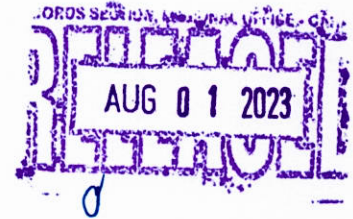




Republic of the Philippines
Department of Education
CARAGA REGION



July 31, 2023

REGIONAL MEMORANDUM
No. 0715, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CALL FOR NOMINATION TO JICA-KCCP-CF ON MATHEMATICS
CURRICULUM DEVELOPMENT AT PRIMARY LEVEL AND ON
FORMATIVE ASSESSMENT FOR LEARNING

1. In reference to DM-OUHROD-2023-1006 and DM-OUHROD-2023-1007, the field is hereby informed of the announcement of Japan International Cooperation Agency (JICA)-Knowledge Co-Creation Program Country Focus (JICA-KCCP-CF) of its two regular scholarship offerings titled, "Mathematics Curriculum Development at Primary Level" and "On Formative Assessment for Learning" with the following course details:

No.	Course Title	Course Schedule	Modality	Target Participants	No. of Slots
1	KCCP CF 202209474J003 Mathematics Curriculum Development at Primary Level	November 9- December 2, 2023	Face to Face	Directors or technical officials in charge of mathematics curriculum development, mathematics textbooks (or an author), or national assessment	2 slots for Philippines
2	KCCP CF 202209474J007 Formative Assessment for Learning	October 23- November 15, 2023	Face to Face	Inspectors, supervisors, principals, subject leaders, head teachers, and directors (teacher-educators)	1 slot for the Philippines



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



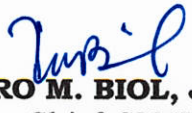
2023-07-11112

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

2. Each Schools Division Office in this region is encouraged to nominate one (1) qualified applicant for each program who meets the eligibility and documentary requirements as listed in **Enclosure 1**.
3. JICA Application Forms may be downloaded through <https://bit.ly/46Y56Uk>.
4. Complete documentary requirements in portable data file (PDF) format shall be submitted to the Regional Office through caraga@deped.gov.ph copy furnished to hrdd@caraga@deped.gov.ph on or before **August 2, 2023** for screening purposes prior to the release of the approved Learning and Development Nomination Form by the Personnel Development Committee and endorsement to the Central Office by the Regional Director.
5. The uploading of required documents and the Participant Nomination Form of the final nominees via Google form at <https://bit.ly/KCCPCFOct-Nov2023> shall be done **not later than August 4, 2023**.
6. Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application being sent directly through the secretariat's email, discrepancy in documents, etc.
7. For more information, please contact Maria Ruth R. Edradan at hrdd@caraga@deped.gov.ph.
9. Immediate dissemination of and appropriate action on this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


ISIDRO M. BIOL, Jr., PhD
Chief-CLMD

Encl/s.: As stated

Reference/s: DM-OUHROD-2023-1006 and DM-OUHROD-2023-1007

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT SCHOLARSHIP TRAINING PROGRAMS

HRDD/mrre
07/31/2023



Address: J.P. Rosales Avenue, Butuan City
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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023-1006

FOR : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

Bureau Directors
Regional Directors
Schools Division Superintendent
All Others Concerned

FROM : **GLORIA JUMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION TO JICA-KCCP-CF ON MATHEMATICS CURRICULUM DEVELOPMENT AT PRIMARY LEVEL**

DATE : **July 26, 2023**

1. The Japan International Cooperation Agency - Knowledge Co-Creation Program Country Focus (JICA-KCCP-CF) announces its regular scholarship offering titled, "Mathematics Curriculum Development at Primary Level."

2. The course details are as follows:

Course Title	KCCP CF 202209474J003 Mathematics Curriculum Development at Primary Level
Course Schedule	November 9 - December 2, 2023
Modality	Face to Face
Target Participants	Directors or technical officials in charge of mathematics curriculum development, mathematics textbooks (or an author), or national assessment.
No. of Slots	2 Slots for the Philippines

3. For selection purposes, NEAP encourages each bureau/office from Central Office and Regional Office to nominate one (1) Director or Technical Official.

4. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

5. JICA Application forms may be downloaded through this link:
<https://bit.ly/46Y56Uk>.

6. **The Participant Nomination Form and required documents must be filled out and uploaded** in PDF using the official DepEd email account on or before **August 4, 2023,** through this Google Form <https://bit.ly/JICAKCCPGRFNovtoDec>.
7. Relative to this, applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, the application being sent directly to through the secretariat's email, the discrepancy in documents, etc.
8. For questions and clarifications, please email the DepEd Scholarship Secretariat at scholarships@deped.gov.ph.
9. Immediate dissemination of and appropriate action on this memorandum is desired.

