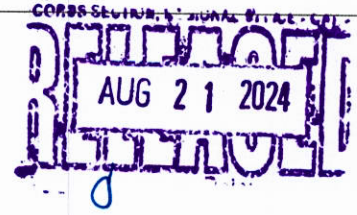




Republic of the Philippines
Department of Education
CARAGA REGION

REGIONAL MEMORANDUM
No. **0835**, s. 2024

To: Schools Division Superintendents
All Others Concerned



PRESENTATION OF THE DIVISION ACTION PLAN FOR
OPLAN BALIK ESKWELA, SY 2024-2025

1. The Regional Field Technical Assistance Team (RFTAT) and the 12 Schools Division Offices (SDOs) monitored and evaluated the Oplan Balik Eskwela for SY 2024-2025 from July 29-31, 2024. As a result, a debriefing activity was held on August 1, 2024, involving the RFTAT to discuss various issues and concerns. These included health and safety protocols, nutritional safety, student welfare, and support services, educational materials and resources, school physical environment, and class programming and organization, all requiring interventions from the 12 SDOs.
2. The School Governance Operations Division (SGOD), through the SMME, must present its Division Action Plan, based on the identified issues and concerns, on August 29, 2024, at 9:00 a.m. via MS Teams.
3. The expected participants in the activity are the Chiefs of SGOD, the SEPSs, the EPSs II of SMME, and the Regional Field Technical Assistance Team (RFTAT).
4. The Division Action Plan, along with the consolidated issues/concerns, is found in the Enclosure.
5. Immediate dissemination of this memorandum is desired.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

PEDRO TENEBRO ESCOBARTE JR., PHD., CESO IV
Assistant Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION

MONITORING

REPORTS

QAD/edm
08/19/2024

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Enclosure to Regional Memorandum No. 0855, s. 2024

ISSUES/CONCERNS ON OPLAN BALIK ESKWELA (OBE) FOR SY 2024-2025

DIVISION OF AGUSAN DEL NORTE	
AREAS	ISSUES/CONCERNS
Health and Safety Protocols	• CRs are not functional due to low/lack of water supply • Handwashing facilities - faucets are not functional • Trash bins- not properly labelled, not segregated • There were reported cases of dengue. • Students using the 6 makeshift rooms are exposed to extreme heat; No available comfort rooms in the makeshift's rooms
Nutritional Safety	• Concessionaires are situated in different areas around the school • Vendors have no medical certificate • No available canteen
Student Welfare and Support Services	• Lack of school nurses to monitor the student and staff well-being; lack of medical personnel who will respond to emergency cases, particularly during student's performance of hazardous tasks (i.e. welding, carpentry, etc.)
Educational Materials and Resources	• Lack of LEs and LAS: Filipino 2 • Insufficient of LMs
School Physical Environment	• Ungroomed school garden • Facilities in classroom were damaged during the "Tortosa Festival" held a week before the opening of classes - the school was used as billeting quarter of the participants (broken bowl, clogged drainage, lost/damaged chairs, damaged ceiling fans) • Old buildings for repair/restoration • Insufficient chairs for pupil's use • Only few toilets are functional; majority of the toilets were locked • Lack of classrooms • Lack of chairs • Laboratories are converted to classrooms • Makeshifts used DSWD tents and low ceiling nipa hut • 2 Buildings with 10 classrooms and 1 shop room were under preventive maintenance due to earthquake

