



Republic of the Philippines
Department of Education
 CARAGA REGION

DEPARTMENT OF EDUCATION
 RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
 7/3/2025

BY: NMB

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REGIONAL MEMORANDUM
 No. 0658 , s. 2025

7/3/2025

To: Schools Division Superintendent
 Assistant Superintendents
 Principals / School Heads / Head Teachers / Teacher-in-Charge
 Division Human Resource Management Officer
 All Others Concerned

**REGIONAL OFFICE APPROVED IMMEDIATE RECLASSIFICATION AND RETITLING
 OF POSITIONS TO SCHOOL PRINCIPAL-I THROUGH EQUIVALENT RECORD
 FORMS (ERFs) FOR CALENDAR YEAR (CY) 2025**

1. In support of the Department of Education's commitment to addressing the shortage of school principal positions and establishing a one-school, one-principal deployment ratio, the DepEd Caraga Regional Office announces the approved personnel reclassified and retitled to School Principal-1 through Equivalent Records Forms (ERFs) for CY 2025. Below is the list of personnel reclassified and retitled to School Principal-1:

Name	Division	Previous Position	Approved New Position
Bazar, Liezel C.	Butuan City	HT-V	SP-I
Capilitan, Jeanneth C.	Butuan City	HT-I	SP-I
Cuizon, Marivic M.	Butuan City	HT-III	SP-I
Fuego, Edwin C.	Butuan City	MT-I	SP-I
Gales, Sherwen B.	Butuan City	MT-I	SP-I
Hermocilla, Aldin A.	Butuan City	HT-V	SP-I
Magalona, Jovy B.	Butuan City	HT-III	SP-I
Mentero, Marlon S.	Butuan City	HT-III	SP-I
Navarra, Ella Mae S.	Butuan City	MT-I	SP-I
Pasion, Rodelio B.	Butuan City	MT-II	SP-I
Damasco, Bernabe E.	Agusan del Sur	HT-III	SP-I
Geolina, Joey L.	Agusan del Sur	ASP-II	SP-I
Llacuna, Renero P.	Agusan del Sur	HT-III	SP-I

2. This initiative supports the advancement and recognition of qualified personnel in accordance with established guidelines.

3. For your information and guidance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: DM-OUHROD-(2025-1331)

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS

PROMOTIONS

QUALIFICATIONS

PER/fmb
07/03/2025