



Republic of the Philippines
Department of Education
CARAGA REGION



July 30, 2024

REGIONAL MEMORANDUM
No. 0763, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAMS**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses in connection with the conduct of Three-Series Writeshop for the Development, Refinement and Finalization of Mental Health and Psychosocial Support (MHPSS) Guides for ALS under OSEC-13-24-2824, 2840 and 2856 dated April 19, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

LEARNER SUPPORT PROGRAMS
SUB-ARO

FIN/nap
07/30/2024

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Effectivity	02.01.23	Page	1 of 2



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Republic of the Philippines
Department of Education
CARAGA REGION

July 17, 2024

MARIA INES C. ASUNCION

Officer-In-Charge

Office of the Regional Director

DepEd Caraga, J.P. Rosales Ave., Butuan City

Madam:

We respectfully request the authorization of your esteemed office to transfer funds to the Cabadbaran City Division, chargeable against the Continuing Appropriations – Learner Support Program with the following SUB-ARO Order Numbers: OSEC-13-24-2824, OSEC-13-24-2840, and OSEC-13-24-2856. These funds will be used to cover participants' travel expenses for the Three-Series Writeshop aimed at the development, refinement, and finalization of Mental Health and Psychosocial Support (MHPSS) Guides for the Alternative Learning System (ALS). Should there be any excess expenses, we propose to cover these additional costs using the Division Local Funds, as stipulated in OM-OUOPS-2024-09-04473.

Activity	SARO Number	Date	Venue	Participant	Amount
Three-Series Writeshop for the Development, Refinement, and Finalization of Mental Health and Psychosocial Support (MHPSS) Guides for the Alternative Learning System (ALS)	LSP OSEC 13-24-2824 <i>opt. avail cont</i>	June 17-21, 2024 <i>4/19</i>	Davao City	Elmer Hindap Jr.	10,160.00
	LSP OSEC 13-24-2840 <i>opt. avail cont</i>	July 1-5, 2024 <i>4/19</i>	Zambales City	Rodgie L. Paduganan	15,100.00
	LSP OSEC 13-24-2856 <i>opt. avail cont</i>	August 5-9, 2024 <i>4/19</i>	Zamboanga City	Rodgie L. Paduganan	13,400.00
GRAND TOTAL					38,660.00

Thank you.

Very truly yours,

JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
Supervising Administrative Officer

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/jcmo
07/17/2024

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