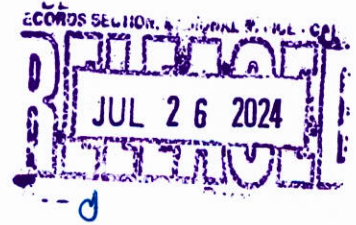




Republic of the Philippines
Department of Education
CARAGA REGION



July 23, 2024

REGIONAL MEMORANDUM

No. 0732, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

PROVISION OF TRANSITION LEARNING RESOURCES - LEARNING EXEMPLARS
(LEs) AND WORKSHEETS (WSs) FOR THE IMPLEMENTATION
OF MATATAG CURRICULUM SY 2024-2025

1. In support to the K-10 MATATAG Curriculum implementation for SY 2024-2025, DepEd Caraga shall download Program Support Funds (PSF) through Sub-AROs to the Schools Division Offices (SDOs) for the production of Lesson Exemplars (LEs) and Worksheets (WSs) for Kindergarten, Grade 1 Mathematics, and other transition Learning Resources (LRs) for the Phase 1 Implementation of the MATATAG Curriculum to be used on the opening of classes for School Year 2024-2025.
2. Downloaded funds may be further downloaded to the capable districts or schools. In case reproduction is done at the district or school level, it is requested that the same be performed by non-teaching personnel and/or volunteers. Refer to Enclosure 1 for the indicative amount of downloaded funds per division.
3. The Regional Learning Resources Management Section (LRMS) shall provide for the link of the Ready-to-Print (RTP) Transition Materials to the Division LRMS who shall then download and create their respective local link for the same RTP. The same shall then be shared to their respective districts or schools.
4. For specific guidelines and for the minimum technical specifications to be followed and adopted in the production of LES and WSs, refer to Annex D of the attached Memorandum BLR-2024-06-1069 titled: Indicative page Numbers and Initial Costing on the Printing of Various LEs for SY 2024-2025.
5. For the judicious utilization of funds, refer to the attached DepEd Joint Memorandum titled: Guidelines in the Utilization of Downloaded Program Support Funds (PSF) for the Production of Transition Learning Resources (Learning Exemplars and Worksheets) for the Implementation of MATATAG Curriculum, dated June 24, 2024.
6. The region shall continuously gather feedback on how the downloaded funds are utilized through the (Annex C- Accomplishment Report on the Downloaded PSF for the Production and Distribution of Transition LEs and WSs) and track the printing status through shared Onedrive link with the Division LRMS personnel. Periodic updating of the above report and tracking shall be done every first Monday of the

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2024-07-11621

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

Certificate No.: PHP QMS
24 93 0191



month, until all funds and printing activities shall have been completed or consummated.

7. For guidance and strict compliance.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encls.: As stated

Reference: Memorandum BLR-2024-06-1069 dated June 6, 2024

DepEd Joint Memorandum, dated June 24, 2024

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCE MATATAG PRINTING TRANSITION MATERIALS

CLMD/mfm
7/23/2024

Annex C

Accomplishment Report on the Downloaded PSF for the Production and Distribution of Lesson Exemplars (LEs) and Worksheets (WSs) SY 2024-2025

Region _____

Division	Budget	No. of LRS Distributed	Obligated Amount	Disbursed Amount	Unobligated Amount	Remarks

Submitted by:

Name with Signature Above Designation

Name of Approving Authority with
Signature Above Designation

Regional Memorandum No. 0737 , s. 2024 Enclosure 1

Downloaded Funds for the Printing of Transition Materials (Lesson Exemplars and Worksheets) for MATATAG Implementation

