



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
AUGUST 8 2025
BY: NMB TIME: 9:34 AM

AUGUST 8 2025

REGIONAL MEMORANDUM

No. 0827, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER(Sub-ARO) FOR
SPECIAL NEEDS EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the training expenses of participants in connection with the conduct of the Workshop on Validation and Refinement of Self Learning Materials of the Transition Curriculum for Learners with Special Needs Aligned to the K to 10 Curriculum, under OSEC-13-24-5162.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
08/01/2025



Republic of the Philippines
Department of Education
 CARAGA REGION

July 24, 2025

MARIA INES C. ASUNCION

Regional Director
 DepEd Caraga Region
 J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Training Expenses of the participants in connection with the conduct of the Workshop on the **Validation and Refinement** of Self Learning Materials of the Transition Curriculum for Learners with Special Needs Aligned to the K to 10 Curriculum in the amount of **One Hundred Ninety Eight thousand Six Hundred Sixty Five pesos only (P198,665.00)** under **SARO No. OSEC-13-24-5162, to wit:**

No	Division	Validation	Refinement	Amount
		Amount		
1	Agusan del Norte	5,000.00	5,000.00	10,000.00
2	Agusan del Sur	7,460.00	7,465.00	14,925.00
3	Bayugan City	7,550.00	7,550.00	15,100.00
4	Bislig City	10,000.00	10,000.00	20,000.00
5	Butuan City	5,000.00	5,000.00	10,000.00
6	Cabadbaran City	5,500.00	5,500.00	11,000.00
7	Dinagat Island	12,000.00	12,000.00	24,000.00
8	Siargao	12,000.00	12,000.00	24,000.00
9	Surigao City	9,000.00	9,000.00	18,000.00
10	Surigao del Norte	7,000.00	7,000.00	14,000.00
11	Surigao Del Sur	9,410.00	9,410.00	18,820.00
12	Tandag City	9,410.00	9,410.00	18,820.00
Total		99,330.00	99,335.00	P198,665.00

Thank you.

Very truly yours,

Elena Naquila Capangpangan
 ELENA NAQUILA CAPANGPANGAN
 RO, EPS, SNED Focal Person

Noted by:

Bernabe L. Linog
 BERNABE L. LINO
 CLMD Chief

Approved:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION
 Regional Director

Funds Available:

Elaine Navarro
 ELAINE NAVARRO
 SAO- Finance Division

SNED OSEC 13-24-5162
 Php 198,665

CLMD/enc
 07/24/2025



Address: J.P. Rosales Avenue, Butuan City
 Trunkline No: (085) 225-1151
 Telefax No: (085) 342-5959
 Email: caraga@depd.gov.ph
 Website: caraga.depd.gov.ph



2025-07-12760

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

