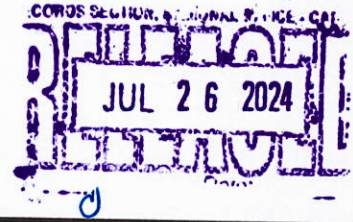




Republic of the Philippines
Department of Education
CARAGA REGION



July 23, 2024

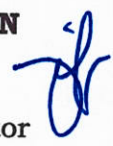
REGIONAL MEMORANDUM
NO. 0730, 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION CI COORDINATORS
This Region

FINAL SCHEDULE FOR THE CONDUCT OF CONTINUOUS IMPROVEMENT (CI)
PROGRAM TRAINING FOR MASTER COACHES

1. Please be informed that the Continuous Improvement (CI) Program Training for Master Coaches as initially articulated in Regional Memorandum No. 0452, s. 2024 shall finally be held on August 7-9, 2024 at Gold Hall, NEAP, DepEd Regional Office.
2. The first meal is dinner of Day 0 on August 6, 2024 and last meal is afternoon snacks on August 9, 2024; hence, all participants are expected to be at the venue on August 6, 2024 for registration and check-in.
3. It is desired that participants shall register online through <https://forms.office.com/r/gzrg4aVYaD> on or before August 5, 2024. This will facilitate how many pax are to be served with dinner on Day 0.
4. Activity Matrix and List of Speakers are attached herewith for your reference.
5. All participants are requested to bring their own laptop and extension wire as it is designed that workshops are done electronically.
6. All participants are required to submit hard copy of their
7. Meals and snacks, venue rental and other expenses incurred in this activity shall be charged to Regional MOOE while traveling expenses and per diem of the participants and speakers are chargeable against their local funds subject to the usual accounting and auditing rules and regulations.

8. For information and appropriate action.


MARIA INES C. ASUNCION
Director III
Officer In-charge
Office of the Regional Director 

Encl/s.: AS STATED

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

CONTINUOUS IMPROVEMENT TRAINING

FTAD/apm
07/23/2024

LIST OF RESOURCE SPEAKERS

Name	Division
Carlos Tian Chow Correos	Surigao del Sur
Alma Ponio	Surigao del Norte
Joel Pelenio	Cabadbaran City
Edwin Fuego	Butuan City
Kevin Hope Z. Salvaña	CLMD, Regional Office
Alejandro P. Macadatar	FTAD, Regional Office

Enclosure No. 2 to Regional Memorandum No. 0730, s. 2024

Detailed Program or Course Matrix

Time	Activity	In-charge
Day 0 – August 6, 2024 (Arrival and Registration) with dinner		
Day 1 – August 7, 2024 (Officer of the Day: Dr. Alejandro P. Macadatar)		
8:00am-8:30am	Preliminaries National Anthem Opening Prayer DepED Quality Policy Statement Opening Remarks Attendance Recognition Statement of Purpose MESSAGE Program Host	AVP AVP AVP Dr. Pedro T. Escobarte Jr. Director III Assistant Regional Director Mr. Jonathan F. Garzon EPS, FTAD Dr. Alejandro P. Macadatar EPS, FTAD Dr. Maria Ines C. Asuncion Director III OIC, Office of the Regional Director Ms. Christy Mae J. Juyad ADAS, FTAD
	House Rules	Dr. Alejandro P. Macadatar EPS, FTAD
8:30am – 9:30am	Session 1 Quality, Systems Thinking Workshops 1 &2, CI Methodology https://meet.google.com/wym-qsmh-obt?hs=122&authuser=0	Speaker: Dr. Joel L. Pelenio Position: EPS, LRMS Manager PRC ID No.: 04992222 Expiry Date: 06/03/2025
9:30am – 10:00am	Session 2 Stage 1: ASSESS Step 1 Get Organized	
10:00am – 12:00noon	Session 3 Stage 1: ASSESS Step 2 Talk with the Customers	
12:00noon – 1:00pm	LUNCH BREAK	

1:00pm- 2:00pm	Session 4 Stage 1: ASSESS Step 3 Walk the Process	Speaker: Dr. Carlos Chow Tian Correos Position: EPS, Surigao Sur Division PRC ID No.: 0909847 Expiry Date: 12/08/202
2:00pm- 3:30pm	Session 5 Stage 1: ASSESS Step 4 Identify Priority Improvement Areas	
3:30pm – 4:45pm	Session 6 Stage 2: ANALYZE Step 5 Do Root Cause Analysis	
4:46pm – 6:00pm	Session 7 Stage 2: ANALYZE Step 6 Develop Solutions	Speaker: Mr. Edwin Fuego Position: MT I PRC ID No.: 1270957 Expiry Date: 05/16/2026

Day 2 – August 8, 2024 (Officer of the Day: Mr. Jonathan F. Garzon)

8:00AM – 8:30am	Management of Learning (MOL) - PMT	
8:30am - 10:00am	Session 8 Stage 2: ANALYZE Step 7 Finalize Improvement Plan	Speaker: Mr. Edwin Fuego Position: MT I PRC ID No.: 1270957 Expiry Date: 05/16/2026
10:00am - 11:00am	Session 9 Stage 2: ANALYZE Step 8 Pilot Your Solution	Speaker: Dr. Alma C. Ponio Position: PSDS, SDN PRC ID No.: Expiry Date:
11:00am - 12:00nn	Session 10 Stage 2: ANALYZE Step 9 Roll Out Your Solution Stage 2: ANALYZE Step 10 Check Your Progress	
12:00noon – 1:00pm	LUNCH BREAK	
1:00pm - 2:00pm	Session 11: Creating Excellent and Powerful Learning Facilitation	Speaker: Kevin Hope Z. Salvaña Position: EPS, CLMD PRC ID No.: Expiry Date:
2:00pm – 5:00pm	Workshop: Planning for the Practicum Mechanics for Practicum	

Day 3 – August 9, 2024

(Officer of the Day: Ms. Christy Mae J. Juyad - ADAS, FTAD)

8:00am - 8:30am	Management of Learning	
8:30am - 3:30pm	Practicum https://docs.google.com/presentation/d/1niq4Oza0h-m7L_r8PFCzfeBSmhcX5PrE/edit#slide=id.p1	Dr. Alejandro P. Macadatar Position: EPS, FTAD PRC ID No.: 0017865 Expiry Date: 09/30/2024
3:30pm-4:30pm	Open Forum	PMT
4:30pm-5:00pm	Closing Program	PMT