Division	Kinder LEs and WSs for all Subjects	Grade 1 LEs and WSs for GMRC Makabansa Reading and Literacy, and Language	Grade 1 LEs and WSs for Mathematicss	Grade 4 LEs and WSs for Music and Arts	Grade 7 LEs and WSs for Filipino, English, VE, AP, Music and Arts, and TLE
Agusan del Norte	68,656	2,975,496	992,154	716,427	1,526,663
Agusan del Sur	159,312	7,092,741	2,365,015	1,775,284	3,317,952
Bayugan City	23,650	1,061,763	354,036	270,798	655,038
Bislig City	22,165	999,602	333,309	220,289	533,971
Butuan City	80,055	3,578,365	1,193,176	823,530	1,946,787
Cabadbaran City	17,679	796,665	265,641	182,063	520,643
Dinagat Island	23,450	1,078,217	359,522	295,594	545,634
Siargao	34,516	1,421,473	473,978	320,389	617,829
Surigao City	34,683	1,539,853	513,451	359,763	634,490
Surigao del Norte	49,792	2,095,188	698,623	560,193	1,390,047
Surigao del Sur	115,125	5,071,598	1,691,082	1,190,755	2,479,370
Tandag City	15,076	665,487	221,901	154,627	344,041
Grand Total	644,160	28,376,448	9,461,888	6,869,712	14,512,464

SARO Number	OSEC-13-24-4181	OSEC-13-24-4607	OSEC-13-24-4797	OSEC-13-24-4623	OSEC-13-24-4639
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Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM

BLR-2024-06-1069

**TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : ARIZ DELSON ACAY D. CAWILAN
Director IV

**SUBJECT : AMENDED INDICATIVE PAGE NUMBERS AND INITIAL
COSTING ON THE PRINTING OF VARIOUS LEARNING
RESOURCES FOR SCHOOL YEAR (SY) 2024-2025**

DATE : June 6, 2024

1. This memorandum is issued to establish the indicative number of pages and initial costing on the procurement/production/printing of the following learning resources for the conduct of procurement planning while waiting for the approval of the Downloading Guidelines and release of Sub-Allotment Release Order (SARO) of Program Support Funds (PSF). The said LRs are intended to be distributed to target recipients by the start of SY 2024-2025.

	Learning Resource	Type	Target Recipients	Subjects Covered	Period Covered
A	Transition Materials for Grades 1, 4, and 7	Lesson Exemplars Worksheets	Teachers Learners	Grade 1 GMRC MAKABANSA LANGUAGE READING & LITERACY Grade 4 MUSIC AND ARTS Grade 7 FILIPINO	Q1



(BLRM) Ground, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City; (02) 8634-1072; 8634-0901; 8634-1054;
(BLRC) Ecotech Compound Sudlon, Lahug, Cebu City; (032) 230-7939; (032) 230-7948
Email Address: blr.od@deped.gov.ph; blr.lrod@deped.gov.ph; blr.lraad@deped.gov.ph; blr.cebu@deped.gov.ph



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				ENGLISH VALUES EDUCATION ARALING PANLIPUNAN MUSIC AND ARTS TLE	
B	Lesson Exemplars (LEs) and Worksheets (WSs) for Mathematics Grade 1	Lesson Exemplars Worksheets	Teachers Learners	Mathematics	Q1-Q4
C	Kindergarten LEs and WSs for teachers from 1 st to 4 th Quarters of School Year 2024-2025	Lesson Exemplars Worksheets	Teachers	All subjects	Q1-Q4

2. The Allocation List and the corresponding allotted budget per region is attached hereto for reference as **Annex A**.
3. In the production of LEs and WSs, the minimum technical specifications to be followed and adopted is attached hereto as **Annex B**. This is without prejudice to other specifications that may hereinafter be issued to the Office of the Undersecretary for Curriculum and Teaching (OUCT).
4. The indicative number of pages per LR is attached hereto as **Annex C**.
5. For your guidance and strict compliance.