Class Programming and Organization	- The number of students per class exceeds the ideal size - Lack of teachers; class size for Grades 2, 3, & 6 already exceeded the maximum. - No general class and teacher program available
DIVISION OF AGUSAN DEL SUR	
Health and Safety Protocols	- No handwashing station available outside the classrooms - Some 'communal' toilets emit a funky odor - No water supply for some classrooms due to unclean water tank.
Nutritional Safety	Junk foods still sold in the canteens
Student Welfare and Support Services	Recurring Problem: Presence of School Gangs; a lot of contrabands were confiscated from the students
Educational Materials and Resources	- Textbooks and other learning materials are still in the library - Library is not functional, only half of the provided computers are functional
School Physical Environment	- Laboratories and other school facilities were transformed into classrooms due to a shortage of rooms. - Shortage of Classrooms; No Laboratories as one of their buildings was condemned due to cracks brought about by earthquake - Lacking 3 classrooms, some rooms are under repair - Laboratories turned into makeshift classrooms - Lacking Chairs and Tables; No functional Laboratories and Library as it was damaged by the flood [Flood could reach up to 2nd floor] - There is a need for workshop rooms and standard library - Grade 2 Peace has damaged roofing and ceiling; Electrical wirings are not properly installed. - Learners are crowded due to new classroom size parameters and substandard classroom dimensions. - Lack of chairs
Class Programming and Organization	- Most of the classes already exceeded the required number of students. - Class already exceeded the required number (45) of students per class 1 teacher handles 3 different subjects; 1 SHS handles 3 different grade levels

	• All Grade 3 classes have an excess of 15 minutes teaching load. • Due to the implementation of the new curriculum, teachers are confused of the Class Program • Enhance the class program by optimizing scheduling and ensuring balanced workload distribution. • Schedule of Collaborative expertise should be included in the class program. Observed lunchbreak at 12:00pm-1:00pm • Improve class program for Special Program in Journalism
DIVISION OF BAYUGAN CITY	
Health and Safety Protocols	• One structure needs repair; an old broken shed need to be dismantled and cleared for safety purposes. The school boundary needs to be enclosed with a fence to avoid hazards. • Some classrooms do not have a water supply, and some common CRs are closed. Theft of faucets during weekends is rampant, and the school has experienced damage to its facilities. Animal herding on the school campus is also an issue. • No MOA with farmers cultivating some school property • School is used by community people as passageway to their homes
Nutritional Safety	• No clear policy on canteen operation
Student Welfare and Support Services	• The Mental Health in-charge is not fully aware that they are part of the clinic's services. • No Guidance Counselor or advocate
Educational Materials and Resources	• Not all computers are functional; some TV in the classrooms are defective
School Physical Environment	• Three abandoned buildings were spotted; however, one school building had already been reported as non-functional to the SDO. One building, formerly used as the GPP workshop, was unattended even during BE. Another building, which was used as a quarantine area during the pandemic, has been utilized by teachers as a lounge during their free time. This building was not cleaned during BE. • Communal toilets are not functional. • Some classroom sizes are not standard. The Grade VI class is congested in one classroom,

	and a makeshift classroom that is too hot and not conducive for learning was provided for Grade I. Additionally, the computers are not functional. • Some rooms have defective ceiling; dusty and disorganized
Class Programming and Organization	• 1 unfilled natural vacancy and 4 retirements within the year resulting to lack of teachers • Playground facilities need improvement • Some teachers are not aware of the MATATAG curriculum standards • Excess of teachers due to the reduced number of enrolments.
DIVISION OF BISLIG CITY	
Health and Safety Protocols	• Some trash bins are not covered and waste materials are not properly segregated. • No water available in the CR inside the classrooms • Health permits for canteen personnel need to be renewed. • Food supplies observed in the school canteen are not adherent to the prescribed color-coding scheme.
Nutritional Safety	
Student Welfare and Support Services	• No trained personnel to attend to learners in time of health emergencies. The assigned school nurse holds a clinic in a nearby school.
Educational Materials and Resources	• Non-functional computers in the laboratory. • Lack of LRs for MATATAG Curriculum implementation. • Lesson scripts for NMP and NRP are not available. • Inadequacy of classroom equipment to support teaching and reproduction facilities for educational materials
School Physical Environment	• Classrooms are not well-ventilated. • No science laboratory or workshop rooms. • Obstruction of construction materials in the pathway going to the new SPED Building. • Non-functional drainage system. • Temporary Learning Spaces for classrooms affected by earthquake. • Grade 6 hallway needs to be repaired. • The additional extension roofing of the gym needs replacement because it is made of light materials causing danger/risk to learners.

