



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
AUGUST 12 2025

BY: NMD

TIME: 12:09 PM

AUGUST 12 2025

REGIONAL MEMORANDUM

No. 0837, s. 2025

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EDUCATION INFORMATION AND COMMUNICATION SERVICES**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover expenses related to the establishment and operational requirements of the **Division Complaints Command Center**, under OSEC-13-25-02803 and OSEC-13-24-02550.
2. Attached for reference are the approved requests.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
08/08/2025



Republic of the Philippines
Department of Education
CARAGA REGION

August 7, 2025

MARIA INES C. ASUNCION

Director IV

Office of the Regional Director

Madam:

This is to respectfully request the download of funds from SUB-ARO No. OSEC-13-25-02803, as per AR No.: AR-2025-R5788-00078, to the Schools Division Offices concerned to cover expenses for setting up Division Complaints Command Center.

Division	Amount
Agusan del Norte	10,834.00
Agusan del Sur	10,834.00
Bayugan City	10,833.00
Bislig City	10,833.00
Butuan City	10,834.00
Cabadbaran City	10,833.00
Dinagat Islands	10,833.00
Siargao	10,833.00
Surigao City	10,833.00
Surigao del Norte	10,833.00
Surigao del Sur	10,834.00
Tandag City	10,833.00
TOTAL	130,000.00

For your approval.

Very truly yours,

PEDRO A. TECSON

AO V- PAU

Funds Available:

ELAINE N. NAVARRO

Chief, Finance Division

AR-2025-R5788-00078
RC-25-5788-EICS-SI-001 130,000-

ORD/jmrm
08/07/2025

Approved by:

MARIA INES C. ASUNCION

Director IV

Office of the Regional Director



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Effectivity	02.01.23	Page	1 of 1





Republic of the Philippines
Department of Education
CARAGA REGION

August 7, 2025

MARIA INES C. ASUNCION

Director IV

Office of the Regional Director

Madam:

This is to respectfully request the download of funds from SUB-ARO No. OSEC-13-24-2550, as per AR No.: AR-2025-R5788-00079, to the Schools Division Offices concerned to cover operational expenses such as communication/load expenses and supplies of the Division Complaints Command Center.

Division	Amount
Agusan del Norte	6,276.00
Agusan del Sur	6,276.00
Bayugan City	6,276.00
Bislig City	6,276.00
Butuan City	6,276.00
Cabadbaran City	6,276.00
Dinagat Islands	6,275.00
Siargao	6,275.00
Surigao City	6,276.00
Surigao del Norte	6,276.00
Surigao del Sur	6,276.00
Tandag City	6,276.00
TOTAL	75,310.00

For your approval.

Very truly yours,

PEDRO A. TECSON

AO V- PAU

Funds Available:

ELAINE N. NAVARRO

Chief, Finance Division

AR-2025-R5788-00079
ORD/jmm
08/07/2025
75,310 -

Approved by:

MARIA INES C. ASUNCION

Director IV

Office of the Regional Director