Attachment: as stated

cc: **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching

Annex A

**A.1. Allocation Funds for the Kindergarten Lesson Exemplars and Worksheets
1st to 4th Quarter for SY 2024-2025**

Region	Quantity (LE and WS)	Indicative Total Amount (Quarters 1 to 4)
CAR	1,386	₱443,520.00
NCR	3,436	₱1,099,520.00
I	2,670	₱854,400.00
II	2,323	₱743,360.00
III	5,057	₱1,618,240.00
IVA	5,957	₱1,906,240.00
IVB	2,191	₱701,120.00
V	4,075	₱1,304,000.00
VI	4,036	₱1,291,520.00
VII	4,164	₱1,332,480.00
VIII	3,606	₱1,153,920.00
IX	2,403	₱768,960.00
X	2,859	₱914,880.00
XI	2,748	₱879,360.00
XII	2,452	₱784,640.00
CARAGA	2,013	₱644,160.00
TOTAL	51,376	₱16,440,320.00

A.2. Allocation of Funds for the Printing and Delivery of Mathematics (LE and WS)

Region	Quantity		Total Amount (for Q1 to Q4) - LE	Total Amount (for Q1 to Q4) - WS
	LE	WS		
Region I	1,547	92,847	₱198,016.00	₱11,884,416.00
Region II	1,177	77,531	₱198,016.00	₱9,923,968.00
Region III	3,572	253,554	₱150,656.00	₱32,454,912.00
Region IV-A	3,561	320,464	₱457,216.00	₱41,019,392.00
Region IV-B	1,606	84,639	₱455,808.00	₱10,833,792.00
Region V	3,034	185,167	₱205,568.00	₱23,701,376.00
Region VI	2,439	161,073	₱388,352.00	₱20,617,344.00
Region VII	2,570	174,055	₱312,192.00	₱22,279,040.00
Region VIII	1,648	101,355	₱328,960.00	₱12,973,440.00
Region IX	1,341	89,114	₱210,944.00	₱11,406,592.00
Region X	1,700	117,981	₱171,648.00	₱15,101,568.00
Region XI	1,673	118,687	₱217,600.00	₱15,191,936.00
Region XII	1,463	121,406	₱214,144.00	₱15,539,968.00
NCR	2,692	202,948	₱187,264.00	₱25,977,344.00
CAR	530	35,319	₱344,576.00	₱4,520,832.00
CARAGA	1,012	73,391	₱67,840.00	₱9,394,048.00
TOTAL	31,565	2,209,531	₱286,928,768.00	

A.3.1. Allocation of Funds for the Production of Transition Learning Resources of Grade 1 LEs and WSs

GRADE 1				
Region	Learning Areas	Quantity per Learning Area		Amount
		LE	WS	
Region I	GMRC MAKABANSA LANGUAGE READING & LITERACY	1,547	92,847	₱28,760,217.60
Region II		1,177	77,531	₱23,998,310.40
Region III		3,572	253,554	₱78,440,448.00
CAR		530	35,319	₱13,664,256.00
Region IV-A		3,561	320,464	₱98,993,510.40
Region IV-B		1,606	84,639	₱32,809,728.00
Region V		3,034	183,353	₱71,059,200.00
NCR		2,692	202,948	₱62,759,116.80
Region VI		2,439	161,073	₱62,320,320.00
Region VII		2,570	174,055	₱67,330,560.00
Region VIII		1,648	101,355	₱39,236,736.00
Region IX		1,341	89,114	₱34,477,248.00
Region X		1,700	117,981	₱45,631,104.00
Region XI		1,673	118,687	₱45,897,024.00
Region XII		1,463	121,406	₱46,900,800.00
Caraga		1,012	73,391	₱28,376,448.00
TOTAL		31,565	2,207,897	₱780,655,027.20

Note: Provision of Production/Printing of Transition learning resources for all regions in Luzon, Visayas and Mindanao regions is allocated for 8 weeks.

A.3.2. Allocation of Funds for the Production of Transition Learning Resources of Grade 4 Music and Arts LEs and WSs

GRADE 4				
Region	Learning Areas	Quantity per Learning Area		Amount
		LE	WS	
Region I	MUSIC AND ARTS	1,585	110,961	₱8,582,668.80
Region II		1,183	82,828	₱6,406,617.60
Region III		3,591	251,400	₱19,445,414.40
CAR		523	36,603	₱3,538,992.00
Region IV-A		4,664	326,482	₱25,252,915.20
Region IV-B		1,168	81,778	₱7,906,752.00
Region V		2,511	159,651	₱15,447,024.00
NCR		2,820	213,482	₱16,503,705.60
Region VI		2,509	176,077	₱17,023,824.00
Region VII		2,529	178,526	₱17,259,888.00
Region VIII		1,657	114,087	₱11,031,888.00
Region IX		1,328	93,386	₱9,028,800.00
Region X		1,660	115,948	₱11,210,688.00
Region XI		1,661	118,184	₱11,425,392.00
Region XII		1,482	183,451	₱17,682,432.00
Caraga		1,011	68,928	₱6,665,616.00
TOTAL		31,882	2,311,772	₱204,412,617.60

