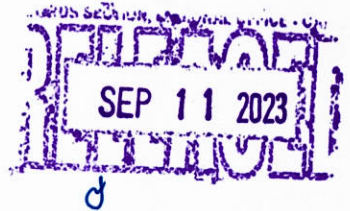




Republic of the Philippines
Department of Education
CARAGA REGION



September 8, 2023

REGIONAL MEMORANDUM

No. 0846, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EARLY LANGUAGE LITERACY AND NUMERACY

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses of participants in attendance to Regional Refinement of Primer III Teachers' Guide and Learners' Material at RNEAP Regional Office, Butuan City under OSEC-13-22-4576 dated July 11, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2022 GAA

To be indicated in the Perpetual Index
under the following subjects:

EARLY LANGUAGE LITERACY AND NUMERACY
SUB-ARO

FIN/nap
09/08/2023



Address: J.P. Rosales Avenue, Butuan City
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Republic of the Philippines
Department of Education
CARAGA REGION

September 7, 2023

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
DepEd Caraga Region
Butuan City

Madam:

We would like to request authority from your good office to transfer fund to participants on the **Regional Refinement of Primer III Teachers' Guide and Learners' Material** at **RNEAP-Copper Hall, J.P. Rosales Avenue, Butuan City** chargeable against **OSec-13-22-4576** for Early Language, Literacy and Numeracy Program (ELLN) implementation to wit:

Division	No. of Pax	Amount	Total
SDO - Siargao	11	3,200.00	35,200.00
SDO - Surigao City	8	2,000.00	16,000.00
Total			Php51,200.00

Should the transportation expenses of the participants exceeded the downloaded funds for their division, the remaining expenses shall be charged against any available or local funds.

Thank you.

Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


ISIDRO M. BIOL, JR., PhD
Chief, CLMD

Funds available:


FE L. ALEGADO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/mcj
09/07/2023



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