



Republic of the Philippines
Department of Education
CARAGA REGION



July 26, 2024

REGIONAL MEMORANDUM
No. 0155, s. 2024

To: ASST. REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
FUNCTIONAL DIVISION CHIEFS
This Region

**DISSEMINATION OF THE E-SALIKSİK INSTRUCTIONAL MANUAL FOR
UPLOADERS AND ADMINISTRATORS**

1. To promote and reinforce the culture of research and the use of the E-Saliksik Research Portal, the Department of Education through the Planning Service-Research and Development Division (PS-PRDD) hereby disseminates the E-Saliksik Instruction Manual for Uploaders and Administrators.
2. The manual is accessible through <https://bit.ly/ESALIKSİKMANUAL> and in, E-Saliksik through the link: <https://e-saliksik.deped.gov.ph>.
3. Attached is a copy of the memorandum.
4. For your information.

MARIA INES C. ASUNCION
Regional Director

Encl/s.: As stated
Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

E-SALIKSİK INSTRUCTIONAL MANUAL

PPRD/vcn
07/26/2024



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Republic of the Philippines
Department of Education
PLANNING SERVICE

for Act.

MEMORANDUM

TO: All Regional Directors

ATTN: Chiefs, Policy, Planning and Research Division (RO-PPRD)

FROM: **NOEL T. BALUYAN**
Assistant Secretary for Administration
Officer-in-charge, Planning Service
Educ Forum Secretariat, ^{op}

SUBJECT: **DISSEMINATION OF THE E-SALIKSİK INSTRUCTION MANUAL FOR UPLOADERS AND ADMINISTRATORS**

DATE: 09 July 2024

The Department of Education (DepEd) adopted several policies to promote a culture of research and ensure that education policies are informed by evidence. These include DepEd Order No. 16, s. 2017 (Research Management Guidelines) and its amendment, DepEd Order No. 26, s. 2021, DepEd Order No. 39, s. 2016 or the concluded Basic Education Research Agenda, and, DepEd Order No. 14, s. 2022 (Adopting E-Saliksik: The DepEd Research Portal).

In line with our thrust to reinforce the culture of research and the use of the E-Saliksik Research Portal, the Planning Service - Policy Research and Development Division (PS-PRDD) hereby disseminates the E-Saliksik Instruction Manual for Uploaders. For the uploaders from the Policy, Planning and Research Divisions (PPRDs), the Instruction Manual provides a reference tool intended and limited for E-Saliksik Uploaders from the Policy, Planning and Research Divisions (PPRDs) or the Regional Research Coordinators, and a systematic and comprehensive guide to navigate, and upload completed research in the portal. This also includes common questions raised by Uploaders such as classifying, tagging and proper formatting. The manual is accessible through <https://bit.ly/ESALIKSİKMANUAL> and in, E-Saliksik, through the link: <https://e-saliksik.deped.gov.ph>.

For queries, kindly contact PS-PRDD through email address: ps.prd@deped.gov.ph and/or telephone number (02) 8633-7257.

For reference and information. Thank you.



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