Note: Provision of Production/ Printing of Transition learning resources for all regions in Luzon, Visayas and Mindanao regions is allocated for 8 weeks.

A.3.3. Allocation of Funds for the Production of Transition Learning Resources of Grade 7 LEs and WSs

GRADE 7				
Region	Learning Areas	Quantity per Learning Area		Amount
		LE	WS 1:2	
Region I	FILIPINO ENGLISH VALUES EDUCATION ARALING PANLIPUNAN MUSIC AND ARTS TLE	8,472	49,403	₱11,545,113.60
Region II		5,910	35,891	₱8,382,758.40
Region III		18,606	108,535	₱25,363,699.20
CAR		2,892	15,461	₱4,522,032.00
Region IV-A		24,570	143,331	₱33,495,206.40
Region IV-B		6,060	35,346	₱10,324,944.00
Region V		11,490	67,028	₱19,579,824.00
NCR		17,838	104,042	₱24,313,766.40
Region VI		13,854	80,807	₱47,209,536.00
Region VII		13,992	81,636	₱47,693,952.00
Region VIII		8,418	49,103	₱28,687,104.00
Region IX		7,080	41,317	₱24,138,144.00
Region X		8,244	48,085	₱28,092,672.00
Region XI		9,486	55,339	₱32,330,304.00
Region XII		8,106	47,285	₱27,624,960.00
Caraga		5,202	30,350	₱17,731,008.00
TOTAL		170,220	992,959	₱391,035,024.00

*Note: Provision of Production/Printing of Transition learning resources for all regions in **Luzon** is for 4 weeks, while for **Visayas and Mindanao** regions is allocated for 8 weeks. **LRs for Grade 7** are on 1:2 LR to learners ratio.*

Annex B

Minimum Technical Specifications for the Production of Kindergarten LEs and WSs

Quarter 1 (combined LE and WS)

For In-House Printing	
Number of pages	172 pages
Size	8.27" x 11.69" (A4)
Paper Orientation	Landscape
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	172 pages, 86 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Landscape
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Quarter 2

For In-House Printing	
Number of pages	Lesson Exemplar – 219 pages, 219 sheets Activity Sheets – 117 pages, 117 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	Lesson Exemplar – 224 pages, 112 sheets Activity Sheets – 120 pages, 60 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Quarter 3 and 4 (10 weeks per quarter)

For In-House Printing	
Number of pages	Lesson Exemplar - 160 pages, 160 sheets Activity Sheets - 160 pages, 160 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	Lesson Exemplar - 160 pages, 80 sheets Activity Sheets - 160 pages, 80 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Note:

1. Kindergarten Lesson Exemplars and Worksheets are non-consumable.
2. Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material.
3. In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

**Minimum Technical Specifications for the Production of Grade 1 Mathematics
LEs and WSs (9 weeks/quarter)**

Quarters 1-4

For In-House Printing	
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets – 144 pages, 144 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	Lesson Exemplar - 144 pages, 72 sheets Activity Sheets – 144 pages, 72 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar – Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Notes:

1. Grade 1 Mathematics Lesson Exemplars and Worksheets are non-consumable.
2. Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material.
3. In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

**Minimum Technical Specifications for the Production of Grade 4 Music and Arts
LEs and WSs (9 weeks/quarter)**

Quarter 1

For In-House Printing	
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets - 144 pages, 144 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	Lesson Exemplar - 144 pages, 72 sheets Activity Sheets - 144 pages, 72 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Notes:

1. Grade 4 Music and Arts Lesson Exemplars and Worksheets are non-consumable.
2. Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material.
3. In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

