SEP 25 2023

September 25, 2023

REGIONAL MEMORANDUM
No. 0910, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Agusan del Norte Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR BUILDING PARTNERSHIPS AND LINKAGES PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for meals and snacks of teachers and VIP guests participants during the FY 2023 World Teachers Day activities on October 5, 2023 under OSEC-13-23-5498 dated September 15, 2023.

2. Attached is the approved request.

3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.

4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

BUILDING PARTNERSHIPS AND LINKAGES PROGRAM
SUB-ARO

FIN/nap
09/25/2023

Republic of the Philippines
Department of Education
CARAGA REGION

September 25, 2023

MARIA INES C. ASUNCION
OIC-Regional Director
Department of Education-Caraga Region
J. Rosales Avenue, Butuan City

Dear RD

Greetings!

This is to respectfully request authority from your office to download funds from World Teacher's Day Sub-ARO OSEC-13-23-5498 to the Schools Division of Agusan del Norte to cover funding requirements for the activities listed below for the World Teachers Day activity on October 5, 2023.

Acitivity	No. of Pax	Unit cost	Total
1. Meals w/ Teachers	150	500.00	P75,000.00
2. Meals/snacks at VIPs holding areas	100	600.00	P60,000.00
		TOTAL	**P135,000.00**

Thank you.

Very truly yours,

FE L. ALEGADO
Chief AO, Finance Division
Food Committee Chair, WTD
BIDLP OSEC 13-23-5498

Funds Available:

FE L. ALEGADO
Chief AO, Finance Division

Approved:

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

FIN/fla
09/25/2023