholarships@deped.gov.ph or call us at 87159919.

Immediate dissemination and appropriate action of this memorandum is desired.

Copy furnished:

International Cooperation Office
Office of Undersecretary on Curriculum and Instruction

[NEAP-PDD/Obalan]