**Minimum Technical Specifications for the Production of Grade 7 LEs and WSs
(9 weeks/quarter)**

For In-House Printing	
Number of pages	Lesson Exemplar - 144 pages, 144 sheets Activity Sheets - 144 pages, 144 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	One-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Stapled (triple) Saddle Stitch Padded Ring-bind

For Outsourced Printing	
Number of pages	Lesson Exemplar - 144 pages, 72 sheets Activity Sheets - 144 pages, 72 sheets
Size	8.27" x 11.69" (A4)
Paper Orientation	Lesson Exemplar - Landscape Activity Sheet - Portrait
	Two-side print
Paper Type	
Inside:	Uncoated paper (book paper) 60 gsm
Cover:	Self-cover (board)
Color	
Inside:	1 color (black and white)
Cover:	1 color (black and white)
Binding	Perfect Binding

Notes:

1. Grade 7 Lesson Exemplars and Worksheets are non-consumable.
2. Separate printing should be done for Lesson Exemplars and Worksheets due to the design of the material.
3. In accessing the Ready-to-Print (RTP) files, two sets of files shall be made available: RTP file for in-house printing, and RTP file for outsourced printing.

Annex C

C.1. Indicative Number of Pages of Kindergarten LEs and WSs (Quarters 1 to 4)

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
1	1	15	-	2
	2	16	-	2
	3	13	-	2
	4	16	-	2
	5	16	-	2
	6	20	-	2
	7	20	-	2
	8	21	-	2
	9	19	-	2
	10	16	-	2

Total: 172

20

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
2	1	22	10	4
	2	23	9	4
	3	21	10	4
	4	22	13	4
	5	18	12	4
	6	22	11	4
	7	18	7	4
	8	15	21	4
	9	32	13	4
	10	26	11	4

Total: 219

117

40

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
3	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
	10	16	16	4

Total: 160

160

40

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
4	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
	10	16	16	4
Total: 160		160	160	40

C.2. Indicative Number of Pages of Grade 1 Mathematics LEs and WSs (Quarters 1 to 4)

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
1	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
Total: 144		144	144	36

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
2	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
Total: 144		144	144	36

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
3	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
Total:		144	144	36

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
4	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
Total:		144	144	36

*Note: Provision of Production/ Printing of learning resources for **Grade 1 Mathematics** for all regions in **Luzon, Visayas and Mindanao** regions is allocated for 9 weeks. Meanwhile, Provision of Production/ Printing of Transition learning resources for **Grade 7** for all regions in **Luzon** is for 4 weeks, while for **Visayas and Mindanao** regions is allocated for 9 weeks.*

C.3.1 Indicative Number of Pages of Transition Materials for Grades 1, 4, and 7 (Quarter 1)

Quarter	Week Number	Number of Pages excluding cover (LE)	Number of Pages excluding cover (WS)	Cover Page
1	1	16	16	4
	2	16	16	4
	3	16	16	4
	4	16	16	4
	5	16	16	4
	6	16	16	4
	7	16	16	4
	8	16	16	4
	9	16	16	4
Total:		144	144	32

*Note: Provision of Production/Printing of Transition learning resources for **Grade 1 and 4** for all regions in **Luzon, Visayas and Mindanao** regions is allocated for 9 weeks. Meanwhile, Provision of Production/Printing of Transition learning resources for **Grade 7** for all regions in **Luzon** is for 4 weeks, while for **Visayas and Mindanao** regions is allocated for 9 weeks.*



