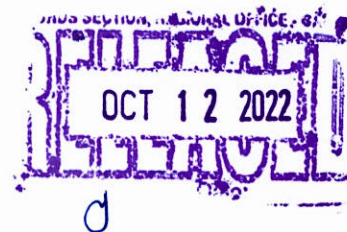




Republic of the Philippines
Department of Education
CARAGA REGION



October 10, 2022

REGIONAL MEMORANDUM

No. 0902 s, 2022

TO: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SEMINAR-WORKSHOP ON THE SETTLEMENT OF PHILHEALTH ARREARS OF THE
PERSONAL AND GOVERNMENT SHARE FROM JANUARY TO MAY 2022 AND
ON THE BIR FINAL TAX ADJUSTMENT FOR TAXABLE YEAR 2022 OF
DEPED CARAGA PERSONNEL UNDER THE REGIONAL PAYROLL
SERVICES UNIT (RPSU) PAYROLL SYSTEM

1. Pursuant to the Deped Memorandum OUF-2022-0455, "*Directives on the Settlement of Philhealth Arrears of Deped Personnel Nationwide from January to May, 2022*" and to the Yearly Mandatory Submission of "*BIR Form No. 1604-CF or the Annual Information Return on Compensation and Final Withholding Tax*", the RPSU will conduct a seminar-workshop relative to the compliance of the above mentioned directives on October 13, 2022 at 08:30am.
2. Corollary thereto, this office would like to request three (3) RPSU Payroll Counterparts per division for the Divisions of Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Dinagat Islands, Siargao, Surigao City, Surigao del Norte, Surigao del Sur and Tandag City to attend the said seminar at the RPSU Lobby of Deped Regional Office 13, J. Rosales Avenue, Butuan City.
3. Breakfast, lunch and two snacks will be served during the seminar-workshop.
4. Travelling expenses incurred by the participants are chargeable against the division funds subject to the usual accounting rules and regulation.
5. Immediate dissemination of this Memorandum is enjoined.

 **MA. GEMMA MERCADO LEDESMA**
Regional Director

Enclosure: None
Reference: Deped Memorandum OUF-2022-0455

To be indicated in the Perpetual Index
under the following subjects:



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
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Republic of the Philippines
Department of Education
CARAGA REGION

GUIDELINES

MEMORANDUM

PAYROLL

REPORTS

RPSU/apm
10/10/22



Address: J.P. Rosales Avenue,
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PROGRAM	
07:30 AM – 8:30 AM BREAKFAST	
08:31 AM – 10:00 AM OPENING PROGRAM	
Opening Prayer	Multimedia Presentation
National Anthem	Multimedia Presentation
Recognition of Participants	NIÑA JONALYN B. GAMBE Administrative Aide VI
Opening Remarks	ATTY. FIEL Y. ALMENDRA, CESO V Assistant Regional Director
Statement of Purpose	MERIAM C. DELA RITA Supervising Administrative Officer – ASD
Challenge	RD MA. GEMMA MERCADO LEDESMA Regional Director
Meeting Etiquette	
10:01 AM – 10:15 AM HEALTH BREAK/ SNACKS	
10:16 AM – 12:00 NN SEMINAR WORKSHOP PROPER	
PHILHEALTH Issues and Concerns Open Forum Solutions	JOEL B. ROSALES, Chief Administrative Officer MERIAM C. DELA RITA, Supervising Administrative Officer SHERYL R. PUYO, Administrative Officer V ANVEN P. MAGLASANG, Administrative Officer IV RPSU STAFF
12:00 NN – 1:15 PM LUNCH BREAK	

01:16 AM – 12:00 NN SEMINAR WORKSHOP PROPER	PHILHEALTH Issues and Concerns Open Forum Solutions (continuation) BIR Issues and Concerns Open Forum Solutions	JOEL B. ROSALES, Chief Administrative Officer MERIAM C. DELA RITA, Supervising Administrative Officer SHERYL R. PUYO, Administrative Officer V ANVEN P. MAGLASANG, Administrative Officer IV RPSU STAFF
03:46 PM – 4:30 PM Impressions		PARTICIPANTS
04:31 PM – 04:50 PM Way Forward		
04:51 PM – 05:00 PM Closing Prayer		Multimedia Presentation
--END--		