



Republic of the Philippines
Department of Education
CARAGA REGION



July 25 2025

REGIONAL MEMORANDUM

No. 0757, s. 2025

To: Schools Division Superintendents
Division DRRM Coordinators
Division Information Officers
All Others Concerned

**TIMELY SUBMISSION OF CLASS SUSPENSION REPORTS AND
STRENGTHENED INFORMATION COORDINATION**

1. With the occurrence of various weather disturbances and other incidents nationwide, field offices are informed of Memorandum No. OASPAEP-2025-037 issued by the Office of the Assistant Secretary for Public Affairs and External Partnerships (OASPAEP) dated July 16, 2025. The memorandum requests all Regional and Division Information Officers (RIOs/DIOs) to submit real-time updates on class suspensions within their respective Area of Responsibility (AoR).
2. For this purpose, Division IOs are directed to create and manage a Facebook group chat to facilitate faster information relay. Similarly, the Regional Office will create the same for quick consolidation of division reports by the RIO.
3. Reports must include, but are not limited to:
 - a. Reason for suspension
 - b. Alternative modality adopted
 - c. Name of the province/city/municipality
 - d. Specific schools or levels affected
4. If possible, reports should also include a copy of the class suspension issuance and pictures of affected schools (e.g., classroom damages, flooding). Prior to submission to the RIO, DIOs must coordinate with the DRRM Coordinators to verify the accuracy of the reports.
5. For information and compliance.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

CALAMITY REPORT SAFETY EDUCATION

ESSD/mpb
07/24/2025

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