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

CO ALLOCATION	Funds Allocation			ALLOCATED QTY OF LE & WS		SY	2023-2024	2%	SY	2024-25	Lacking &	Excess	estimate	Funds to be requested
	LE & WS	LE	WS	LE	WS	Enrollment (K 3 and 6)	Projected Increase	Projected (K 3 and 6)	increase	projected QTY (qty allocation - projected enrollment)	cost (funds allocation)	allocation	allocation	
Kinder LE	P1 069 520 00			3 436		167 260	3 345	170 605						
Math LE and Worksheets	P10 121 984 00	P168 016 00	P9 923 958 00	1 177	77 531	167 260	3 345	170 605	93 374		P128 00			P11 913 497 60
1 transition (GMRC, MAKABANSA Reading & Lit. Lang)	P62 759 116 80			2 692	202 948	167 260	3 345	170 605	32 343					
4 Music and Arts	P16 503 705 60			2 820	213 492	172 120	3 442	175 562	37 920					
7 Transition (Fil/Eng/VE/AP/Music & Arts TLE)	P24 313 766 40			17 838	134 042	121 880	180 563	3 611	108 132		P193 49			P15 985 535 37
	P114 798 092 80													P27 859 032 97
														amt to be requested



Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : REGIONAL DIRECTORS

FROM : 
ANNALYN M. SEVILLA
Undersecretary for Finance


GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : GUIDELINES IN THE UTILIZATION OF DOWNLOADED
PROGRAM SUPPORT FUNDS FOR THE PRODUCTION OF
TRANSITION LEARNING RESOURCES (LEARNING
EXEMPLARS AND WORKSHEETS) FOR THE
IMPLEMENTATION OF THE MATATAG CURRICULUM

DATE : June 24, 2024

1. This memorandum is issued to establish the guidelines on the release and utilization of the downloaded Program Support Funds (PSF) for the provision of transition learning resources (LRs) to the regional offices (ROs) for the production and distribution of LRs for the Phase 1 Implementation of MATATAG Curriculum.
2. A total budget amounting to **One Billion Three Hundred Two Million Eight Hundred Eighteen Thousand Three Hundred Eight and 80/100 Pesos (P1,302,818,308.80)** under FY 2024 (R.A. No. 11975) Basic Education Curriculum (BEC) Fund primarily for the production and delivery of transition LRs (Learning Exemplars and Worksheets) for teachers and learners of the School Year (SY) 2024-2025. These LRs and WSs shall serve as learning resources (LRs) for Grades 1, 4, and 7, together with existing or new TXs to be delivered in schools.
3. The Program Support Fund (PSF) shall be downloaded to the selected ROs and may be further downloaded to Schools Division Offices (SDOs) or schools.
4. The ROs, SDOs, or schools shall facilitate the procurement production and distribution of materials based on the present number of enrollees and teachers per SDO. The said materials shall be delivered to public elementary schools.
5. The ROs, SDOs, or schools may conduct any applicable procurement production modality pursuant to Republic Act (RA) No. 9184 or the *Government Procurement Reform Act*, and its Implementing Rules and Regulations.

6. The utilization of the funds herein shall be in accordance with the existing budgeting, accounting, auditing, and procurement rules and regulations.
7. In case of any excess or balance from the PSF for the production and distribution of the specified LR, the balance may be used for procurement or production, as well as delivery thereof, of other requirements, including funding of **RO or SDO LR-related initiatives**.
8. All downloadable funds under the 2024 BEC Fund must be obligated and disbursed on or before **December 31, 2025**. The ROs or SDOs, as the case may be, shall ensure the obligation and disbursement of these funds are in accordance with the Cash-Based Budgeting System and consistent with the General Provision of the FY 2024 GAA (R.A. 11975).
9. The SOEs shall be submitted to BLR-LRPD via email: blr.lrpdp@deped.gov.ph on the 30th day of every month following the month the fund has been downloaded to the region and the subsequent months until the said fund has been fully utilized.
10. Attached are **Annex A** (Budget Allocation per region), **Annex B** (Detailed Allocation List), and **Annex C** (Template for SOE). BLR shall also share the link for the LEs and WS to Regional Offices LR Supervisors
11. The minimum technical specifications to be followed and adopted in the production of LEs and WSs is attached as **Annex D**. This is without prejudice to other specifications that may hereinafter be issued to the Office of the Undersecretary for Curriculum and Teaching (OUCT).
12. BLR shall continuously gather feedback on how the downloaded funds are utilized, and any challenges in the procurement of the said LRs.
13. For your guidance and strict compliance.

KS 2/4

Copy-furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations