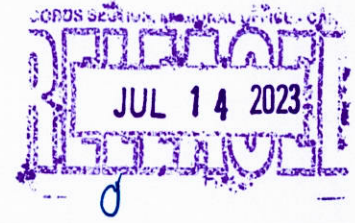




Republic of the Philippines
Department of Education
CARAGA REGION



July 12, 2023

REGIONAL MEMORANDUM

No. 0662 s. 2023

**To: ASST. REGIONAL DIRECTOR
FUNCTIONAL DIVISION CHIEFS
This Region**

**2023 OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCRF)
MID-YEAR REVIEW OF THE SCHOOLS DIVISION OFFICES**

1. The Department of Education Caraga Region through the Policy, Planning and Research Division (PPRD) shall hold a 2023 Office Performance Commitment Review Form (OPCRF) Mid-Year Review of the Schools Division Offices on August 11, 2023 via MS Teams.
2. The expected participants are: Regional Director, Asst. Regional Director, Schools Division Superintendents, Asst. Schools Division Superintendents, School Governance and Operations Division (SGOD) and Curriculum and Instructions Division (CID) Chiefs, Division Planning Officers/OPCRF Division Focal Persons, Regional Office Functional Division Chiefs, Program Management Team Members and the PPRD personnel.
3. This activity aims to:
 - 3.1 present the status of the 2023 OPCRf accomplishments for the first semester CY 2023 of the 12 Schools Division Offices of the DepEd Caraga Region;
 - 3.2 ensure alignment of the office needs, priorities, targets, and strategies to the SDO's and regional strategic plan, operational plan, and the Key Result Areas (KRAs), Objectives and the Quality, Efficiency and Timeliness (QET) Rubrics of the Office Functions Version 3 based on DM-HROD-2023-0617 dated May 5, 2023;
 - 3.3 present the Office Functions Version 2 and 3 Comparative Review Summary; and
 - 3.4 arrive at an agreement on the target/s that need adjustment or recalibration.
4. Regional Office participants shall be served with two (2) snacks (AM and PM) and lunch.



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2023-07-10212

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

5. Each SDO shall be given 10-15 minutes to present its Mid-Year Performance Review and Assessment Report. The Mid-Year OPCRf Assessment Report template, OPCRf template, 2023 OPCRf of the Office of the Regional Direction, Office Functions Version 2 and 3 of the SDOs can be accessed via <https://tinyurl.com/53sbud2>.

6. Expenses incurred during this activity such as meals and training venue shall be charged against the regional MOOE Funds subject to the usual accounting and auditing rules and regulations.

7. For your immediate attention and appropriate action.


MARIA INES C. ASUNCION
Director III
Officer In-Charge
Office of the Regional Director

Encl/s.: NONE

Reference/s: DO 02, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

2023	MID-YEAR REVIEW	OPCRf	SDOs
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PPRD/vcn
07/14/2023



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Doc. Ref. Code	RO-ASD-F107	Rev	00
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