Class Programming and Organization	• Lack of chairs. • The class program has not been completed yet due to the transfer and retirement of teachers, which has affected the assignment plotting of teachers. • Teaching overload for 5-15 minutes among STE teachers. • Due to one teacher's leave without a substitute, one SHS teacher is overloaded. • Class programs posted on the door have incomplete signatures.
DIVISION OF BUTUAN CITY	
Health and Safety Protocols	• School land titling, dispute on school site • Inadequate supply of drinking water inside the classroom. • There are toilets in the school which are closed/ under repair. One toilet was visited however, the said toilet emitted foul smell even with available water. • No visible helpdesk at the strategic location of the school entrance who can assist the students, parents and stakeholders. • Request to LGU for pedestrian lane.
Nutritional Safety	• Selling of foods by the sidewalk vendors near/outside the school premises. • The school has two canteens: one managed by the school and another makeshift canteen managed by a consignee. The school must ensure that the consignee signs a Memorandum of Agreement adhering to the guidelines in DO 8, s. 2007 especially on the nutritious foods allowed to be sold and the "no-use of single plastic". They shall also require a Health Certificate from the personnel handling the food. • Junk foods and carbonated drinks were not sold in the school canteen but were available from stores outside the school campus
Student Welfare and Support Services	• Safety and welfare of students who are approached by swindlers/other people with bad intentions outside the school premises after class hours (evening) • No Registered Guidance Counselor, Teacher tapped as guidance advocate is not fully trained • Teenage pregnancies, petty crime involvement, suicidal tendencies among high school students

	The guidance coordinator has limited available time due to overloaded schedule
Educational Materials and Resources	- LR materials of MATATAG Curriculum - Insufficient books for the Grade 3, 5 and 6
School Physical Environment	- Lack of building/classrooms and students' tables & chairs - The Science Laboratory was utilized as a classroom. - Temporary fence at the back of the PAGCOR building needs replacement. - The school has only 29 classrooms for 39 classes. Unavailability of Science laboratory, Home Economics workshop room. Their previous HE workshops and SBM office had been utilized as classroom. - One of the classes was conducted in their covered court/stage due to lack of classrooms. Unavailability of HE workshops, Computer and Science laboratories - The school has a reading center but lacks reading materials. The center needs to be cleaned and organized. - The school has a security guard but has no Guard House - Some Centrally Procured Furnitures were delivered but incomplete components, such as back rest, seat platform and bolts and screws
Class Programming and Organization	- Confusion with the allotment of time schedule/subjects for specialized programs. - Lack of teachers leads to additional administrative tasks for teachers. - Exceeding the number of learners per class. (some year level with 50-60+ learners per class) - Class Program/Teacher's Program were not yet finalized. - There was a challenge in the Class Program for Key Stage 1 due to the recalibration of the number of minutes per learning area, for shifting classes, the ideal class duration is not adhered to. Instead of the recommended 6 hours and 30 minutes per day, they have scheduled their classes for only 6 hours (6:00 am-12:00 nn.) - Teachers are underloaded due to an excess of teachers - Kindergarten teachers are overloaded due to a shortage of teachers.

	The time allotment per subject area as specified in DO 10, s. 2024 is not being followed. For example, NMP and Mathematics are combined into a single 45-minute session instead of the required 45 minutes for Mathematics and 30 minutes for NMP.
DIVISION OF CABADBARAN CITY	
Health and Safety Protocols	- Comfort rooms in the second floor were closed due to the drainage system. - No School clinic.
Nutritional Safety	- No School canteen. However, there is vendor who situated herself right outside the school. - There were a few items displayed in the canteen which are prohibited.
Student Welfare and Support Services	
Educational Materials and Resources	- Insufficient no. of books for TLE, AP, and MAPEH. - Computer units are non-functional
School Physical Environment	- The current dumping site for dried leaves, cut trunks, branches, and other materials is only enclosed with a G.I sheet. To prevent it from becoming a habitat for snakes and other harmful or poisonous creatures, it needs to be cleared and secured. - Classrooms in Gabaldon building have dilapidated ceilings. - Lack of classrooms. - The old and dilapidated building, now unused, presents a potential safety hazard. Its open access could attract students who might enter to play, posing risks to their safety.
Class Programming and Organization	- Some classrooms posted Class Program SY 2023-2024. New and approved class programs were already distributed to the teachers. - There are teaching loads which are beyond the required number of hours. - Two (2) of the TVL teachers were on the Training. Classes that were left behind were idle. There were classrooms without teachers.
DIVISION OF DINAGAT ISLANDS	
Health and Safety Protocols	- Some handwashing facilities are not functional. - One section in Grade 7 exceeds the maximum 1:45 classroom ratio - Trash bins are available however, they are not sufficient for the proper segregation of wastes

