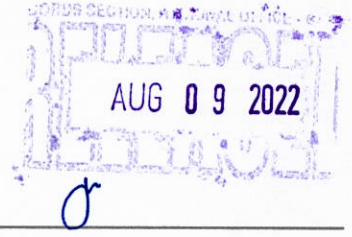




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



August 04, 2022

REGIONAL MEMORANDUM

No. 0680, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS  
This Region

SCHOLARSHIP OFFERING FROM SEAMEO VOTTECH REGIONAL  
CENTER IN COLLABORATION WITH TEMASEK FOUNDATION  
AND ITEES SINGAPORE

1. The Southeast Asian Ministers of Education Regional Center for Vocational and Technical Education Training (SEAMEO VOTTECH) announces its scholarship offering on "Regional Training Programme on Specialist Skills Upgrading Course: Hotel Management with Industry 4.0".
2. The face-to-face training will be held on September 19 – 30, 2022 in Singapore.
3. The title, course description, application forms, nomination form, registration form, target participants, and duration of this short course training program are attached to this memo for your information.
4. The Division is encouraged to send one (1) nominee with the following qualifications:
  - a. Filipino citizen;
  - b. must be 50 years old and below;
  - c. at least five (5) years of service in the government (DepEd);
  - d. must hold a permanent appointment at the organization nominating him/her;
  - e. must be computer literate and have access to a stable internet connection to enable them to participate in online interactions;
  - f. able and willing to utilize the course learning as well as share them with others upon completion of the program;
  - g. must have no pending administrative and/or criminal offense;
  - h. must have a college degree and/or sufficiently demonstrated ability and experience related/relevant to the course he/she is applying for;
  - i. must have a good command in English language (spoken and written);
  - j. must have professional development needs aligned with the KRAs of the organization;
  - k. must have outstanding accomplishments related/leading to the program applied for;
  - l. must be physically and mentally fit.



Address: J.P. Rosales Avenue,  
Butuan City  
Trunkline No: (085) 342-8207  
Telefax No: (085) 342-5969  
Email: caraga@deped.gov.ph



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- m. must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed.

5. The following documents shall be submitted to this office via email at [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph) copy furnished the Human Resource Development Division at [hrdd\\_caraga@deped.gov.ph](mailto:hrdd_caraga@deped.gov.ph) and Mr. Elmer Augustus F. Conde at [scholarships\\_depedcaraga@deped.gov.ph](mailto:scholarships_depedcaraga@deped.gov.ph):

- a. Nominee Assessment Form (see attached)
- b. Updated Personal Data Sheet
- c. Rated IPCRF for the past two (2) years
- d. Endorsement from the Schools Division Office through the Office of the SDS
- e. Photocopy of valid Philippine passport

6. The Nominee Assessment Form shall be accomplished using the MS Word format. The rest of the documentary requirements shall be submitted as **separate pdf files**.

7. The deadline for the submission of nominees will be on **August 15, 2022**.

8. For further inquiries and clarification, you may contact the DepEd RO Scholarship Secretariat Mr. Elmer Augustus F. Conde, EPS II, RNEAP thru email at [elmeraugustus.conde@deped.gov.ph](mailto:elmeraugustus.conde@deped.gov.ph).

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director 

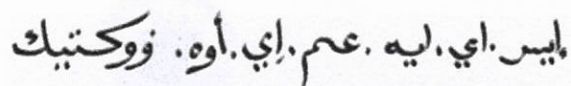
Encl/s.: As stated

Reference/s: DM-CI-2022-130

To be indicated in the Perpetual Index  
under the following subjects:

LEARNING AND DEVELOPMENT      SCHOLARSHIP      SEAMEO

HRD/ea/c  
08/04/2022



**REGIONAL CENTRE FOR TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING**

- The scholarships are offered to **ONE** participant and will be nominated by the respective Ministry or Institution. We will provide a round-trip airline ticket, travel insurance, airport transfers, allowance, meals and accommodations. The administrative fee will be waived for scholarship participants.
- The subsidised participants will be nominated by the relevant Institutions/Industry/Organisation that are related to Hotel Management. We only offer 5 seats for subsidised participants per training based on first-come first-serve selection. SEAMEO VOCTECH & TEMASEK Foundation International will cover training fees and provide travel insurance, airport transfers, allowance, meals and accommodations (in a twin sharing basis) but will have to pay nominated participants their own airfare, incidental travel expenses and administrative fee (**US\$1,500/participant**).

