



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE CARAGA

RELEASED
AUGUST 8 2025

BY: NMB TIME: 9:28 AM

AUGUST 8 2025

REGIONAL MEMORANDUM

No. 0826 , s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER(Sub-ARO) FOR
LEARNER SUPPORT PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the conduct of the Division YFD-Related, Career Guidance Program-Related and Mental Health-Related Training and Capacity Building, under OSEC-13-25-03797 dated July 11, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
08/01/2025



Republic of the Philippines
Department of Education
CARAGA REGION

July 23, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from OSEC 13-25-03797 to the Schools Division Offices to cover the conduct of Division YFD-Related, Career Guidance-Related and Mental Health-Related Training and Capacity Building to wit:

SDO	AMOUNT TO BE DOWNLOADED
Agusan del Sur	500,000.00
Agusan del Norte	500,000.00
Bayugan City	500,000.00
Bislig City	500,000.00
Butuan City	500,000.00
Cabadbaran City	500,000.00
Dinagat	500,000.00
Siargao	500,000.00
Surigao City	500,000.00
Surigao del Norte	500,000.00
Surigao del Sur	500,000.00
Tandag City	500,000.00
TOTAL	Php 6,000,000.00

Thank you.

Very truly yours,

ADRILENE MAE J. CASTAÑOS, PhD

PDO IV-Regional Youth Formation Coordinator

Noted:

EDMUND D. MENDOZA, PhD

Chief, ESSD

Funds Available:

ELAINE N. NAVARRO

OIC-Chief, FD

LRP 0842 25-3297

Approved:

MARIA INES C. ASUNCION

Regional Director

ESSD/ajc
07/22/2025