



Republic of the Philippines
Department of Education
CARAGA REGION



October 11, 2022

REGIONAL MEMORANDUM
No. 0893, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS OF THE REGIONAL FUNCTIONAL DIVISIONS
This Region

LAUNCHING OF REGIONAL EDUCATION DEVELOPMENT PLAN (DEDP)

1. The Regional Office through the Office of the Policy, Planning and Research Division will launch the REDP 2023-2028 which will be held on **October 25, 2022** at **LG Mega Convention Center, Butuan City**.

2. The objective of the activity is to present the REDP 2023-2028 to the internal stakeholders of DepEd Caraga.

3. The participants from the Regional Office and School Division Offices are the following:

SDOs:

1. Schools Division Superintendents,
2. Assistant Schools Division Superintendents,

Regional Office:

1. RD, ARD, All Functional Division Chiefs, Program Coordinators, Select Unit Heads and PPRD staff.

4. The summary of the list of participants is shown below.

NAME OF DIVISION	TOTAL
AGUSAN DEL NORTE	2
AGUSAN DEL SUR	2
BAYUGAN CITY	2
BISLIG CITY	2
BUTUAN CITY	2
CABADBARAN CITY	2
DINAGAT ISLAND	2
SURIGAO CITY	2
SIARGAO	2
SURIGAO DEL NORTE	2
SURIGAO DEL SUR	2
TANDAG CITY	2
Total	24



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REGIONAL OFFICE	TOTAL
CLMD	10
ESSD	7
FTAD	2
QAD	7
FD	2
ASD	2
RD and ARD	2
HRDD	3
PPRD	2
Unit Heads	5
Technical Working Group (PPRD staff and IT)	4
Total	46
GENERAL TOTAL	70

5. Participants must bring a copy of the travel authority and it must be submitted to the secretariat for liquidation purposes. **NO Travel Authority, NO Certificate of Appearance.**

6. Participants who have symptoms and who were exposed to someone who are identified positive of COVID 19 are discouraged to attend the said activity.

7. This is a live out activity. One (1) lunch and two (2) snacks will be served.

8. Transportation expenses and travel allowance of the participants are chargeable against local funds subject to usual accounting rules and regulations.

9. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: Training Matrix and Summary of Participants

Reference: none

To be indicated in the Perpetual Index
under the following subjects:

STRATEGIC PLANNING

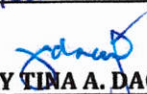
REDP PRESENTATION

PPR/clg
10/11/2022

PURCHASE ORDER

DepEd CARAGA

Agency Name

Supplier: LJ MEGA CONVENTION HALL & CATERING SERVICES		P.O. No.: 2022-09-0329			
Address: Gumamela St., Butuan City		Date: 9/27/2022			
TIN: 927-438-992-001 Non VAT		Mode of Procurement: SMALL VALUE PROCUREMENT			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Butuan City		Delivery Term: F.O.B.			
Date of Delivery: October 25, 2022		Payment Term:			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Lunch and 2 Snacks w/ Venue PROVIDERS OF DEPED CARAGA REGION: 1. Disclosure on Safety and Precautionary Measures against COVID-19. 2. Certificate of Authority to Operate issued by the Department of Trade and Industry (DTI) and/or the Department of Tourism 3. Sanitation Certificate from the City / Municipal Health Office 4. Medical Certificate of Catering Service Crew and Kitchen Staff (servers, food handlers and driver). For the Launching of Regional Education Development Plan on Oct. 25, 2022	70	600.00	42,000.00
OFFICE OF THE AUDITOR RECEIVED DATE: 10 OCT 2022 TIME: 3:45 PM DEPARTMENT OF EDUCATION REGIONAL OFFICE - BUTUAN CITY					
(Total Amount in Words): FORTY TWO THOUSAND PESOS ONLY					Php 42,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:  CJOTE A. SALAN LJ MEGA CONVENTION HALL & CATERING SERVICES (Signature over Printed Name of Supplier) 10-10-22 Date		Very truly yours,  MA. GEMMA MERCADO LEDESMA Regional Director			
Fund Cluster: 01 Funds Available: 42,000  SAHLY TINA A. DACUT Accountant III		ORS/BURS No.: 02-101-101-2022-10-1332 Date of the ORS/BURS: 10/3/2022 Amount: Php 42,000.00			

jja



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