Upon completion of the 10 days training in Singapore, all participants are then called as **Master Trainers**, assisted by the local/regional government will be **required** to conduct a **five-day post-training programme** to share their experience with their colleagues in their own country within four months after the training which is a **mandatory requirement for attending this programme**.

As attached is the flyer which includes of i) Training Information and Course Outline and ii) Training Registration Form for Your Excellency's reference. The deadline of submitting nominees together with his/her scanned passport will be on or before **15 AUGUST 2022**.

Thank you very much for Your Excellency kind assistance and support for the success of this programme and we look forward to receiving Your Excellency nominations soon.

**"Preparing TVET for Industry 4.0"**

Yours sincerely



[ ALIAS BIN HAJI ABU BAKAR ]  
Centre Director

cc: Dr Isidro S. Lapena, Director General/Secretary, TESDA  
(SEAMEO VOCTECH Governing Board Member)  
E-mail: [odg@tesda.gov.ph](mailto:odg@tesda.gov.ph)



Republika ng Pilipinas

## Department of Education

### OFFICE OF THE UNDERSECRETARY

### HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM  
DM-HROD-2022- 1739

TO : Regional Directors  
Human Resources Development Divisions  
NEAP in the Regions  
All Others Concerned

FROM : ATTY. ANNE RACHEL C. MIGUEL  
Director W and Concurrent Officer-in-Charge  
OUHROD, NEAP, PS, ICO, and DEACO

SUBJECT : Scholarship Offering from SEAMEO VOCTECH Regional Center in  
collaboration with TEMASEK Foundation and ITEES Singapore

DATE : 22 July 2022

The SEAMEO VOCTECH Regional Center in collaboration with TEMASEK Foundation and ITEES Singapore announces its third round of training program, that is focused on Hotel Management with Industry 4.0. The course details are as follows:

|                 |                                                                                                         |
|-----------------|---------------------------------------------------------------------------------------------------------|
| Course Title    | A Regional Training Programme on Specialist Skills Upgrading Course: Hotel Management with Industry 4.0 |
| Course Schedule | September 19-30, 2022                                                                                   |
| Modality        | Face to Face Training<br><i>*The course will be conducted in Singapore.</i>                             |

For our selection purposes, NEAP encourages each Regional Office to nominate at least one (1) SHS or TVET teacher handling hotel management-related subjects with the following qualifications and documentary requirements:

| Qualifications                                                                                 | Documentary Requirements                |
|------------------------------------------------------------------------------------------------|-----------------------------------------|
| a. Filipino citizen                                                                            | 1. Updated Personal Data Sheet          |
| b. Must be 50 years old below                                                                  | 2. Screening Form (via Google Form)     |
| c. With at least five (5) years of service in the government (DepEd) at the time of nomination | 3. Rated IPCRF for the past two years   |
|                                                                                                | 4. Endorsements from the head of office |

|                                                                                                                                                                            |                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| d. Must be computer literate and have access to a stable Internet connection to enable them to participate in online interactions                                          | a. Endorsement from the Schools Division Office through the Office of the SDS                                                    |
| e. Able and willing to utilize course learning as well as share them with colleagues upon completion of the program                                                        | b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs) |
| f. Must hold a permanent appointment at the organization nominating him/her                                                                                                |                                                                                                                                  |
| g. Must have no pending administrative and/or criminal case                                                                                                                |                                                                                                                                  |
| h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for                                  |                                                                                                                                  |
| i. Must have a good command of the English language (spoken and written)                                                                                                   |                                                                                                                                  |
| j. Must have professional development needs aligned with the KRAs of the organization.                                                                                     |                                                                                                                                  |
| k. Must have outstanding accomplishments related/leading to the program applying for                                                                                       |                                                                                                                                  |
| l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed |                                                                                                                                  |
| m. Physically and mentally fit                                                                                                                                             |                                                                                                                                  |

The Participant Nomination Form and required documents must be filled out and uploaded on or before **August 10, 2022**, through this Google Form <https://bit.ly/VOCTECHAUG2022>. Please use the official DepEd email accounts and submit the documents in PDF.

Kindly take note that upon completion of the ten-day training in Singapore, all participants are then called **Master Trainers**. With the assistance of the local/regional government, they will be required to conduct a five-day post-training program to share their experience with their colleagues in their own country **within four months after the training**, which is a mandatory requirement for attending this program.

Immediate dissemination and appropriate action for this memorandum is desired.

NEAP/PDD/Obalan