	into biodegradable, non-biodegradable, recyclable
Nutritional Safety	• One school canteen/selling station sells junk foods • Food displayed in the canteen belong to the red category (junk foods, carbonated drinks, synthetic or artificially flavored juices, etc.) • No school canteen.
Student Welfare and Support Services	• Students have no access to mental health counseling and support services • No personnel to provide counseling and psychological services • Textbook/learning modules per learning area is insufficient • Functional computers, tablets and other ICT equipment for students ' use is insufficient • Limited first aid kits for health emergencies
Educational Materials and Resources	• Shortage of educational materials and resources • Laptops are stocked in the school heads office • Insufficient modules, textbooks/work week plans • Insufficient digital learning tools and equipment such as laptops/computers, tablets, e-learning resources, TV set
School Physical Environment	• 40 out of the 54 instructional rooms need repair • Insufficient seats for learners • 13 instructional rooms, however some have small area and not well-ventilated • Lacking 3 classrooms (only 10 out of 13 available functional rooms) • No available computer laboratory, science laboratory, library, school health clinic • Some classrooms have dilapidated ceiling and roofing/needing repair • No science laboratory • Lacking chairs/seats for learners
Class Programming and Organization	• Lack teachers in Senior High School • Grade 3-6 teachers have more daily subject preparations • Organizing class program due to departmentalization that cause conflict in schedule/time in some learning areas especially in SSES program enhanced core subjects with different time allocation compared to MATATAG learning areas

	- Two classes in Grade 7 and 8 are merged due to lack of instructional rooms but reported as separate classes - Underloading due to excess number of teachers - Some teachers do not meet the 6 hours actual teaching due to overstaffing - Need teacher to handle Organic Agriculture production in SHS
DIVISION OF SIARGAO ISLANDS	
Health and Safety Protocols	- No genderized comfort room. - Damaged armed chairs with protruding metal frames still being used by some learners - they lacked armchairs and teacher's table. 1 unit abandoned house in front of the school posing danger to students. - Insufficient water supply - The school clinic is not fully functional because it needs necessary materials for health and safety.
Nutritional Safety	- Canteen is operational; however, some junk foods are sold - Unavailability of nutritious food options in the canteen. - Some schools have no canteen. - Some students go to school without meals hence resulted to hypoglycemia experienced by some students
Student Welfare and Support Services	- Kapihan Community has no proper classrooms for children. 14 Kindergarten learners were not accepted to Grade 1 since they have problems with their age bracket to qualify - Grade 2 class is too crowded since the enrolment had increased. - Not able to sustain WinS 3-Star because of shortage of water supply - Absence of guidance counseling office/corner. - Limited supply of medicines.
Educational Materials and Resources	- Lacking textbooks and other learning materials. - Insufficient Educational Materials and learning resources for both pupils and teacher.
School Physical Environment	- Library was converted into a temporary classroom, since the school has classroom needs - No computer laboratory, Science Laboratory, workshop rooms, library, school health clinic or guard house.

