



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE, CARAGA

RELEASED
JULY 29 2025

BY: NMB

TIME: 11:10 AM

JULY 29 2025

REGIONAL MEMORANDUM

No. 0762, s. 2025

To: Schools Division Superintendents
RO-Functional Division Chiefs
All Others Concerned

**2ND QUARTER GAD MEETING FOR RO-GFPS MEMBERS/ ALTERNATE AND
DIVISION GAD COORDINATORS**

1. In line with the continuing implementation of the Gender and Development (GAD) Program, the Department of Education Caraga Region will conduct the 2nd Quarter Regional GAD Meeting on August 29, 2025 (Friday) at 8:00 a.m. at Southville Convention Center, P6Villa Kanangga, Butuan City.
2. The purpose of this meeting is to monitor and assess accomplishments across all divisions.
3. Meals and accommodation will be provided on Day 0: August 28, 2025, for all participants.
4. Expected participants are as follows:
 - o Regional Office GFPS members and alternates
 - o Division GAD Coordinators or their designated representatives
 - o GFPS Secretariat and Program Management Team
5. All SDO GAD Coordinators and RO-GFPS members must submit their First Semester GAD Accomplishment Report before the meeting .
 - o Each SDO/Office is allotted a maximum of five minutes to present the status of their GAD 2025 program implementation.
 - o Presentations must be in slide format and addressed to the plenary.
6. A Travel Authority is required for each participant.
7. For inquiries and clarifications, please contact Dr. Adrilene Mae J. Castanos, Regional GAD Coordinator, via email at caraga@deped.gov.ph
8. Immediate and wide dissemination of this memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: Indicative Program Flow of Meeting
Reference/s : Approved GAD Activity Proposal for Non-Teaching Personnel
To be indicated in the Perpetual Index
under the following subjects:

MEETINGS

WORKSHOPS

ESSD/ajc
07/25/2025



Republic of the Philippines
Department of Education
CARAGA REGION

4th Quarter Meeting of Regional GFPS and Division GAD Coordinators

Almont Inland City Hotel , Butuan City

December 9-10, 2025

Date and Time	Activity	Responsible Person	Remarks
December 9, 2024	Day 0- arrival	TWG	
December 10, 2024	Actual Meeting Day		
8:00	Registration	TWG	
8:30	Preliminaries National Anthem Prayer DepEd Quality Statement Caraga Hym	TWG	
	Acknowledgment of Participants	Dr. Adrilene Mae J. Castanos	Regional GAD Coordinator
	Welcome Remarks and Message	Dr. Pedro T. Escobarte Jr.	Asst. Regional Director
	Statement of Purpose	Dr. Edmund D. Mendoza	ESSD, Chief
9:00	Health Break/ Coffee Break		
9:15 -11:30	Meeting Proper: Discussion of GAD Plan and Budget 2024	Dr. Adrilene Mae J. Castanos	Regional GAD Coordinator, Caraga
12:00	Lunch Break		
1:00	MOL		
1:30	Presentation of GAD 2024 Accomplishment Report	SDO GAD Coordinators; RO- GFPS	RO-GFPS/TWG
3:00-3:15	Health Break		
3:15-5:00	Discussion on GAD Plan and Budget 2025	SDO GAD Coordinators; RO- GFPS	RO-GFPS/TWG
	Open Forum	RO-GFPS	TWG
	Homeward Bound		

Prepared by:

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Noted:

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Chief-ESSD

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