



Republic of the Philippines
Department of Education
CARAGA REGION

REGIONAL MEMORANDUM

No. 0829, s. 2024



To: Assistant Regional Director
Schools Division Superintendents
RO Functional Division Chiefs
All Others Concerned

**NEW SCHEDULE OF THE OFFICE PERFORMANCE COMMITMENT REVIEW
FORM (OPCRF) MID-YEAR REVIEW -SCHOOLS DIVISION OFFICES (SDO)**

1. This office hereby informs the field that the Office Performance Commitment Review Form (OPCRF) Mid-Year Review – Schools Division Offices (SDOs) shall be on **August 27, 2024**, via **MS Teams**.
2. Each SDO is given a maximum of **20 minutes** presentation and a maximum of **10-slide PowerPoint presentation** of its **Office Performance Calibration Form (OPCF)**.
3. Enclosed is the activity matrix for reference.
4. All other provisions stipulated in RM 744, s. 2024 and 754, s. 2024 are still in effect.
5. For information, guidance, and compliance.


MARIA INES C. ASUNCION
Regional Director

Encl.: As stated.

Reference: RM 744, s. 2024; RM 754, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE REVIEW

PPRD/vcn
08/15/2024



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Enclosure to RM No. 0829, s. 2024

**OFFICE PERFORMANCE COMMITMENT REVIEW
FORM (OPCRF) MID-YEAR REVIEW -SCHOOLS DIVISION OFFICES (SDO)
ACTIVITY MATRIX
August 27, 2024**

Time	Activity	Facilitator/Reactor/s
PART I		
8:00 am – 8:30 am	Preliminaries/Checking of Attendance	Program Management Team
8:31 am – 9:00 am	Opening Program	Program Management Team
PART II		
	Presentation of Office Performance Calibration Form (OPCF)	Reactors
9:01 am – 9:20 am	Agusan Norte	RD Maria Ines C. Asuncion
9:21 am – 9:30 am		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Joel B. Rosales
9:31 am – 9:50 am	Agusan Sur	RD Maria Ines C. Asuncion
9:51 am – 10:00 am		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Violeta C. Nunez
10:01 am – 10:20 am	Bayugan	RD Maria Ines C. Asuncion
10:21 am – 10:30 am		ARD Pedro T. Escobarte SDS Nelia S. Lomocso OIC-Chief Elaine N. Navarro
10:31 am – 10:50 am	Bislig	RD Maria Ines C. Asuncion
10:51 am – 11:00 am		ARD Pedro T. Escobarte SDS Nelia S. Lomocso OIC-Chief Jumer C. Carlon
11:01 am – 11:20 am	Butuan	RD Maria Ines C. Asuncion
11:21 am – 11:30 am		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Flordelisa R. Dalin
11:31 am – 11:50 am	Cabadbaran	RD Maria Ines C. Asuncion
11:50 am – 12:00 nn		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Joel B. Rosales
12:01 pm – 1:00 pm	LUNCH BREAK	
1:01 pm – 1:20pm	Dinagat	RD Maria Ines C. Asuncion
1:21 pm – 1:30 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Violeta C. Nunez
1:31 pm – 1:50 pm	Siargao	RD Maria Ines C. Asuncion
1:51 pm – 2:00 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso OIC-Chief P. Alejandro Macadatar
2:01 pm – 2:20 pm	Surigao City	RD Maria Ines C. Asuncion
2:21 pm – 2:30 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Bernabe L. Linog
2:31 pm – 2:50 pm	Surigao Norte	RD Maria Ines C. Asuncion
2:51 pm – 3:00 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso OIC-Chief Alejandro Macadatar

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3:01 pm – 3:20 pm	Surigao Sur	RD Maria Ines C. Asuncion
3:21 pm – 3:30 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Flordelisa R. Dalin
3:31 pm – 3:50 pm	Tandag	RD Maria Ines C. Asuncion
3:51 pm – 4:00 pm		ARD Pedro T. Escobarte SDS Nelia S. Lomocso Chief Bernabe L. Linog
4:01 pm – 4:30 pm	Wrap Up/Agreements/Closing Program	Ms. Marlyn M. Villareal EPS-HRDD/PMT Secretariat



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