	- Kapihan Learning Extension Center Extension classrooms are dilapidated temporary learning spaces. * No toilets available in their makeshift classrooms in the mountain. *Dangerous route / pathway for both learners and teachers, temporary pathway is loamy and slippery. - Lack of armchairs and classrooms. - Some toilets and comfort rooms are closed and not utilized.
Class Programming and Organization	- Classroom size is non-standard classroom, and it's jam-packed since the enrollment for SY 2024 to 2025 had increased. - Few students are enrolled (195) due to Kapihan and Maharlika groups: K-27 / Gr1-27 / G2-25 / G3-20 / G4-34 / G5-28 / G6-34 - Campus enrolment has 355 having face-to-face classes/Kapihan enrolment has 257 with 104 ALS which increases the enrolment having blended-modular distance learning and face-to-face classes. There were 3 JHS and 2 SHS teachers were deployed in Kapihan Community. - The school needs 1 teacher who will handle some subject in SSES and a Teacher that will cater to the need of VI pupils who is currently enrolled for this school year. 2 teachers recently retired from the government service hence resulting to lacking teachers that will handle class this school year.
DIVISION OF SURIGAO CITY	
Health and Safety Protocols	- Metal scraps are observed in one corner outside the building, creating a safety hazard. The dilapidated staircase, which has been abandoned, is also unsafe for everyone. - The communal restroom is not functional. - Handwashing facilities need to be repaired. - In the school clinic, medicines are not labelled as to expiration dates.
Nutritional Safety	- In the canteen, a pile of unused tables and other garbage is observed. - The presence of red-category foods in the canteen, such as the selling of candies - The school lacks a laboratory for Home Economics (HE), but the area currently occupied by the canteen is sufficient to convert half of it

	into a HE lab or a Feeding Center for its SBFP (School-Based Feeding Program). Food providers still do not have health certificates. There is no food guide at the canteen, and the selling of candies was observed
Student Welfare and Support Services	- Damaged doorknobs and safety locks of comfort rooms. - Provision of water tanks at the floor levels but no water pipe connection at the CRs. - G5 and G6 used the HE room that makes the learners very uncomfortable and limited mobility.
Educational Materials and Resources	The storage room was slightly damaged due to rainwater that led to the ceiling being damaged.
School Physical Environment	- Lack of armchairs for the increasing number of enrollees. The wooden floor on the second floor of the main building needs to be repaired or replaced. - The TVL tools/equipment's in ACP is not properly arranged/organized. - The enrollment trend, especially in Grade 3, is increasing, with an average of 41 students per class, which exceeds the maximum of 35. This trend is causing a shortage of chairs in the classroom. - The school does not have a functional science laboratory, as it was converted into a canteen and classrooms. Standard laboratory tables are misplaced, and the science equipment and apparatuses are stored in one corner of the former laboratory room. Some laboratory tables and chairs are now being used in the TVL workshop room. - The school lacks classrooms for the primary stage (K-G3), leading to class shifting. - The school head needs to clarify with the SGOD (School Governance and Operations Division) whether the newly constructed classrooms will come with tables and chairs. - The school lacks armchairs due to the increase in enrollment. - The school canteen has been managed and controlled by a teacher since November 2022. The former school head allowed the teacher to use her personal funds, totaling P115,000, for repairing the canteen roof, on the condition that

	the daily rental would be deducted from the total cost of the repair. • Informal settler occupies the property owned by the school. • The stockroom is in good condition where LRs are being placed. Renovate the area and convert it to a library. • The HE laboratory room is not functional because it is flooded during heavy rains but according to the stakeholder's drainage constructed is fully functional. • The school is facing an issue with its site between CV Diez and Surigao City Special Science ES. Enrollment at Surigao City Special Science ES is increasing. The school head requested permission from CV Diez to use their 2 classrooms but was denied by the CV Diez School Head. • The exposure of iron bars that endanger the kindergarteners' safety. • School Site is located at the landslide prone area due to quarrying. • Illegal Settler/Squatter occupies the school site.
Class Programming and Organization	• Inclusion of TLE subjects in Grade 7 to school implementing Special Curricular Program in Caraga Regional Science High School leads to extension of classes from 5:00 AM to 6:00 PM. • The classroom schedule posted at the door entrance is not fully signed. • Some of the grade levels reflect health breaks; while there are class programs with toothbrushing/ handwashing activities specified. • Mismatched of teachers load, prioritization of load to major specialization
DIVISION OF SURIGAO DEL NORTE	
Health and Safety Protocols	• The CR (comfort room) in the SPA building and other rooms are not functional. There is a lack of trash bins outside, and they must be labeled. • Water facilities need repair and should be supplied to every classroom and comfort room. • The school gate is near the national highway. Learners are exposed to possible road accidents every time the gate is opened. • Shortage of OTC drugs.

