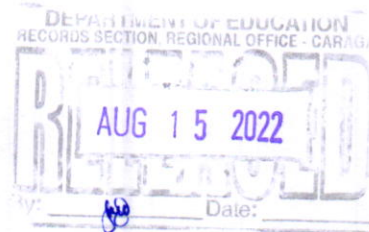




Republic of the Philippines
Department of Education
CARAGA REGION



August 12, 2022

REGIONAL MEMORANDUM

No. 0106, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENT
Tandag City Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION - ROP

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the conduct of 2022 Team Building Activity cum Family Day of DepED Caraga Regional Office under FY 2022 GAAAO dated January 3, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated
Reference: FY 2022 GAA
To be indicated in the Perpetual Index
under the following subjects:

GENERAL MANAGEMENT AND SUPERVISION - ROP
SUB-ARO

BUD/nap
08/12/2022



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph





Republic of the Philippines
Department of Education
CARAGA REGION

July 28, 2022

MA. GEMMA MERCADO LEDESMA

Regional Director
This Office

Madam:

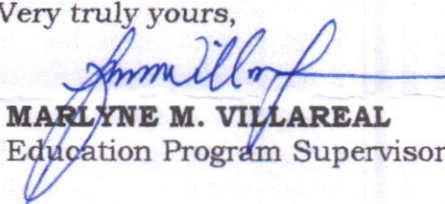
Greeting of Peace and Prosperity!

Relative to the conduct of the 2022 Team Building Activity Cum Family Day of the DepEd Caraga-Regional Office on **September 22-23, 2022** at Surigao del Sur, I would like to request for the downloading of funds to the Schools Division Office (SDO) of Tandag City in the amount of **Two hundred eighty-four thousand pesos (Php 284,000.00)**. The said amount shall defray the cost of the venue (large function hall and open space) and one (1) overnight accommodation inclusive of meals and snacks (1 breakfast, 1 lunch, 1 dinner, and 2 snacks) for 142 personnel.

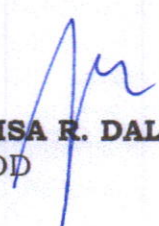
Once the fund is downloaded, the SDO- Tandag City shall procure the above-mentioned items in behalf of the regional office. Expenses in the conduct of the activity shall be charged against Regional MOOE for CY 2022.

I am anticipating for your positive response to this regard.

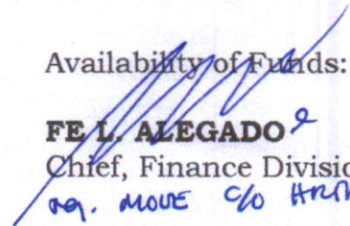
Very truly yours,


MARLYNE M. VILLAREAL
Education Program Supervisor

Noted:


FLORDELISA R. DALIN, EdD
Chief, HRDD

Availability of Funds:


FE L. ALEGADO
Chief, Finance Division
ag. move c/o HRDD

Approved:


MA. GEMMA MERCADO LEDESMA
Regional Director



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