



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0866**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses for the conduct of the Development of Learning Resources for the Pilot Implementation of the MATATAG Curriculum for Grade 2 and 3 under OSEC-13-24-5294 dated August 5, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III *9*
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
08/22/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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Republic of the Philippines
Department of Education
CARAGA REGION

August 15, 2024

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) from OSEC-13-24-5294 to the identified Schools Division Offices (SDO/s) of Caraga Region, as funding requirement for the travel expenses of participants during the development LRs for Pilot Implementation of the MATATAG Curriculum for Grades 2 and 3. Below is the budget allocation per division:

Station	Name	Development of Grades 2 and 3 Quarter 1 (Weeks 1-4) Quality Assurance of Grades 1 - Quarters 2-4 LRs	Quality Assurance of Grds 2 and 3 Quarter 1- Weeks 1-4 and Development of Grades 2 and 3 - Weeks 5-8	Quality Assurance of Grades 2 and 3 Quarter 1-Weeks 5-8 and Finalization of Grades 2 and 3 - Weeks 1-4	Finalization of Grades 2 and 3 Quarter 1-Weeks 5-8	Total
		June 10-14, 2024	June 17-21, 2024	June 24-28, 2024	July 1-5, 2024	
1 Bayugan City	Eljun A. Calimpusan		24,500.00	16,500.00	13,750.00	54,750.00
2 Dinagat Islands					13,750.00	13,750.00
3 Siargao	Arnel Rosende	14,700.00				14,700.00
4 Surigao City	Paul Andrew A. Tremedal		24,500.00	16,500.00	13,750.00	54,750.00
5 Surigao del Sur	Luigie Keesha Guillen			16,500.00	13,750.00	30,250.00
6 Tandag City	Gemma B. Espadero		24,500.00	16,500.00	13,750.00	54,750.00
Total		14,700.00	73,500.00	66,000.00	68,750.00	222,950.00

Thank you.

Very truly yours,

For: **MARIPAZ F. MAGNO**
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available

ELLAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
08/15/2024

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Website: caraga.deped.gov.ph



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