	• The school has no security guard. Teachers residing nearby said that there are civilians entering the school premises at night rarely. • Reactivation of the water supply in SHS building is very much needed. Trash bins must be labeled, and proper waste disposal must be reminded to all learners and school members. Cleanliness of CR must be observed and maintained. • The school has not completed the perimeter fence. Most of its PTA funds are allocated for the honorarium of PTA-paid security personnel who look out of the school every night.
Nutritional Safety	• Vendors from outside are selling in the canteen.
Student Welfare and Support Services	• The guidance counselor, who is also the supply officer, does not have records of student dropouts or profiling reports.
Educational Materials and Resources	• The school needs more textbooks and ICT equipment. Most of the ICT equipment was damaged by Typhoon Odette. • Computer units lack functional servers to fully make the ICT Laboratory serviceable. • There are no reading centers or areas in the library where the learners can read books. However, there are 3 unused classrooms. The faculty room has no internet connectivity. • The ICT Lab, Science Lab, and Library need to be cleaned and/or organized further. Science Lab should have access to clean running water and must have Comfort Room. The library must be well lit.
School Physical Environment	• The school perimeter fence is yet to be completed. The front side is open and requires further financial augmentation from external stakeholders. There are no science labs and ICT labs as well. The school has no library or science laboratory. • The lack of academic buildings is due to recurring floods which displace Kindergarten, Grades 4 and 6 learners to smaller classrooms. • The school has no HE building. • The ceiling at the Library and JHS Building (2nd level) must be repaired. Ceiling fans must be installed as well in Library and Grade 10 classroom.

Class Programming and Organization	- Finalization of the class program is ongoing. The head teacher is handling 4 classes and needs an additional teacher. - Class programs in Grade 2 have no Makabansa and GMRC. It should contain AP, EsP, and MAPEH. GMRC in Grades 5 and 6 must be replaced with EsP. - Class programs for Grades 2, 3, 5, and 6 are not coherent to the recalibrated time allotment in DepEd Order No. 10, s. 2024. They must not contain GMRC and Makabansa, instead EsP, Aral, Pan. and MAPEH. - Most of the classrooms only display the teachers' individual programs and not the class program.
DIVISION OF SURIGAO DEL SUR	
Health and Safety Protocols	- No OTC drugs available in the medicine kit. - Handwashing facilities are not functional. Not all classrooms have trash bins, and some of the existing bins are not covered. - No school clinic; only first aid kits are available. - There was no water supply in the school due to a non-functioning water pump. - Some toilets are not functional. - The 16-faucet handwashing facility does not have water. - Some of the trash bins don't have covers or labels.
Nutritional Safety	
Student Welfare and Support Services	No counseling or psychological services are available. There are no mental health counseling and support services available in the school.
Educational Materials and Resources	- No functional computers, tablets, and other ICT equipment available in the school - Lacks textbooks and activity sheets
School Physical Environment	- There are no computer or science laboratories or workshop rooms. - No science lab or workshop rooms. - The library is being used as a classroom due to a shortage of classrooms.
Class Programming and Organization	- Some of the teachers are underload - Class programs still need improvement and must be signed by the designated signatories.
DIVISION OF TANDAG CITY	
Health and Safety Protocols	Despite the school having properly labeled trash bins, waste segregation is not being followed.

Nutritional Safety	There is no record of the school canteen's previous operations.
Student Welfare and Support Services	There is no Guidance Counselor, and no plan is evident for student welfare and support services.
Educational Materials and Resources	- Lack of textbooks and other learning resource materials. - No textbooks for Grades 2 and 6 and no EPP for Grade 5
School Physical Environment	- Lack of classrooms. - No, HE laboratory and workshop rooms
Class Programming and Organization	

DIVISION ACTION PLAN

Division: _____

Activity: _____

Issues/Concerns	Plan of Action		
	Activity/ies	Person/Unit Responsible	Target Date
HEALTH AND SAFETY PROTOCOLS			Expected Results
NUTRITIONAL SAFETY			
STUDENT WELFARE AND SUPPORT SERVICES			

Prepared by: _____

Noted by: _____

Approved by: _____