Enclosure 1**ELIGIBILITY AND DOCUMENTARY REQUIREMENTS**

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen. b. Must be twenty-five (25) – fifty (50) years old (JICA's requirement);	Updated Personal Data Sheet
	c. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. d. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	e. Must be holding a permanent item.	Updated Service Record
	f. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	g. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). h. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	i. Must be willing to sign a Scholarship	(shall be complied after being

	Contract and commit to its provisions. j. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	officially nominated)
	k. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	l. Has already finished his/her existing service obligation for a scholarship, if any. <i>**in any case that the HRDD has no existing format, please use Enclosure 2 of this memo</i> m. Has no pending application for retirement.	Clearance from HRDD/NEAP
	n. Must be able to render his/her service obligation vis- a- vis duration of the scholarship. o. Must have a college degree related to the field of study or has sufficient demonstrated ability and experience in the field of study;	

Essential Qualification set by JICA

1. **Current Duties:** be engaged as a central/local educational administrative official responsible for basic education.
2. **Experience in the relevant field:** have at least 5 years of working experience in the field of education.
3. **Educational Background:** be a university graduate or equivalent.
4. **Language Proficiency:** have a competent command of spoken and written English proficiency equivalent to TOEFL iBT 100 or above (This workshop includes active participation in discussions, which requires high competence in English. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible)
5. **Technical Requirements:**
Technology Proficiency (To facilitate report submission and so on...)
 - Basic computer skills such as, sending/receiving email with attachments, using a web browser, creating presentation by utilizing Microsoft Word, Excel and PPT.
 - Web Conferences (Zoom), Cloud Storage (GIGAPOD), and YouTube. The ability to be self-directed in learning new technology skills are required.

6. **Health:** must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract JICA Knowledge Co-Creation Program (Group and Region Focus) Mathematics Curriculum Development at Primary Level Course No. 202208234J001 12 infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

Recommended Qualification set by JICA

1. Expectations for the Participants: Those who are capable of using Microsoft Word/ Excel for preparing documents.
2. Age: between the ages of thirty (30) and fifty (50) years.
3. Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

Other documentary requirements set by JICA

1. **Application Form:** The Application Form is available at the JICA overseas office
* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.
2. **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.
*The following information should be included in the photocopy: Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date.
3. **English Score Sheet:** to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS) **(optional)**
4. **Inception Report** to be submitted with the application form. Fill in Annex of this General Information.
* Please write a inception Report in English

**Remarks: The Application Form and ANNEX must be computer-printed, not handwritten.*



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-1007

FOR : GINA O. GONONG
Undersecretary for Curriculum and Teaching

Bureau Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

FROM : GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : CALL FOR NOMINATION TO JICA-KCCP-CF ON FORMATIVE ASSESSMENT FOR LEARNING

DATE : July 26, 2023

1. The Japan International Cooperation Agency - Knowledge Co-Creation Program Country Focus (JICA-KCCP-CF) announces its regular scholarship offering titled, "Formative Assessment for Learning."
2. The course details are as follows:

Course Title	KCCP CF 202209474J007 Formative Assessment for Learning
Course Schedule	October 23 – November 15, 2023
Modality	Face to Face
Target Participants	Inspectors, supervisors, principals, subject leaders, head teachers, and directors (teacher-educators)
No. of slots	1 Slot for the Philippines

3. For selection purposes, NEAP encourages each bureau/office from Central Office and Regional Offices to nominate one (1) qualified applicant.
4. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.
5. JICA Application forms may be downloaded through this link:
<https://bit.ly/46Y56Uk>.

6. **The Participant Nomination Form and required documents must be filled out and uploaded** in PDF using the official DepEd email account on or before **August 4, 2023**, through this Google Form <https://bit.ly/KCCPCFOct-Nov2023>.
7. Relative to this, applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application being sent directly to through the secretariat's email, discrepancy in documents, etc.
8. For questions and clarifications, please email the DepEd Scholarship Secretariat at scholarships@deped.gov.ph.
9. Immediate dissemination of and appropriate action on this memorandum is desired.

Enclosure 1**ELIGIBILITY AND DOCUMENTARY REQUIREMENTS**

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen. b. Must be twenty-five (25) – fifty (50) years old (JICA's requirement);	Updated Personal Data Sheet
	c. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. d. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	e. Must be holding a permanent item.	Updated Service Record
	f. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	g. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). h. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	i. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	j. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	k. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	l. Has already finished his/her existing service obligation for a scholarship, if any. <i>**in any case that the HRDD has no existing format, please use Enclosure 2 of this memo</i> m. Has no pending application for retirement.	Clearance from HRDD/NEAP
	n. Must be able to render his/her service obligation vis- a- vis duration of the scholarship. o. Must have a college degree related to the field of study or has sufficient demonstrated ability and experience in the field of study;	

Essential Qualification set by JICA

1. **Current Duties:** be a person who is in charge of contents, planning and implementation of in service teacher training of primary education (ex; Administrative officers (chief guidance officers, etc.), teacher trainers, principals, vice-principals, inspectors, supervisors, subject leader and directors)
2. **Experience in the relevant field:** have at least 5 years of teaching experience in respective country.
3. **Educational Background:** be a university graduate.
4. **Language Proficiency:** have a competent command of spoken and written English proficiency equivalent to TOEFL iBT 100 or above (This workshop includes active participation in discussions, which requires high competence in English. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible).
5. **Health:** must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension /

Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

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